

HEREFORD CITY COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

TUESDAY 25 JUNE 2013

PRESENT: The Right Worshipful the Mayor of Hereford and Cllrs Andrews, Boulter, Chave, Hempton-Smith, Kenyon, Michael, Nicholls, Preece, Tawn and Wilcox.

NOT PRESENT: Cllrs Davies and Kay

ALSO PRESENT: The Town Clerk, Finance Officer and Civic and Community Development Officer.

C2013/2014.19 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllrs Chappell, Nenadich, Powell and Toon.

C2013/2014.20 DECLARATIONS OF INTEREST

No declarations of interest were made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

C2013/2014.21 PUBLIC PARTICIPATION

There were no questions from members of the public present at the meeting.

C2013/2014.22 MINUTES

Cllr Tawn proposed to approve and sign the minutes of the Meeting of the City Council held on 30 April 2013 and the Annual Meeting of the Council 20 May 2013. This was seconded by Cllr Andrews and unanimously agreed.

RESOLVED:

The minutes of the Meeting of the City Council held on 30 April 2013 and the Annual Meeting of the Council 20 May 2013 are approved as a true and accurate account of the meeting and be duly signed, initialed and dated by the Chairman.

C2013/2014.23 MAYOR'S COMMUNICATIONS

Members received communications from The Right Worshipful the Mayor as follows:

- Former Mayor and Freeman of the City Mr Bill Griffin has passed away. Details of the funeral arrangements will be passed to Members of the Council as soon as they are available.

- The Mayor informed Members that he had attended the old Cattle market site today to look at the progress made to date on the new development.

C2013/2014.24 HEREFORD CITY COUNCIL BRANDING

Members received a presentation from Nick Winwood, Design and Brand Manager for Herefordshire Council and considered and approved a new branding concept for the City Council.

Nick Winwood gave a brief over view of the process to date and the reasons behind embarking on the branding process.

He explained the following concepts that were used to build the brand ideas.

The City Council's Values:

Community, ambition, consultation, growth, historical, Civic pride, collaboration, trust and respect and capability.

The ABC values:

A = ambitious

B = being respectful of history and environment

C= capable

Constructing the logo - a brief explanation.

Strap line - short list of options - two preferred options.

Colour selection - spring time which reflects the period of growth which City Council is in at the moment.

Fonts - ideas behind the different styles

Themes - growth, community and consultation

Design 1

Growth - apple leaf - nature it always regenerates itself.

Design 2

Community - working with the community for best of Hereford 7 circles - thought bubbles.

Design 3

Consultation - speech bubble - how the council communicates with its community and visa versa.

The Mayor thanked Nick Winwood for his presentation and the work he has done to date on the branding and opened the floor to questions from Members.

Members asked about or commented on the following:

- The different style of fonts and why the difference in style.
- Preferred designs.

- Working for our City and Leaf design preferred at previous meeting by all present.

Cllr Chave proposed the strap line 'Working for our City' which was seconded by Cllr Andrews and unanimously agreed.

The following was then discussed by Members:

- Style
- Different fonts may look different with different logos
- Choosing the logo first
- The leaf design looking unbalanced.
- The Logo being used in conjunction with CofA.

Cllr Andrews proposed the leaf design.

Cllr Wilcox spoke in favour of leaf design. Not losing that much with only using part of the part of Arms and seconded Cllr Andrews proposal

Cllr Boulter informed Members she preferred design 3 but with a different coloured background and Proposed design 3 with different coloured background which was seconded by Cllr Kenyon..

Cllr Michael informed Members that if full Coat of Arms will be used alongside the new logo then she would be more than happy with the leaf design.

The Town Clerk asked Members to vote on the amendment proposed by Cllr Boulter. 2 Members voted for the amendment, 7 voted against.

The Town Clerk asked Members to vote on Cllr Andrews proposal of the leaf design.

The vote was unanimous.

