

HEREFORD CITY COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

TUESDAY 21 JANUARY 2014

PRESENT: Cllrs Kenyon (Chairman), Boulter, Kay, Michael, Nenadich, Nicholls, Oliver, Tawn and Toon.

ALSO PRESENT: Cllr North

IN ATTENDANCE: The Town Clerk and the Civic and Community Development Officer.

CD2013/14.92 APOLOGIES FOR ABSENCE
Apologies for absence were received from Cllr Andrews.

CD2013/14.93 APPOINTMENT OF SUBSTITUTES
There were no appointments of substitute members.

CD2013/14.94 DECLARATIONS OF INTEREST
No declarations of interest were received under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

CD2013/14.95 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE
Members received and confirmed the minutes of the meeting of the Community Development Committee held on the 3 December 2013. Proposed by Cllr Toon, seconded by Cllr Kay and unanimously agreed.

RESOLVED:
The minutes of the meeting of the Community Development Committee held on the 3 December 2013 agreed as a true and accurate account of the meeting and the Chairman initialled, signed and dated the minutes.

CD2013/14.96 CITY EVENTS REPORT
Members received a report from the Town Clerk.

The Town Clerk gave a brief overview of his report.

The Town Clerk asked Members for their views in relation to the vandalism to the **High Town Christmas Tree and Christmas tree lights.**

The following comments or suggestions were made:

- Having only a star at top of tree.
- Perturbed about cost of vandalism.

- Funding HCC put in to CCTV, street pastors etc how come we have not caught these people/prevented it from happening.
- Netting the tree once the lights have been put on it so people cannot climb it or damage the lights.
- Having it as a community Christmas tree covered in baubles with the names of each Hereford City community groups on, sponsored and supplied by each group.
- Putting attractions around the base of tree making it difficult to access tree.
- Dark oil/grease coating on the railings to stop people climbing over and would ruin their clothes if they tried to.

It was agreed to investigate ways of making the tree more resilient to damage.

Wedding Fayre update.

- Grateful thanks to the work of Officers to pull this event together in the absence of the City Events Manager.
- Request for Cllrs to assist with co-ordinating and stewarding on the different sites that the Wedding Fayre will take place.
- Slight profit on last year's event

Historical Hereford Day – The Town Clerk has submitted a request to the Governance and Procedures Committee for temporary assistance whilst shelagh is off to deal with the delivery of this event.

City Events

It was suggested that there may be less need for the current events programme in light of the progressing Business Improvement District. It was suggested that events work could be rolled out across other parts of the City. This would need to be defined as many community groups deliver excellent events in their areas already. Some though felt there was a need for someone who could put events on in their ward areas.

The Town Clerk informed Members that as the City Council would be solely paying for this post in the future it would be up to the City Council to decide what that post delivers and not be restricted to solely delivering events in the City concentrating on City Centre regeneration alone as depicted by Herefordshire Council.

Members felt they should have a say on the future delivery of events from this post. It was highlighted to the committee that staffing matters fell under the remit of the Governance and Procedures Committee. It was therefore suggested and agreed that this committee discuss what they wish in terms of delivery of events in the future at the next meeting of the committee. Those suggestions would then be considered by the Governance and Procedures Committee.

Cllr Tawn informed Members there would be nothing coming forward from the Business Improvement District in the near future. The group are hoping to have secured their bid for funding probably next year.

CD2013/14.97

FRIDAY FOOD FAIR FROM SPRING 2014

Members considered the proposal for a Friday Food Fair in High Town from Spring 2014 and agreed the committees comments to the proposal.

The following comments were made:

- Many people have said they are keen to have another market day.
- The essence of the market is street food
- Commending the idea based on those market sellers success when they are in on market days.
- It would not be good if the Friday market stalls were competing with those already in the Buttermarket.
- The outdoor market puts increased strain on those already in place in the Buttermarket.
- Outdoor market do not have to pay the same rates as those who are based permanently in the City which means they can be more competitive and it affects their trade.
- You cannot stop competition.

Cllr Edwards proposed the committees response to read:

The City Council cautiously welcomes the initiative and supports it in principle. The City Council however wants to see ongoing monitoring on the effects of this market on other traders and retailers and a review in six months.

This was seconded by Cllr Kay and unanimously agreed.

