

# HEREFORD CITY COUNCIL

## MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

**TUESDAY 22 JANUARY 2019**

**PRESENT:** Cllrs Bushkes, Boulter, Butler, Dykes, Edwards, Griffiths, Hey, Kenyon, Stevens and Tillett.

Not Present: Cllr Rone

### **CD2018/19.104 APOLOGIES FOR ABSENCE**

Members received apologies for absence from Cllr Lloyd-Hayes through the Chair.

### **CD2018/19.105 APPOINTMENT OF SUBSTITUTES**

Cllr Dykes informed Member he had been appointed as a substitute for Cllr Lloyd-Hayes.

The Deputy Town Clerk asked that all Members remember apologies for absence should be sent in writing to the Town Clerk or herself and that this same method should be exercised for the appointment of substitutes.

Cllr Griffiths arrived at 6.05pm

### **CD2018/19.106 DECLARATIONS OF INTEREST**

Members received declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 from Cllr Bushkes in respect of item 7 on the agenda, and from Cllr Kenyon and Boulter in respect of item 5 on the agenda.

### **CD2018/19.107 MINUTES OF PREVIOUS MEETINGS**

Members received the minutes of the meeting of the Community Development Committee held on the 11 December 2018 and the Grants Committee held on 26 November 2018.

#### **Resolved:**

**That the minutes of the meeting of 11 December 2018 were agreed as an accurate record and be signed accordingly by the Chair.**

**Resolved that the Deputy Town Clerk checks and corrects the member who seconded the proposal at .90 otherwise the minutes of the meeting of 26<sup>th</sup> November 2018 were agreed as an accurate record and once amended be signed accordingly by the Chair.**

### **CD2018/19.108 CLOSE HOUSE – LONE WOLVES GRANT APPLICATION**

Members received and considered a grant application and presentation from Ben Lea of Close House requesting funding for £14,540.00 to fund a Youth Worker for the Lone Wolves project.

Mr Lea gave a brief overview of the project and explained that the Police had asked the project was not referred to as Lone Wolves so for the time being they were referring to the project as Idle Hands.

Members' comments echoed a similar context in that they all supported the project, that Close House ensured they were not doubling up on services already provided by another statutory body.

Members noted the support of the PCC and the prospect of possible funding to support this project and its commencement from February 2019.

There being no more questions the Chair thanked Mr Lea for his presentation and he left the room.

Cllr Edwards proposed to recommend to Council to award the full funding requested. This was seconded by Cllr Stevens and unanimously

**RESOLVED:**

**To recommend approval of the full grant request as laid out in the application to support this project**

**CD2018/19.109 WHEELCHAIR SWING – AYLESTONE PARK**

Members received and considered information and a quote for an Ability Swing as raised in item 5 on the agenda from 11 December 2018. Spencer Grogan from Herefordshire Council was in attendance to answer questions regarding Members' concerns from the previous meeting on the 11 December.

It was confirmed by Mr Grogan that Herefordshire Council would expect any works to be carried out by a qualified contractor, formal certification must be provided, RoSPA would carry out the inspections.

He confirmed that the proposals put forward and the identified supplier and installer were approved by Herefordshire Council and that Herefordshire Council would have no issue being responsible in the future for the asset.

Members asked some more general questions and it was confirmed that Herefordshire Council were happy to inspect and maintain the equipment going forward, that it would fall under their liability.

It was also confirmed that three groups had each agreed to fund £200 each to support the cost of the ground works plus two of those groups and one other had offered volunteers to complete the ground works. This will all be coordinated by the Aylestone Park Community Group.

There being no further questions Cllr Edwards proposed, seconded by Cllr Hey that based on £600 having been raised already towards the £1,125 for preparation, to award up to £525 towards preparation costs and £8,330 for the purchase and installation of the ability swing.

It was unanimously

**RESOLVED:**

**To award up to £8,855 towards the cost of this project from the Parks and Open Spaces budget as identified above.**

There being no more questions the Chair thanked Mr Grogan for his time and he left the room.

