

# HEREFORD CITY COUNCIL

## MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

**TUESDAY 10 JUNE 2014**

**PRESENT:** Cllr Kenyon, Chairman and Cllrs Boulter, Kay, Michael, North, Oliver and Tawn.

Cllr Edwards was also in attendance

**CD2014/2015.9 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Andrews, Carwardine, Nenadich, Nicholls and Toon.

**CD2014/2015.10 APPOINTMENT OF SUBSTITUTES**

There were no appointments of substitute members.

**CD2014/2015.11 DECLARATIONS OF INTEREST**

Members received a NDI declaration of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 from Cllr Tawn in respect of item 5 on the agenda as SSAFA is one of his chosen charities for his Mayoral year.

**CD2014/2015.12 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE**

Members received and confirmed the minutes of the meeting of the Community Development Committee held on the 4 March 2014 (Routine) and 02 June 2014 (Grants).

Cllr Tawn proposed the minutes as a true and accurate account of the meeting. Cllr Michael seconded the proposal and the minutes were unanimously agreed.

**RESOLVED:**

**The minutes of the meeting of the Community Development Committee held on the 4 March 2014 (Routine) and 02 June 2014 (Grants) are a true and accurate account of the meetings and the Chairman duly initialled, signed and dated the minutes.**

**MILITARY CHARITIES CONCERT GRANT APPLICATION FOR £3,000**

Members received a presentation from Graham Alpine and Kevin Ebsworth, representatives of RBL and SSAFA in relation to the above event and considered the funding award requested.

Mr Ebsworth gave a brief overview of the application and the military charities concert. He also covered the support for the military covenant, a brief summary of last year's concert, those involved and how much the concert was enjoyed by those who attended; how the City Council's support was publicised and how the City Council logo was used. Mr Ebsworth gave a brief overview of the plans for this year's concert, who will be performing on the night and those who will be involved with its delivery. He also informed Members of this year's plans for increased publicity of the concert on Facebook and Twitter and encourage Members to follow their pages. So far this year they have received pledges of over five thousand pounds towards costs for the delivery of this year's concert.

Members were asked if they had any questions:

- Cost of accommodation and box office taking commission – The British Police Symphony Orchestra are performing on the night free of charge but they do need to be accommodated. The accommodation costs are for the Premier Inn for the whole orchestra for two nights to include the rehearsal night. The accommodation costs will be covered by the pledges they have received so far.
- The desk in council offices at Franklin House; how is that funded? – There has been an increase in uptake of welfare cases from having the desk facility which has proved positive in ensuring the charities are able to support the service and ex service families in Hereford. The desk is funded through other funds. The desk in Franklin House has raised awareness of the charities and the services they deliver and the facility is promoted through various means such as posters in Dr's surgeries, dentists, the hospital and other outlets.
- Concern over the Cathedral's charges - These are the Cathedral's charity rates and despite trying it has not been possible to negotiate any more off the price. The courtyard was more than double the cost and has a much smaller seating capacity. Successful delivery of the concert is reliant on the space, the seating capacity and the acoustics that the cathedral provides.
- The concert lasts approximately one and a half hours.

There being no further questions the Chairman thanked Mr Ebsworth and Mr Alpine for their time and they left the room.

Members discussed the application.

Cllr Tawn abstained from taking part in the discussion and the voting.

Following the discussion Cllr Kenyon proposed awarding £2,000 funding towards the costs of the concert as laid out in the application. This was seconded by Cllr Oliver. Put to the vote it was unanimously agreed by those voting. (7 in favour)

**RESOLVED:**

**To award £2,000 community grant funding toward the costs of the concert as laid out in the application.**

**CD2014/2015.14 CITY EVENTS REPORT**

Members received a report from the Town Clerk.

The Town Clerk gave a brief overview of his report covering the events laid out below:

- **Historical Hereford Day** – Cllr Kenyon requested a wash up meeting following the event including looking at the costs as it seems to be very expensive to deliver and there may be other less costly options available.
- **Magna Carta** – Possibility of including some form of commemoration in the Historical Hereford Day event next year.
- **Tropical Hereford** – Cllrs Kenyon and Boulter offered to assist officers with the delivery of this event.
- **Hereford River Festival** – The group who delivered this event should be congratulated on their achievement and a letter of congratulations should be sent from the Mayor.

Cllr Kenyon proposed the recommendations laid out by the Town Clerk, seconded by Cllr Tawn and unanimously agreed.

**RESOLVED:**

**The Committee notes the report and endorses the suggestion about vouchers for refreshments for performers and exhibitors.**

**The Committee asks the current Mayor of Hereford to write to the organisers of the River Carnival expressing the Council's appreciation of their efforts and what they achieved.**

**CD2014/2015.15 CONSULTATION ON HEREFORDSHIRE COUNCIL'S STREET TRADING REGIME**

Members considered the above related document from Herefordshire Council's Markets and Street Trading Team and agreed the views of the Community Development Committee to be considered at the Planning and Highways meeting on 11 June 2014 as follows:

Protection of static pitches.

Consideration should be given to the prohibitive alcohol zone in High Town and the possibility of stalls being able to sell alcohol to compliment the food stalls within High Town.

