

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the annual meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on MONDAY 19 MAY 2014 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

**ANNUAL MEETING OF THE HEREFORD CITY COUNCIL
AND MAYORAL INSTALLATION**

**The Council Chamber, Town Hall, Hereford
Monday 19 May 2014 at 6.00 pm**

**The Mayor, Councillor Phil Edwards will call upon his Chaplain, Reverend Preb Paul
Towner, to say prayers**

AGENDA

- 1. The Mayor, will call upon Members of the City Council to elect one of their number to serve as Mayor during the coming Municipal Year.**

The Mayor will call upon a proposer for the Mayor-elect and a Member to second the proposition.

The nominated Member be elected Mayor, and Chairman of the Council.

The Mayor will ask for any other nominations.

The vote will be taken after which the Mayor will declare the result.

- 2. The newly elected Mayor will make their Declaration of Acceptance of Office before the Town Clerk as required by law.**

The retiring Mayor will invest the newly elected Mayor with the Chain and Badge of Office.

The newly elected Mayor will take their place in the Mayoral Chair.

3. The Mayor will present the retiring Mayor with their Past Mayor's Badge.

The incoming Mayor's Mayoress will receive her Badge from the retiring Mayoress.

The incoming Mayor's Mayoress will present the retiring Mayoress with a Past Mayoress's brooch.

4. The newly elected Mayor will return thanks to the Members of the City Council and the assembled company

5. To receive apologies for absence from Members of the City Council

6. The Mayor will call upon Members of the City Council to elect one of their number to serve as Deputy Mayor during the coming Municipal Year.

The Mayor will call upon a proposer for the Deputy Mayor-elect and a member to second the proposition.

The nominated member be elected Deputy Mayor, and Vice Chairman of the Council.

The Mayor will ask for any other nominations.

The vote will be taken after which the Mayor will declare the result.

7. The Deputy Mayor will make their Declaration of Acceptance of Office before the Town Clerk as required by law.

The retiring Mayor will then change places with the incoming Deputy Mayor who will be invested with their Badge of Office by the Mayor.

The Deputy Mayor will address the City Council and the assembled company

9. A Member of the City Council will express the thanks of the City Council to the Retiring Mayor and Mayoress for their services during the 2013-2014 Municipal Year

10. The Retiring Mayor, will address the City Council and the assembled company

11. The newly appointed Mayor will announce the appointment of their Chaplain and their appointed charities for the Municipal Year 2014-15.

12. The Mayor will declare the meeting closed and will invite the assembled company to dine with them in the Shirehall.