

HEREFORD CITY COUNCIL

MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

TUESDAY 19 JULY 2016

PRESENT: Cllrs Boulter (Chairman), Bushkes, Hall, Hey, Michael, Nicholls and Kenyon.

CD2016/2017.33 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllrs Baker, Edwards, Lloyd-Hayes, Mansell and Rone.

CD2016/2017.34 APPOINTMENT OF SUBSTITUTES

There were no appointments of substitute members.

CD2016/2017.35 DECLARATIONS OF INTEREST

Members received no declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

CD2016/2017.36 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE

Members received and confirmed the minutes of the meeting of the Community Development Committee held on the 14 June 2016.

The minutes were proposed by Cllr Bushkes, seconded by Cllr Kenyon and unanimously

RESOLVED:

The minutes of the meeting of the Community Development Committee held on 14 June 2016 are a true and accurate account of the meetings and be duly initialled, signed and dated by the Chairman.

CD2016/2017.37 HEREFORD MAKE – REQUEST FOR £3,000 (Community Grant Application)

Members received a presentation from James Baker, Hereford Make, and considered a grant award in relation to the above grant application.

Mr Baker explained to Members that the organization is making significant progress with the workshops on offer and now wish to purchase new equipment to place in their new large studio space to enhance what they are able to offer those using the facilities. As a result the organisation is requesting that the City Council provides the funding to cover the rent for

the studio space for the next three months whilst they secure funding from other funding bodies.

Following Mr Baker's presentation the Chairman asked for questions from Members. Those questions/comments covered the following:

- Rent is £6,000, is the organization paying rates on top of that? - no
- As a Director James had taken no payment in the last year.
- Nick Sherwood, is he still employed by the organisation? No he has left. It's been run solely by Mr Baker for the last four months.
- What is the estimated number of people this new equipment will help? - Approximately 60.
- How many people are using the facilities and do they contribute/rent space for use of the facilities themselves- yes they rent a space by the hour, half day or full day. The organization is also looking in to an annual rent for the colleges so any number of students can use the space in any one year.
- With so many people wishing to use the space how will you manage the space? Prioritised timescale and through a booking system to enable all concerned access to use the equipment.
- There is a large increase in the rent between one year and the next, why is that?. Due to taking on an additional unit.
- How many people on an average day use the facility? 5

There being no further questions the Chairman thanked Mr Baker for his time and he left the room.

Cllr Bushkes informed Members that in his view the City Council should not at this stage award Hereford Make any more grant money. What Mr Baker needs at this stage is support and help. Mr Baker's ethos seems to be ' if we provide the facility the people will come. The organisation needs to work on what they are providing at present and develop that. He needs to work on increasing the number of users before he expands any further yet.

Cllr Bushkes proposed no money is awarded but to provide support and signposting. He recommended that Mr Baker needs someone to volunteer to help him with his accounts and in taking Hereford Make forward.

Cllr Michael seconded Cllr Bushkes proposal and suggested sending a letter advising him to get support from HVOSS. It was unanimously

RESOLVED

Not to award any funding on this occasion as Members felt that it would be prudent for the organization to concentrate on the present phase of the project at this moment in time to ensure this area of the project was self-sustainable before moving on to the subsequent phase.

Members requested that the Civic and Community Development Officer include in the letter that Members felt that additional business support would be beneficial to enable the enhancement of the

current position and ask that the organisation contact Amelia Quinlan at HVOSS, Berrows Business Centre, Hereford, to enquire what support may be available to enable the organisation to successfully deliver the current phase before moving on to the next and that some of the Members of the Committee have also indicated they would offer their support where they can.

CD2016/2017.38 THE COURTYARD, HEREFORD - HEREFORDSHIRE FAMILY FESTIVAL 2016-2018 Request for £9,000 = £3000 per year for 2016, 2017 & 2018 (Community Grant Application)

Members received a presentation from Melanie Denning and David Durante from the Courtyard and considered a grant award in relation to the above grant application.

A short film was viewed by Members in relation to last year's festival followed by a presentation which covered the following points:

- Reasons for asking for funding towards the next three years to support young people across the City through the festival.
- 70% of the children who attend the festival come from the City.
- Benefit to the children who attend.
- Theme this year which is 'space'.
- A brief synopsis of all the other organisations engaging with the festival and delivering activities in the week.
- Vast majority of workshops are free.
- If there is a cost for any of the workshops the aim will be to keep it to a minimum of no more than £2.00 to ensure the facilities are accessible to all.
- The age range is up to age 14. The reason for this is because it is hard to cater for the older ones and the Courtyard cover this older age group by engaging with them through education at schools and by encouraging their involvement via volunteering through the youth society.
- How important are the fireworks..... Really want to have something to finish off the day, free. Finale.

