Hereford City Youth Council

18 OCTOBER 2018

**Town Hall**

AGENDA

1. **Apologies:**
2. **Minutes of the last meeting: 13 September 2018**
3. **Charities Event Saturday 15 September 2018 – Promoting the Youth Council and recruitment -** Feedback
4. **Junior Mayor Making (Date: Tuesday 4 December 2018 6pm @ Hereford Town Hall)**

Nomination Forms – Date for Interviews.

1. **Annual Youth Participation Groups Event/Conference – (Date: Saturday 27 October 2018 @ Hereford Town Hall 11am – 1 pm, arrival and sign in 10.45am)**

* Invitation to groups and replies to date.
* To finalise programme for the event.
* Goodie Bags.
* Who will action what on the day?

1. Confirm/organise catering
2. drinks
3. Attendance sheet
4. List of attendees
5. Room set up on the day chairs, power point etc
6. Receiving guests – Key Speaker, VIP’s
7. Tasks during event
8. Clear up after event
9. **HAP meeting Thursday October 2018**

Representatives - Martin and Luke. – To note date.

1. **High Town Street Scene - Shaping the look and feel of our City.**

Tracy reported the Youth Councils ideas from the last meeting on the 5 October 2018. Notes of minutes attached. To Note.

1. **Items for the next agenda and future agendas**

* **Junior Mayor Making (Date: Tuesday 4 December 2018 6pm @ Hereford Town Hall)**
* **Recruitment**

1. **DATES FOR MEETING FOR 2019**

To confirm dates for 2019 and to consider times for meetings for the rest of 2018 and for 2019

1. **DATE OF NEXT MEETING: Thursday 15 November 2018 Town Hall 6pm**

Action Plan

|  |  |  |
| --- | --- | --- |
| Task | Who | Date to be completed by |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |