

HEREFORD CITY COUNCIL
MINUTES OF THE MEETING OF THE
COMMUNITY DEVELOPMENT COMMITTEE

TUESDAY 14 JUNE 2016

PRESENT: Cllrs Baker, Boulter, Bushkes, Edwards, Hall, Hey, Lloyd-Hayes, Michael, Nicholls and Stevens.

CD2016/2017.14 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Members received nominations for Chairman of the Community Development Committee

Cllr Stevens proposed Cllr Boulter. This was seconded by Cllr Bushkes

It was unanimously

RESOLVED:

Cllr Boulter is elected Chairman of the Community Development Committee for the year 2016/2017.

Members received nominations for Vice Chairman of the Community Development Committee

Cllr Kenyon proposed Cllr Bushkes. This was seconded by Cllr Michael

It was unanimously

RESOLVED:

Cllr Bushkes is elected Vice Chairman of the Community Development Committee for the year 2016/2017.

CD2016/2017.15 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllr Mansell

NOT PRESENT: Cllr Rone

CD2016/2017.16 APPOINTMENT OF SUBSTITUTES

There were no appointments of substitute members.

CD2016/2017.17 DECLARATIONS OF INTEREST

There were declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda from Cllr Kenyon who chairs the trust of Hinton Community Association, the Herefordshire Carers Support as he is a carer and the Robert Owen School as he is a governor at the school.

CD2016/2017.18 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE

Members received and confirmed the minutes of the meeting of the Community Development Committee held on the 26 April 2016.

Members noted two errors that needed amendment as follows:

On page 5 it should read - "Mr Grogan" not "Mr Rogan".

On page 3 It should read - "the events are not contained to residents from just one area of the City but residents from a much wider area"

With these amendments agreed by Members it was proposed by Cllr Kenyon, seconded by Cllr Stevens and unanimously

RESOLVED:

The minutes of the meeting of the Community Development Committee held on 26 April 2016 are a true and accurate account of the meetings and be duly initialled, signed and dated by the Chairman.

CD2016/2017.19

HINTON COMMUNITY ASSOCIATION – DISABLED ACCESS DECKING AREA – REQUEST FOR £3,000 (Community Grant Application)

Members received a presentation from Vince McNally from Hinton Community Association and considered a grant award in relation to the above grant application.

Mr McNally gave a brief over view of the application and the need for disabled access at the centre.

Where the disabled ramp is to be positioned is by the doors of the fire exit which is not ideal for disabled users at present should there be a need to evacuate the building as there are currently steps down from the fire exit to the outside space.

Members questions/comments covered the following:

- Cllr Lloyd-Hayes spoke in favour of the application and the need for the building to be compliant with regulations.
- Cllr Edwards asked who owns the land that the ramp is going to be built on. The land is currently owned by Herefordshire council who are in the process of an asset transfer of the building to the group.

There were no more questions.

Cllr Lloyd-Hayes proposed, seconded by Cllr Bushkes and unanimously

RESOLVED:

To award £3,000 community grant funding for the installation of the disabled access decking area towards costs as identified in the grant application.

Cllr Kenyon left the room for the next item.

CD2016/2017.20

HEREFORDSHIRE CARERS SUPPORT - CHRISTMAS PARTY – REQUEST FOR £1,300 (Community Grant Application)

Members received a presentation from Sharon Pugh from Herefordshire Careers Support and considered a grant award in relation to the above grant application.

Ms Pugh gave a brief over view of the submitted application.

Ms Pugh explained that normally Herefordshire Careers Support provide individual parties across Herefordshire for each of the individual areas but carers had asked if they could have one party for all as it would enable them to connect and engage with other careers across the county. This was trialed last year and proved to be a

success. Members were also informed of the entertainment and the evenings programme of events.

Members questions/comments covered the following:

- If the event is specifically delivered for the actual carers themselves. Yes.
- How many of the careers who attend the party are from the City of Hereford. There are about 1500 carers across Herefordshire that the group are aware of. About 70 carers from the City attended the party last year.

There being no further questions Cllr Bushkes proposed, seconded by Cllr Nicholls and unanimously

RESOLVED:

To award £1,300 community grant funding towards costs of a buffet, welcome drinks, tea coffee and mince pies, gifts plus wrapping paper, respite care and crackers, table cloths and serviettes for 100 carers as identified in the grant application.

Cllr Kenyon was called back in to the room.

CD2016/2017.21 WIDEMARSH VENTURES - RACKING – REQUEST FOR £3,000 (Community Grant Application)

Members whether to this application or not as no one from Widemarsh Ventures had turned up to the meeting to present their application.

After some deliberation Members decided to consider a grant award in relation to the above grant application.

Cllr Edwards spoke on behalf of the organisation and work the organization delivers and proposed the award to cover the costs of the racking as requested.

Cllr Kenyon spoke favour of the application and seconded the proposal.

