**For existing members of the Hereford City Youth Council**

**Principles**

 As a member of HCYC you have the responsibility to uphold the following ethos and principles:

- The HCYC *(Hereford City Youth Council)* will ensure that the young people of Hereford city are given a voice on any issue that affects them and as laid out in Article 12 of the UN Convention on the Rights of the Child, as long as it does not affect the rights of others.

- The HCYC will respect the issues as laid in the UN Convention on the Rights of the Child, to ensure that every young person who participates in the work of the HCYC has his/her rights respected and protected.

ANY young person aged 11 and up to 24, has the right to have his/her view heard and listened to by the HCYC.

**Responsibilities**

During your term of office it is your responsibility to:

- Identify, discuss and debate issues of concern to young people. You could do this by getting involved in questionnaires, hold surgeries in schools, reply to letters and emails, take part in meetings and respond to plans and consultations.

- Act on those issues ad identify how to make a change at a local level, or resist unwanted change. You must also follow up decisions or actions.

**Conduct**

As a representative of HCYC we ask you to comply with the expectations of conduct when undertaking your duties:

- We understand that in people’s private lives they may wish to belong and support a political party. However care must be taken to make clear distinction between your role as a MHCYC and any other party political activity. Use a separate dedicated social media profile (such as Facebook, YouTube and Twitter) for your role within the Hereford City Youth Council in order to avoid accusations of party political allegiance or make no such statements on your personal profile.

**Expectations**

The following are expected of you during your term of office:

-It is important that you take your role and duty seriously when you are representing the HCYC, both in and outside HCYC meetings.

-You must attend your local youth forum/cabinet meetings and other meetings in your constituency area and maintain regular contact with your worker, which includes answering and responding to emails, texts, phone calls and letters.

-You should check emails on the HCYC e-group (or equivalent) at least once a week and respond to questions, consultations, meeting and voting requests and anything else related to your role as a MHCYC. The e-group should also be used as a way to network and share ideas with other MHCYCs across the county.

It is your responsibility to report any difficulties with emails or communication to your worker so we can find a solution. You must report any changes to your contact details.

**Entry**

- To be on the HCYC you must be between the ages of 11 and 24.

- If you miss three meetings you will be asked to leave the youth council. If you want to attend any in the future you must reapply.