

To all members of the Finance and Policy Committee

You are hereby summoned to attend the next meeting of the Committee on the date shown below, to discuss the item set out on the agenda.

Steve Kerry

Town Clerk

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford  
Tuesday 15<sup>th</sup> July 2014 at 6.00 pm.**

#### **AGENDA**

- 1. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**  
To appoint a member of the Committee to be Chairman and another to be Vice-Chairman for the year.
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies for absence
- 3. APPOINTMENTS OF SUBSTITUTES**  
To note the appointment of substitute members
- 4. DECLARATIONS OF INTEREST**  
To receive declarations of interest under the City Council's adopted Code of Conduct pursuant to the Localism Act 2011
- 5. MINUTES** **APPENDIX 1**  
To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 3<sup>rd</sup> June 2014

- 6. ANNUAL REVIEW OF FINANCIAL REGULATIONS** **APPENDIX 2**

To receive and confirm the minutes of the last meeting.
- 7. ACCOUNTS PAID** **APPENDIX 3**

To receive from the Finance Officer the current completed payment schedule and to consider approval.
- 8. INVESTMENT STRATEGY** **APPENDIX 4**

To receive the report of the Finance Officer.
- 9. INTERNAL AUDIT REPORT** **APPENDIX 5**

To receive the report of the Council's Internal Auditor
- 10. REVENUE BUDGET MONITORING REPORT QUARTER ENDED 30<sup>TH</sup> JUNE 2014** **APPENDIX 6**

To receive the report of the Finance Officer
- 11. ALLOTMENT PEST CONTROL CONTRACT** **APPENDIX 7**

To receive the report of the Town Clerk and consider renewing the contract.
- 12. BANK RECONCILIATIONS** **APPENDIX 8**

To receive and confirm the first quarter bank reconciliations (April to June 2014)
- 13. EXCLUSION OF THE PRESS AND PUBLIC**

Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) to consider excluding the press and public to allow consideration of the next item, on the grounds that it will involve the disclosure of personal financial information concerning an identifiable individual.
- 14. PENSION TRANSFER REQUEST** **APPENDIX 9**

To receive the confidential report of the Town Clerk
- 15. ITEMS FOR FUTURE MEETINGS**

To identify those items to be scheduled for future meetings.
- 16. DATE OF NEXT MEETING**

23<sup>rd</sup> September 2014