RESOLVED:

The Town Clerk responds to the consultation on the Friday Food Market stating the following:

The City Council cautiously welcomes the initiative and supports it in principle. The City Council however wants to see ongoing monitoring on the effects of this market on other traders and retailers and a review in six months.

CD2013/14.98

CHANGES TO THE GRANT APPLICATION AND COMPLETION FORMS FOR 2015

Members considered and Cllr Toon proposed to approve the changes to the community grant application and completion forms for 2014 - 2015. This was seconded by Cllr Kenyon and unanimously agreed.

RESOLVED:

The committee approves the changes to the community grant application and completion forms for 2014 – 2015.

CD2013/14.99

HEREFORD CITY COMMUNITY GROUP ACHIEVEMENT AWARDS

Members received an update from the Community Development Officer who gave a brief overview of the procedures and checklist from January through to the presentation evening, changes to nomination forms and informed Members that all support partners involved last year, bar Here For the City who no longer exist, are again supporting the awards this year. She also informed Members that Hereford in Bloom have joined the awards as support partners and are also putting up a trophy for community garden/floral projects. The Civic and Community Development Officer also informed Members that not only had there been a very positive response from community groups but that a growing number of community support and funding organisations were keen to have stands at this year's presentation evening.

Members asked about people doing presentations at the evening but the overall view was that this could drag the evening out somewhat and would detract from being a celebration about the good work delivered by all the City's community groups.

Cllr Kenyon proposed approval of the delivery plan and the changes to the nomination form and publicity material. This was seconded by Cllr Toon and unanimously agreed.

RESOLVED:

Committee approves the delivery plan and the changes to the nomination form and publicity material.

CD2013/14.100

RIVER FESTIVAL

Members received a report from the Civic and Community Development Officer following attending a meeting of the River Festival Group on Tuesday 14 January 2014.

The Civic and Community Development Officer gave a brief overview of her report and asked if Members had any questions.

Cllr Edwards gave brief overview of meeting with the River Carnival group in Mayors Parlour in December as referred to in the report.

Members noted the report.

CD2013/14.101

HEREFORD CITY COMMUNITY ROAD SHOW

Members noted the proposed dates and considered Officer attendance at the road shows as listed below. Members agreed that they should attend as many events as possible and Officers should not be expected to work a large number of weekends and bank holidays especially at a time of year when time in the office was important for the delivery of many civic events and other duties at that particular time in the municipal calendar.

Cllr Edwards informed Members he was more than happy to assist at the St Martin's and Hinton event and requested Members assist him at the Belmont event.

Members agreed that some of them are more than happy to do the transportation and setting up and dismantling of the road show whilst others may not be able to do this but would be more than happy to attend an event and chat to the public on the day.

It was also suggested that contact should be made with the colleges in relation to the road show being present for the freshers day event.

The Civic and Community Development Officer informed Members she had down loaded a survey app which meant the ipad could be used off line to survey people at the road shows and it would collate and evaluate all the information once you were back in the office and downloaded it to the site. The Officer will be learning how it all works and about creating surveys on the app as soon as time allows.

Outings to Date:

None since the 5 November 2014.

Future Outings:

APRIL

- **AYLESTONE WARD** - Hereford Sixth Form, Technical and Art Colleges – DTBC
- **KING GEORGES PLAYING FIELDS – CYCLE FESTIVAL** – 5 & 6 APRIL 2014 Mayor's charity event Wye Ride on 5th
- **TUPSLEY WARD** – St Georges Day Run – Easter Sunday 20 APRIL 2014

MAY

- **RIVER FESTIVAL** – Saturday 3 May 2014 – Attendance at the festival to be considered.
- **BELMONT WARD** - Belmont Pools – Bank Holiday Monday – 5 MAY2014 Open Day

CD2013/14.102 ITEMS FOR FUTURE MEETINGS

Outstanding from previous meetings.

- Allotments Lease. Meeting next week.
- Greenway Project – Consideration of a portal bench or other facility on the completion of the Greenway project and agreement by Herefordshire Council for the use of the field on the Rotherwas side of the bridge. Members noted issues raised with flooding, lighting etc.
- Events review/scope.

Cllr Tawn left the meeting at 7.05 pm

CD2013/14.103 DATE OF NEXT MEETING

Members noted the dates of the next meetings as:
MONDAY 3 MARCH 2014 – Grants Meeting
TUESDAY 4 March 2014 – Routine Meeting .

There being no further business the Chairman called the meeting to a close at 7.08pm

Signed.....

Dated.....