#### **CD2018/19.110      HEREFORD BID – CHRISTMAS ENTERTAINMENT REPORT**

Members received a report and presentation from Mike Truelove regarding entertainment that took place in the City over the Christmas period.

Mr Truelove gave a short power point presentation including photos, publicity materials and social media content and the positive feedback received from businesses with regards to the delivery of the various events/entertainment provided.

There are plans in place to improve that which was delivered in Church Street for next Christmas.

Footfall measured in the centre of High Town for the same time last year had stayed the same as for the previous year as opposed to the decline other high streets had recorded for this year.

There being no more questions the Chair thanked Mr Truelove for his presentation and he left the room.

Cllr Boulter left the room at 6.50pm

#### **CD2018/19.111      WARD REPORTS**

Members received and noted the following ward reports as circulated with the agenda and one from Bobblestock ward tabled on the night:

- Eign Hill
- Newton Farm
- Racecourse
- Saxon Gate
- Tupsley
- Whitecross
- Widemarsh

#### **CD2018/19.112      CITY BOUNDARY SIGNS**

Members received and considered a report from the Town Clerk regarding investigating the costs associated with cleaning and repairing lettering on the City's boundary signs and potentially including 'Linked with Jaworzno - Poland' alongside the twinning information.

Members felt they could not support the recommendations in the Town Clerk's report and asked that the item be deferred to a future meeting once the Town Clerk has gathered together the following information to present to the committee for its consideration:

- **To investigate and identify (including location, type and material composition) all the signs in need of work.**
- **Identify the work required for each sign and associated cost for each.**
- **Identify and confirm where adding the words regarding the linking with Jaworzno how this will be done.**
- **Confirmation of the current status of the link with Jaworzno.**
- **To confirm receipt of permission from the Highways Authority and Highways England to carry out the work.**

It was proposed by Cllr Kenyon and seconded by Cllr Edwards and unanimously

**RESOLVED**

**To defer this item until all the above can be submitted to the committee for consideration.**

**CD2018/19.113      HEREFORD COLLEGE OF ARTS – AMENDMENT TO SKATE PARK SCULPTURE PLINTH SLA AGREEMENT**

Members received and considered a report from HCA to amend the service level agreement outputs from two sculptures per year to one.

The Deputy Town Clerk explained that due to pressures on students it was not viable to deliver two sculptures in one year. HCA would like the committee to consider agreeing the amendment with the same budget approved for the two thus allowing HCA to use high spec or more expensive materials if required.

The Deputy Town Clerk confirmed that the sum of £3,000 was 'up to' and invoices and evidence of cost was submitted by HCA before any of the funding was released.

Whilst the Deputy Town Clerk had received voluntary support from BBLP for the collection and installation of the Rotherwas Angel this may not always be the case so any future associated costs with regards to the collection and installation of future sculptures could come from this budget too.

It was proposed by Cllr Kenyon, seconded by Cllr Edwards and unanimously

**RESOLVED**

**To agree the amendments as laid out in the proposal from HCA and that the budget of £3,000 remains the same.**

**CD2018/19.114      MINISTRY OF HOUSING, COMMUNITIES & LOCAL GOVERNMENT – POCKET PARKS PLUS**

Members received and noted a prospectus regarding 'supporting parks and public spaces where people can relax, exercise, socialise and play', December 2018

**CD2018/19.115      ITEMS FOR FUTURE MEETINGS**

To identify those items members wish to discuss at future meetings.

**05 March Meeting**

- **Ward Asset Register** – To receive an up to date and detailed ward asset register from the Town Clerk

**Any other items for future meetings:**

- Progress reports from item 6 on the agenda from 11 December 2018 (Community Led Plan key objectives)
- Cycle Track Update
- Allotments Update

Members were reminded at this point that this was not an item for discussions on items that were not on the agenda.

**CD2018/19.116      DATE OF NEXT MEETINGS:**

Members noted the dates of the next meetings as follows:

MONDAY 18 February 2019 – Grants Meeting – 10 am

TUESDAY 05 March 2019 – Routine Meeting – 6 pm

There being no further business the Chair called the meeting to a close at 7.13 pm

Signed.....

Dated.....