Cllr Kenyon left the room to attend a Mayoral engagement.

Cllr Bushkes spoke in favour of the festival. These words were echoed by Cllrs Nicholls, Hall and Lloyd-Hayes.

Reference was made to a link with the City of Culture bid.

Cllr Michael proposed to award the £9,000 grant request over the next three years. This was seconded by Cllr Bushkes and it was unanimously

RESOLVED:

To award community grant funding towards costs as identified in the grant application at £3,000 per year for the 2016, 2017 and 2018 family festival.

An annual report from the previous festival must be received prior to the release of the 2016 and 2017 festival with a final report following the 2018 festival.

CD2016/2017.39 FUGUE VISION – DEREK EVANS – REQUEST FOR £2,150.00
(Community Grant Application)

Members received a presentation from Catherine Gilling and Jason Hodges and considered a grant award in relation to the above grant application.

Ms Gilling and Mr Hodges presented Members with a slideshow of photos from a recent fundraising event.

The presentation then covered the following points:

- How the organisation have raised the profile of Brian Hatton since they have been delivering this project.
- From conversations with schools it has become apparent that schools feel there is a need to bring this knowledge in to the local schools. As a result a schools package is being assembled and the programme will be delivered to schools from the autumn.
- DVD is being produced to use in schools and at other community events informing members of the public about Brian Hatton and his work.
- The organization is working with schools to adapt the DVD and the educational programme so it can be used for years to come.
- As a result of this project the organization will be taking Hereford to other areas of the country and encouraging communities from other areas to come in to the City to view the Brian Hatton collections.

Members questions and comments covered the following points:

- Has the organisation been able to capture any evidence that this project is bringing people in to the City to view the collection? - This will be something that the organisation will have to ask for from those holding the collections.
- Need for a suitable venue to show off the collection.
- Who has the collection? - Herefordshire Council has the paintings stored at Friars street and the letters are stored at Rotherwas. There are over one thousand items in total in the collection.
- Outside of Hereford how important is the collection? Some of the collection is in America of which some of the American side of the family have gifted back to the City in the last year.
- How many DVDs is the organization planning on producing? - 100 copies.
- The schools programme will result in each school receiving a copy of the DVD with a presentation and a booklet. Initially the programme will be delivered to secondary schools followed by the project being delivered to the junior schools.

- Members asked about the schools involved and commented on the fact that the list is relevant to Herefordshire schools not just specific to Hereford city.
- Members asked what the £2,000 funding raised from the recently delivered fundraising ball would be used for. - It was explained that the funding was being used to support items for the delivery of the education programme which are harder to achieve grant funding for.

There being no further questions the Chairman thanked Ms Gilling and Mr Hodges for attending and they left the room.

Members comments in relation to a decision on making a grant award covered the following:

- One Member raised Members attention to the fact that they work in a school art department and had not heard anything about the project or the people who will be working with the schools to deliver this project.
- Members raised their concerns that the organisation are pursuing for somewhere to house the collection rather than just talking about the collection which has very restricted access to enable people to view it.
- Members queried as to how much the schools and the students are going to benefit following the educational programme and if this project will only be of benefit a limited demographic.
- With reference to the equipment page laying out the costs, the production of the DVD to go out to the schools is very small all the other items add up to the majority of the funding they are requesting.
- If the City Council are being asked for grant funding for the productions costs to deliver the DVD to go to the schools then it should only support the organisation with the productions costs and not for the gazebos etc etc for other purposes.

Cllr Bushkes proposed to award £700 of grant funding towards the project. This was seconded by Cllr Hey.

Cllr Hall informed Members that she felt a project such as this was an important part of the heritage of the City which students should be informed about. She also made reference to the importance of such a project in relation to the City of Culture bid.

Cllr Hall proposed an award of £1500 to cover the cost of the gazebo, projector, screen and the DVD production costs as laid out in the grant application. This was seconded by Cllr Hall and unanimously

RESOLVED:

To award of £1500 to cover the cost of the gazebo, projector, screen and the DVD production costs as laid out in the grant application.

CD2016/2017.40 CLOSE HOUSE – ANNUAL REPORT – REQUEST FOR RELEASE OF THEIR ANNUAL GRANT AWARD £10,000.

No one was present from Close House to present an annual report and request to release the annual £10,000 grant award.