To consider areas within High Town on certain days that are licensed for the sale of alcohol from licensed stalls including the consumption of the purchased product only being within a designated area relative to that stall. i.e. mulled wine/ cider stalls during the Christmas period.

## **CD2014/2015.16 CHRISTMAS LIGHTS SWITCH-ON**

Members considered the report and recommendations from the Town Clerk.

The Town Clerk explained that the date previously agreed by the committee was not favourable with the old market site and laid before them within the report was a preferred day and date for the committee to consider.

Cllr Kenyon proposed suspending standing order 33 enabling the committee to consider and agree the recommendations laid out in the report. This was seconded by Cllr North. Put to the vote 7 voted in favour. One voted against.

Cllr Kenyon informed Members of the committee that a meeting had taken place which was attended by himself, Cllr Tawn, British Land (The Old Market Site) and Sunshine Radio. The date that had been agreed by committee was not favourable with British Land or Sunshine Radio and an alternative date was put forward at the meeting. It was felt that the City Council should be working in partnership with British Land and encourage a productive working relationship so as to alleviate any detriment to High Town. British Land also informed Cllr Tawn and Cllrs Kenyon that arrangements had been made for promotional entertainers to perform at the Old Market site during the Christmas period and they would be happy for them to combine performing at the Old Market site with High Town.

Cllr Kenyon also informed Members that Herefordshire Council are going to offer free parking on a Wednesday night during the Christmas period but this had not been confirmed in writing.

Cllr Tawn reported that the High Town retailers were split half and half on their preference to the Christmas Light Switch on being on a Wednesday or a Sunday but they were all very pleased with free parking being offered.

Members covered the following points:

- What entertainment the City Council is planning to deliver in High Town over the Christmas period.
- Hereford City Council must be seen to be welcoming people in.
- Cllr Kenyon to ensure Hereford City Council receives written confirmation from Herefordshire Council in relation to the free parking for the Wednesday late night shopping period.
- The Police have not yet given permission for this event to take place on a Wednesday night as opposed to a Sunday.
- Consideration should be given to the timing for the Christmas Light Switch On should it take place on a Wednesday evening to allow people to get children home from school and/or to get home from work and commute to Town. The Sunday Christmas Light Switch On was very much a family event and this ethos should continue.
- Are we putting on an event for the family or just something for shoppers.

Cllr Kenyon proposed the recommendations laid out in the report, seconded by Cllr Tawn and agreed by 7 votes.

**RESOLVED:**

**In the light of representations from British Land to change the Christmas Lights Switch On date to Wednesday 19th November 2014 at a time to be confirmed and to support British Land's offer of free parking on the Old Livestock Market site on that evening.**

**CD2014/2015.17 HEREFORD CITY COMMUNITY ROAD SHOW**

Members noted the forthcoming dates for future events and Officer and Councillor attendance with the road show at each of those events.

**Future Outings:**

**JULY**

- **HIGH TOWN – FRIDAY 18 JULY 2014 – Hereford in Bloom Judging Day**

**Notes:**

Road Show to promote the City Council's Community Development work within the City of Hereford, its support for Hereford in Bloom and the Community Groups it supports to improve the areas around the City.

The display should include a summary of each community project and associated pictures.

Following a meeting with George Thomas from Hereford in Bloom on Monday 9 June 2014 the Civic and Community Development Officer suggested community group projects should include:

- Central Tupsley Community Group – Quarry Renovation.
- Grandstand Road Community Association – Grandstand Road Community Open Space and Tennis Courts.
- Moor Farm Community Group – Play areas, path and bridge in progress.
- St Nicholas Community Association – BMX track and Under 6's play area in progress.
- Belmont and Haywood Country Park Supporters – the continuing project.
- Saxon Hall – Community Orchard in association with the South Wye Amateur Gardeners.
- Bartonsham Row Ditch Community Archaeology project (if suitable).

The Civic and Community Development Officer informed Members she would be contacting these groups for a synopsis of their projects and photos, where possible of before and after or before and in progress. She also informed Members who are linked to any of these groups to provide her with information and photos as soon as possible.

Members were also asked to let the CCDO know if they knew of any other groups delivering projects in their ward areas that could be included in the display and to let her have their contact details.

Transporting the road show – Cllr Kenyon and Nicholls and Tracy Morriss.

Manning the road show – Tracy Morriss and Cllr Tawn

- **TUPSLEY WARD** -\_19 JULY 2014 - The Quarry - Party in the Park

Cllr Kenyon and Cllr North to complete the road show booking form and submit to the CCDO.

## **AUGUST**

- **THREE ELMS WARD – SATURDAY 16 AUGUST 2014 – Community Games Fun Day**

Transporting the road show – Cllrs Kenyon and Nicholls and Tracy Morriss.  
Manning the road show – Tracy Morriss and Cllr Tawn.

Cllr Edwards emphasised how vital it is that all Councillors share the effort of attending these events and supporting each other, especially when an event is being delivered by a Councillor them self.

**CD2014/2015.18 ITEMS FOR FUTURE MEETINGS**  
Public Toilets

**CD2014/2015.19 DATE OF NEXT MEETING**  
Members noted the date of the next meeting is TUESDAY 22 JULY 2014 –  
Routine Meeting – 6pm

There being no further business the Chairman called the meeting to a close at 7.12pm.

Signed.....

Date.....