Members requested the font for the strap line be easy to read and distinguishable rather than the script font which was harder to read.

That Officers work with Nick Winwood the finite details to facilitate the use of the new design on all future Hereford City Council materials and electronic communication.

RESOLVED:

The new Hereford City Council logo is design 1, the Leaf design and the strap line to accompany the logo is

C2013/2014.25

ANNUAL RETURN AND STATEMENT OF ACCOUNTS 2012-2013

Members received and considered the Annual Return and Statement of Accounts 2012-2013 presented to Members by the Town Clerk as RFO of the Council. The Town Clerk thanked the Finance Officer for her efficiency at closing the accounts and completing the Annual Return.

Cllr Kenyon proposed the Statement of Accounts as laid before Members, seconded by Cllr Andrews and unanimously agreed.

RESOLVED:**The Council accepts the Statement of Accounts 2012-2013.****C2013/2014.26****STREET PASTORS – Large Grant**

Members received and considered recommendations from the Community Development Committee 03 June 2013.

Cllr Nicholls proposed the recommendations of the Community Development Committee, seconded by Cllr Michael and unanimously agreed.

RESOLVED:**To award £5,000 grant funding to support the Street Pastor project.****C2013/2014.27****HEREFORD SOCIETY FOR AIDING THE INDUSTRIOUS – Large Grant**

Members received and considered the recommendations from the Community Development Committee 03 June 2013

Cllr Preece proposed the recommendations of the Community Development Committee, seconded by Cllr Tawn and unanimously agreed.

RESOLVED:**To award £5,000 grant funding to support the restoration of the John Venn Memorial Arch.****C2013/2014.28****LOCAL/NEIGHBORHOOD PLAN**

Members received and considered a report from the Town Clerk.
(*Report attached for reference to minutes.*)

The Town Clerk gave a brief overview of his report as circulated with the agenda. Points covered were as follows:

- Referendums
- Community Infrastructure Levy.
- Preferred option would be to develop a Local development plan in partnership with Herefordshire Council as opposed to a Neighbourhood Development Plan.

The Mayor proposed the additional wording be added to 8.2 of the Town Clerk's recommendations - *that the council approves officers plus chairman and vice chairman work with colleges.*

Cllr Andrews informed Members that during meetings between Hereford City Council and Herefordshire Council different available options had been well covered and all angles and possibilities looked into for the best way to develop a plan and a Local Development Plan proved to be the best way to proceed.

Cllr Wilcox proposed the Council consider this again in 12 months time.

Cllr Hempton-Smith viewed his concerns over a referendum.

The Town Clerk informed Members there would only be a concern for the City Council if objectives laid out in the Herefordshire Council LDF and what the public wanted conflicted.

Cllr Hempton-Smith asked how will the City Council represent its communities if it can only follow what is laid out in Herefordshire Councils LDF?

Cllr Andrews proposed 8.1 and 8.2 and to include the Mayors proposal to 8.2, plus to be reviewed in 12 months. This was seconded by Cllr Wilcox and unanimously agreed

RESOLVED:

The Council endorses the view that a local planning document best serves the interest of the City to be able to maximise its effective influence over planning decisions at the lowest cost to the City's tax payers.

The Council approves officers and the Chairman and Vice Chairman of the Planning Committee to work with colleagues in Herefordshire Council's Planning Service to produce a detailed work plan and timetable for the completion of a local document for consideration and endorsement at a subsequent meeting of this Council.

The Council reviews this in 12 months time.

C2013/2014.29

REQUEST TO CHALLENGE THE CORE STRATEGY 2011 - 2031 CONSULTATION

Members received and considered recommendations from the Planning Committee, 5 June 2013.

Cllr Andrews informed Members that the Market Towns are very unhappy about how the consultation process was conducted by Herefordshire Council and have commissioned a barrister to embark on challenging Herefordshire Council over their consultation process in relation to the LDF.