Cllr Bushkes echoed the words of Cllrs Edwards and Kenyon.

Cllr Michael informed Members that she would have liked an explanation from Widemarsh Ventures as to why the application for funding from the Gannett Foundation had been refused.

Cllr Lloyd-Hayes informed Members of her disappointment that Widemarsh Ventures had not turned up and as a result felt they should not be awarded the full funding requested and proposed to award £2,000. There was no seconder for this proposal.

Cllr Edwards' proposal was put to the vote and it was unanimously

RESOLVED:

To award £3,000 community grant funding for the installation of the racking as identified in the grant application.

CD2016/2017.22 HENNFORD GARDENS TENANTS ASSOCIATION – REAR GROUNDS OF THE FLATS – REQUEST FOR £200. (Communities in Bloom Application)

Members received and considered a 'Communities in Bloom' grant award in relation to the above grant application.

Cllr Michael proposed, seconded by Cllr Bushkes and unanimously

RESOLVED:

To award £200 community grant funding for the bedding plants, 3 bush roses and soil as identified in the Communities in Bloom application form.

CD2016/2017.23

ROBERT OWEN ACADEMY – VARIOUS LOCATIONS – REQUEST FOR £195.
(Communities in Bloom Grant Application)

Members received and considered a 'Communities in Bloom' grant award in relation to the above grant application.

Cllr Edwards suggested to the Members that as the school are bidding for money to buy tools within the letter of award, should funding be agreed, a paragraph is inserted to ensure the equipment is used for other plots within the City other than just the ones identified in the application.

Cllr Nicholls said they voluntarily tidy up other areas within the City, one such place being Coningsby Gardens.

Cllr Michael requested to see the proof of registration with one of the RHS In Bloom schemes before any funding is released and proposed the funding award £195.58 is only released on proof of registration being received.

This was seconded by Cllr Kenyon and it was unanimously

RESOLVED:

To award £195.58 of community grant funding for the items of equipment as identified in the Communities in Bloom application form on proof of registration being received.

CD2016/2017.24

GRANT COMPLETION FORMS.

Members received an oral report from the Civic and Community Development Officer on the following:

- **BORDERLINES FILM FESTIVAL** – Life Through A Lens – Grant Completion Form – Members noted the grant had been spent in accordance with the award.

CD2016/2017.25

ANNUAL COMMUNITY GROUP EVENTS

Members considered the proposals and costings for the delivery of the final two annual community group events as agreed at the meeting of the Community Development Committee on the 15 March 2016.

The Civic and Community Development Officer gave a brief overview of the report and a summary of the success and the feedback to date of the volunteer event which took place on Wednesday 8 June 2016.

Cllr Hayes spoke of the need for groups to be kept up to date with changing legislation and the need for groups to receive governance training.

Cllr Kenyon asked about the need for a trainer from London to deliver the governance training event and about the number of groups that would attend such an event.

The committee were informed that the trainer identified was one of the best in the

field although it may be possible for someone from HVOSS to deliver the type of training identified in the report.

Cllr Nicholls spoke in favour of the governance event and the need to keep the cost down and the community groups who need this support.

Cllr Edwards informed Members he was not sure about the benefit of this training.

Cllr Michael proposed option 2 identified in the report under the governance event. This was seconded By Cllr Stevens.

8 Members voted in favour. Two Members abstained.

TRUSTEE TRAINING, GOVERNANCE SURGERY

Based on the following:

To be held in February each year.

Time on day from 10am – 4.30pm

Cost of the trainer for the day = £640 which includes travel and accommodation for trainer from London (approx)

Room hire for the Assembly Hall in the Town Hall 9am – 5pm @£18ph = £144

Lunch/refreshments approximately £90

Spend to be covered from the Parish Plan budget.

Members RESOLVED:

To charge £15 per person based on 22 attending = £330 Total cost to the Council £544

Cllr Lloyd-Hayes requested Members support the event with regard finding out how community groups have delivered successful community projects.

Cllr Nicholls spoke in support of the event and the benefit to community groups of such an event.

Cllr Michael proposed, seconded by Cllr Stevens and unanimously

WHO WE ARE, WHAT WAS OUR PROJECT AND HOW DID WE DO IT

Based on the following:

To be delivered at the end of September each year.

The cost for the delivery of the event would be room hire (Assembly Hall) for approximately 3 hours @ £18ph = £54 (to include room set up) plus refreshments i.e. tea, coffee and biscuits approximately £20. Miscellaneous items/spend £26.

Total Cost £100.00

Spend to be covered from the Parish Plan Budget.

RESOLVED:

Members agree with the delivery of the above event and approve the figure as laid out above to cover the costs.

CD2016/2017.26

COMMUNITY ROAD SHOW VEHICLE

Members received an oral update from the Town Clerk.

