Dear Mr Mayor and Members of the Committee,

As per the decision of Council, you are summoned to a special meeting of the Committee to be held at 6.30 (please note change of time) in the Council Chamber on Tuesday 7th May. Details of the agenda are set out below.

Steve Kerry

Town Clerk

**HEREFORD CITY COUNCIL**

**GOVERNANCE AND PROCEDURES COMMITTE**

**7TH MAY 2013 6.30 pm**

**SPECIAL MEETING**

**AGENDA**

1. **Apologies**

To note any apologies for absence

1. **Declarations of Interest**

To receive and record any declarations of interest made under the Localism Act 2011

1. **Item referred to the Committee from Council – Parking Charges at the Town Hall**

To consider the paper circulated to Council regarding the imposition of parking charges at the Town Hall and to determine the Council’s response.

(Members are asked to bring copies of the paper with them to the Committee meeting.)