The Mayor highlighted the various consultation processes that had been conducted by Herefordshire Council over the past year or so and the fact that it is only the final consultation that the Market Towns are opposed to.

The following was discussed:

- Herefordshire Council have consulted over the LDF but not listened to anyone views.
- Hereford City Council represents 57,000 people and despite others views within the City the views are only counted as one.
- What does it add should Hereford City Council become involved with the challenge by the Market Towns and how will it help the working partnership between Hereford City Council and Herefordshire Council in developing a Local Development Plan.
- The results of the consultation will be considered at Cabinet in July. It would be difficult to pursue something that has not been considered yet.

Cllr Wilcox proposed informing Herefordshire Council of the City Council's concerns in relation to the consultation process and wait for a suitable response. If a suitable response is not received to then consider proceeding with supporting the Market Towns. This was seconded by Cllr Andrews. Put to the vote 5 Members were in favor. 4 Members were against.

RESOLVED:

The Town Clerk writes to Herefordshire Council informing them of the City Council's concerns over the recent consultation process.

C2013/2014.30

HEREFORD CITY COMMUNITY GROUP ACHIEVEMENT AWARDS AND ANNUAL PARISH MEETING

Members received and considered a report and recommendations from the Town Clerk with proposals from the Civic and Community Development Officer for developing further the awards and Annual Parish meeting for next year.

The Mayor highlighted the success of the awards and the Annual Parish meeting and highlighted to Members the importance of them attending such events.

He thanked the Civic and Community Development Officer for all her hard work in relation to delivering this initiative. The Mayor also thanked the Chairman of the Community Development Committee for all his hard work and the excellent work the Community Development Committee is delivering.

Cllr Tawn proposed the recommendations laid out in the report, seconded by Cllr Nicholls and unanimously agreed.

RESOLVED:

That the success of the Annual Parish Meeting 2013 be built on in the ways suggested in the report.

That officers be given approval to add a further prize, subject to the agreement of the family of John Tarrant, for recognising community sporting achievement and celebrating his unique legacy.

That Planning for Real be undertaken at future meetings, organised by the Council's officers.

That copies of the Annual Report be available in printed form for groups and for individuals to take away from the meeting, that it be published on the Council's web site and that the report be used at other events where it can promote the work of the Council.

C2013/2014.31

COMMITTEE MEMBERSHIP

Members received and considered a report and recommendations from the Town Clerk.

Committee membership was proposed, seconded and unanimously agreed for Finance and Policy, Governance and Procedures and Community Development Committees. One abstention for Planning Committee

RESOLVED:

Finance and Policy Committee (nine members)

Councillors Chappell, Hempton-Smith, Kay, Michael, Tawn, Toon, Oliver, Wilcox and Chave

Community Development Committee (currently eleven members)

Councillors Andrews, Kay, Kenyon, Michael, Nenadich, Nicholls, Oliver, Tawn, Toon, Boulter and Hempton-Smith.

Governance and Procedures Committee

Increase membership from seven to eight.

Councillors Chappell, Chave, Michael, Nicholls, Preece, Toon, Wilcox and Tawn.

Planning Committee

Councillors Andrews, Michael, Nenadich, Oliver, Preece, Tawn and Vaughan-Powell.

C2013/2014.32

REPRESENTATIVES OF OUTSIDE BODIES

Members proposed, seconded and unanimously agreed the following Members to represent the Council to the attached outside bodies.