Town Clerk gave a brief update on the proposed purchase of a roadshow vehicle and informed Members that two vans had been sourced. It was explained that both vehicles were previously council owned display vans and that Cllr Edwards and the Civic and Community Development Officer will be inspecting vehicles and their viability for purchase, unless previously sold, on Thursday 23 June 2016. Members were also informed that the said vehicles may cost less than originally thought.

The Town Clerk informed Members that he was hopeful that the Council will have purchased a vehicle by end of the month.

Members expressed their delight that this was now progressing and the purchase of a road show vehicle could be imminent.

CD2016/2017.27

HEREFORD CITY COMMUNITY ROAD SHOW

Members noted forthcoming dates for future events.

Future Outings for 2016:

- **SATURDAY 9 JULY – COMMUNITY GAMES** – Grandstand Road Park
(Bobblstock Ward)

- **SATURDAY 23 JULY 2016 - PICNIC IN THE PARK** – Quarry Park (Eign Hill Ward)

- **SATURDAY 30 JULY 2016 – COMMUNITY EVENT, WESTFALING STREET**
(St Nicholas Ward)

Cllr Boulter informed Members that the date for the Westfaling Street event has now changed to Sunday 24 July because the original date clashed with the Hereford Pride event on the 30 July.

Cllr Kenyon informed Cllr Boulter he would bring any equipment from the Quarry Picnic in the Park event which was taking place on Saturday 23 July over to the Westfaling Street Fun Day on Sunday 24 July.

Cllr Nicholls informed Members that the Community Games event may take place on Sunday 10 July rather than the Saturday 9th July.

- **SATURDAY 5 NOVEMBER 2016 – COMMUNITY FIREWORKS EVENT** – Quarry Park
(Eign Hill Ward)

Cllr Lloyd-Hayes informed Members of the Royal Hatscot event taking place at the Whitehouse and asked that Members support the event.

Cllr Edwards reported on the Queens 90th Birthday Celebration event which took place at the Belmont and Haywood Country Park on the 11th June. He informed Members that the event had been a great success with about 400 people attending.

CD2016/2017.28

HEREFORD CLOSED ROAD CYCLING CIRCUIT

Members considered and agreed a proposal for a Facility Development Business Case.

Cllr Kenyon spoke in favour of the item, reporting that he had been to visit Bridgnorth earlier in the day to look at their track. He reported the track there is over run and that they support Hereford having a cycle track which would alleviate some of the pressure on their facilities.

He informed Members that it anticipated bringing in over £500,000 in funding towards the provision of this facility and the need for a solid business plan and reports to enable successful applications for funding support.

Cllr Bushkes spoke in favour of this facility and his experience of the phenomenal amount of work involved in writing a solid business plan and proposed the Council agree to provide the funding to enable the production of a business plan to support this facility.

Cllr Edwards seconded the proposal on the provision the Council have written permission from the land owners that they are happy with the installation of such a facility on their land.

Cllr Kenyon confirmed that this permission had been received in writing in an email from a Mr Steven Higgins which he had forwarded to the Town Clerk.

Cllr Michael questioned some of the items identified in the proposal for which a charge had not been included in the price. i.e. room hire, printed reports etc.

Cllr Lloyd-Hayes questioned with regard to Herefordshire Council owning the land.

She was informed that the land is actually owned/lease by Halo.

Cllr Lloyd-Hayes requested that the length of the lease is checked before proceeding.

The proposal was put to the vote on the proviso of Town Clerk clarifying the information with regard to permission from the owners of the land and the length of the lease.

It was put to the vote, 9 Members voted in favour. Cllr Kenyon abstained.

RESOLVED:

The Town Clerk having received written permission with regard to the agreement of such a facility being installed by the land owners and confirmation that any lease on the land runs for a substantial period, the City Council is happy to provide the funding to enable the production of a Facility Development Business Case report.

CD2016/2017.29 EXCLUSION OF PRESS AND PUBLIC

Cllr Edwards proposed, seconded by Cllr Kenyon and unanimously

RESOLVED:

Excluding the press and public under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the item includes disclosure of personal information.

CD2016/2017.30 CHRISTMAS LIGHTS

Members received and considered tenders for the provision of Christmas lights for the future four year period.

Town clerk gave a brief over view of his report which he circulated to those Members present at the meeting.

The proposal was put to the vote. 7 Members voted in favour. 1 Member voted against. 3 Members abstained.

RESOLVED:

**The Council wishes to continue with its existing supplier for the provision of the Christmas Lights within the City.
The provision of and supply of lighting for a Christmas Tree in High Town to be considered at the next meeting of the Council.**

Re-admission of the public.

CD2016/2017.31 ITEMS FOR FUTURE MEETINGS

Christmas tree.

CD2016/2017.32 DATE OF NEXT MEETING –

Members noted the date of the next meeting which is TUESDAY 19 JULY at 6.15 pm.

There being no further business the Chairman called the meeting to a close at 8.55 pm

Signed.....

Dated.....