

HEREFORD CITY COUNCIL

MEETING OF THE COUNCIL

The Council Chamber, Town Hall, Hereford
TUESDAY 24 MAY 2016 at 6.00pm

PRAYERS

Prayers to be said by the Mayor's Chaplain.

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence submitted by Members of the City Council.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
3. **PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present
4. **MINUTES** **APPENDIX 1 & 2**
To approve and sign the minutes of the Meeting of the City Council held on the 5 April 2016, the Annual Meeting of the Council 16 May 2016.
5. **MAYOR'S COMMUNICATION**
To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.
6. **CODE OF CONDUCT** **APPENDIX 3**
To consider, approve and adopt the Code of Conduct as laid before Members.
7. **STANDING ORDERS** **APPENDIX 4**
To consider, approve and adopt the Standing Orders as laid before Members.
8. **FINANCIAL REGULATIONS** **APPENDIX 5**
To consider, approve and adopt the Financial Regulations as laid before Members.

9. CHEQUE SIGNATORIES & BANK RECONCILIATION

To consider and approve Members of the Council for the above.

Current Cllrs:

Signatories – Cllrs Edwards, Nicholls, Kenyon, Tawn and Lloyd-Hayes

Bank Reconciliation – Cllr Wilcox

10. DIRECT DEBITS

To re-affirm the use of direct debits.

11. PROCUREMENT CARD

To re-affirm the use of the government procurement cards.

12. COMMITTEE MEMBERSHIP

To elect Members to sit on the following committees:

FINANCE AND POLICY COMMITTEE – 8 Members

Current committee Members:

Cllrs Baker, Boulter (VC), Dykes, Edwards, Griffiths, Rone, Tawn (C) and Wilcox.

COMMUNITY DEVELOPMENT COMMITTEE – 12 Members

Current committee Members:

Cllrs Baker, Boulter, Bushkes (VC), Edwards, Hall, Hey, Kenyon (C), Lloyd-Hayes, Mansell, Michael, Rone and Stevens.

GOVERNANCE AND PROCEDURES COMMITTEE – 8 Members

Current committee Members:

Cllrs Boulter, Chappell (C), Hall, Kenyon, Mansell, Michael (VC), Tawn and Wilcox.

PLANNING AND HIGHWAYS COMMITTEE – 9 Members

Current committee Members:

Cllrs Boulter (VC), Dykes, Griffiths, Hey, Lloyd-Hayes, Mansell, Michael (C) and Stevens. (plus 1 x outstanding vacancy)

13. REPRESENTATIVES OF OUTSIDE BODIES

To appoint Members to represent the City Council on the following bodies.

Current Members as laid out below:

a) Municipal Charities (x 4 Members) Cllrs Boulter, Baker, Hey and Lloyd-Hayes

- b) **Herefordshire Market Towns Forum (x 3 Members)** Cllrs Nicholls and Wilcox. (plus 1 outstanding vacancy)
- c) **HALC Executive Committee (x 3 Members)** Cllrs Nicholls and Griffiths (plus 1 outstanding vacancy)
- d) **SAM (x 2 Members)** Cllrs Nicholls and Griffiths
- e) **The Enterprise Zone Stakeholder Group (X 1 Member)** Cllr Stevens
- f) **Three Choirs Festival (x 2 Members)** Cllrs Bushkes and Lloyd-Hayes
- g) **Hereford Twinning Association** (x 1 Member who is always the Right Worshipful the Mayor of Hereford as President of the Twinning Association)
- h) **Hereford City Tourism Group (x 1 Member)** Cllr Baker with Cllr Lloyd-Hayes as reserve
- i) **Hereford in Bloom (x 1 Member)** Cllr Michael
- j) **New Hereford University Working Group (x 2 Members)** Cllrs Lloyd-Hayes and Stevens
- k) **Close House (x 1 Member)** Cllr Tawn
- l) **City of Culture Board (x 1 Member)** Cllr Hall
- m) **The BID group (x 1 Member)** Cllr Len Tawn

- 14. **COUNCIL VEHICLES** **APPENDIX 6**
To consider a report and recommendations from the Town Clerk.
- 15. **TONGCHUAN** **APPENDIX 7**
Request to consider Tongchuan as a sister city.
- 16. **TOWN CLERK'S COMMUNICATIONS**
To receive such communications as the Town Clerk provides for the information of Members of the Council.
- 17. **DATE OF NEXT MEETING**
21 JUNE 2016