RESOLVED:

- a) **Municipal Charities**
Cllrs Polly Andrews, Aubrey Oliver and Anna Toon
- b) **Here for the City**
Cllrs Alex Hempton-Smith & Anna Toon
- c) **Herefordshire Market Towns Forum**
Cllrs Polly Andrews, Charles Nicholls & Wilcox
- d) **HALC Executive Committee**
Cllrs Alex Hempton-Smith, Kenyon & Anna Toon
- e) **SAM**
Cllrs Alex Hempton-Smith & Anna Toon
- f) **The Enterprise Zone Stakeholder Group**
Cllr Tawn

- g) Three Choirs Festival**
Cllrs Liz Chave & Jason Kay
- h) Hereford Twinning Association**
The Mayor
- i) Hereford City Tourism Group**
Cllr Chave with Cllr Tawn as reserve
- j) Hereford in Bloom**
Cllr Kenyon

The Town Clerk to notify the City Tourism Group that Councillor Chave is the City Council's representative as she has never received an invitation to attend any meetings to date.

C2013/2014.33**CIVIC EVENTS**

The Town Clerk highlighted to Members the importance of them attending Civic Events and charges for food that will be incurred by Cllrs should they or their guest not attend at short notice an event at which food is to be served.

C2013/2014.34**START TIME FOR FUTURE MEETINGS**

Members received and considered an oral report from the Town Clerk in relation to changing the start time of meetings to 6.15 pm instead of 6 pm to avoid car parking charges in the Town Hall car park.

Standing Order 1 paragraph 3

Meetings for the transaction of general business shall be held at six o'clock in the afternoon. The Mayor in special circumstances vary the hour at which any such meeting shall be convened.

Members confirmed that there is ample free on street parking available around the Town Hall and they do not wish to change the start time of meetings.

C2013/2014.35**DRAFT MINUTES**

Members noted the draft minutes of the Meeting of the Planning Committee held on the 15 May and the 5 June 2013.

Members noted the draft minutes of the Meeting of the Annual Parish Meeting held on the 22 May 2013

Members noted the draft minutes of the Meeting of the Community Development Committee held on the 03 June (considering grants) & 18 June (routine meeting) 2013

Members noted the draft minutes of the Meeting of the Governance and Procedures Committee held on the 4 June 2013

Members noted the draft minutes of the Meeting of the Finance and Policy Committee held on the 11 June 2013

C2013/2014.36 REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

Members received reports from members who have attended meetings of Outside Bodies.

Municipal Charities (Cllrs Polly Andrews, Sharon Michael, Aubrey Oliver and Anna Toon)

Cllr Andrews informed Members there is a going increase for one bedroom properties and the and the group are addressing the issue.

Here for the City (Cllrs Alex Hempton-Smith & Anna Toon)

Cllr Hempton-Smith referred to the handout from Here For the City. Cllr Tawn substituted for Cllr Toon at the last meeting and gave a brief overview of the meeting.

Herefordshire Market Towns Forum (Cllrs Polly Andrews & Charles Nicholls)

Next meeting 17 July.

HALC Executive Committee (Cllrs Alex Hempton-Smith & Anna Toon)

Nothing to report.

SAM (Cllrs Alex Hempton-Smith & Anna Toon)

Nothing to report.

The Enterprise Zone Stakeholder Group (Cllr Tawn)

Cllr Tawn informed Members he had received no communication from the group and asked if the Town Clerk had informed the group he is the representative from the City Council and passed them his contact details.

Three Choirs Festival (Cllrs Liz Chave & Jason Kay)

Cllr Chave has volunteered to serve on the Three Choirs Plus and Gathering Wave task groups of the committee.

Hereford City Tourism Group (Cllr Chave with Cllr Tawn as reserve)

Emergency meeting called to amend constitution. Group should now grow and not stagnate.

Hereford in Bloom (Cllr Kenyon)

Schools signing up, community group involvement. Moving forward. Judging on Friday the 19 July.

C2013/2014.37 TOWN CLERK'S COMMUNICATIONS

- Minutes of last Market Towns Forum will be circulated to Members once approved.
- Attended SLCC meeting today covering standards issues.

C2013/2014.38

DATE OF NEXT MEETING

Members noted the date of the next meeting as Tuesday 30 JULY 2013

There being no further business the Mayor called the meeting to a close at 8pm

Signed.....

Dated.....