Cllrs intimated they are happy with the service Close House provide and would be happy to release the funding but would rather defer this item to the next meeting of the committee and requested the organization is contacted affirming their assurance that someone would be present at the meeting to present the Close House Annual Report and request the release of their annual grant award.

CD2016/2017.41 HENFFORDD GARDENS

Request for change of use for grant award.

Members considered a request for a Communities in Bloom grant award to the above group to be used towards the purchase of a shed as the flowers and soil the grant award was to cover the costs of had been kindly donated to the group.

Cllr Bushkes proposed to agree to the grant award being used towards the purchase of a shed. This was seconded by Cllr Michael and unanimously

RESOLVED:

Members agree to the Community in Bloom grant award approved on 14 June 2016 for flowers and soil being used towards the purchase of a shed.

CD2016/2017.42 GRANT COMPLETION FORMS.

Members received an oral report from the Civic and Community Development Officer on the following:

- **HEREFORD MAKE GRANT COMPLETION FORM** - Grant Award of £5,000 for rent in September 2015. Members noted the grant had been spent in accordance with the grant award.

CD2016/2017.43 COMMUNITY ROAD SHOW VEHICLE

Members received an oral update from the Town Clerk noting that the vehicle was now in the City Council's possession and was awaiting cosmetic improvements to the external and internal elements of the vehicle.

CD2016/2017.44 HERFORD CITY COMMUNITY ROAD SHOW

Members noted the forthcoming dates.

Future Outings for 2016:

- **SATURDAY 23 JULY 2016 - PICNIC IN THE PARK** – Quarry Park (Eign Hill Ward)
- **SUNDAY 24 JULY 2016** – COMMUNITY EVENT, WESTFALING STREET (St Nicholas Ward)
- **SATURDAY 5 NOVEMBER 2016 – COMMUNITY FIREWORKS EVENT** – Quarry Park (Eign Hill Ward)

CD2016/2017.45 HIGH TOWN CHRISTMAS TREE AND CHRISTMAS ENTERTAINMENT

Mike Truelove, Hereford BID was not present to address the meeting.

Members agreed to defer this item till the September meeting when it was hoped Mr Truelove would be present to address the committee.

The Civic and Community Development Officer was asked to give a brief synopsis of her conversation with Mr Truelove which laid out the BID's aims for the Christmas period in High Town covering the co-ordination of events across the three sites of the Old Market, Maylord Orchards and High Town, coordinated Christmas Light Switch on and a desire to have a harmonized Christmas Tree theme across the three sites. The suggestion from the BID group was to have identical Christmas Trees to those sited at the Old Market which are stylish and seem to stay free of vandalism.

The Town Clerk asked that the committee give him delegated authority with regard to the decision regarding the Christmas tree and the purchase of.

Cllr Michael proposed giving the Town Clerk delegated powers with regard to making a decision on the type and the purchase of the Christmas Tree for High Town. This was seconded by Cllr Bushkes and unanimously

RESOLVED:

To give the Town Clerk delegated powers with regard to making a decision on the type and the purchase of the Christmas Tree for High Town.

CD2016/2017.46 ITEMS FOR FUTURE MEETINGS

- **WARD REPORTS** – Members were requested to submit their written report to the Civic and Community Development Officer no later than Friday 2 September 2016.
- Disabled swing.

CD2016/2017.47 DATE OF NEXT MEETING AND TO CONSIDER RETURNING TO SEPARATE GRANTS MEETINGS –

TUESDAY 20 SEPTEMBER 2016 – Routine Meeting – 6.15 pm –
Members noted the date of the next meeting.

Cllr Michael proposed going back to the meetings of this committee starting at 6.00pm. This was seconded by Cllr Bushkes and unanimously

RESOLVED:

All future meetings will revert back to the usual start time of 6pm.

In light of the number of grant applications being received for consideration by the committee Members discussed changing back to separate grants meetings.

Cllr Michael proposed going back to a Monday day time meeting and meeting 6 times a year at 10am as opposed to the 3 previously.

Cllr Bushkes seconded and proposed in addition that these six meetings are coordinated so that 3 meetings are held in the school holidays with the other 3 meetings during term time, this would then allow for those Members who work within schools to attend some of the meetings.

Members agreed this was an ideal way forward and unanimously

RESOLVED:

To go back to Monday day time grant specific meetings, meeting 6 times a year at 10am.

Meetings are coordinated so that 3 meetings are held in the school holidays with the other 3 meetings during term time

The Civic and Community Development Officer is to draft a set of grant specific meeting dates for approval at the next meeting of the committee.

There being no further business the Chairman called the meeting to a close at 8.05 pm.

Signed.....

Dated.....