

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 04 FEBRUARY 2014 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 04 FEBRUARY 2014 at 6.00pm**

PRAYERS

Prayers to be said by the Mayor's Chaplain, Rev Preb Paul Towner

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence submitted by Members of the City Council.
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present
- 4. HEREFORDSHIRE RUNNING FESTIVAL** **APPENDIX 1**
To receive a presentation from Adrian Wilcox and Richard Danks requesting the use of City Council's logo on all publicity and other material showing its support/endorsement for the Herefordshire Running Festival.
- 5. MINUTES** **APPENDIX 2**
To approve and sign the draft minutes of the Meeting of the City Council held on the 10 December 2013.

6. MAYOR'S COMMUNICATIONS

To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.

7. REVENUE BUDGET REQUIREMENT AND COUNCIL TAX 2014-2015**APPENDIX 3**

To receive recommendations from the Finance and Policy Committee on the budget and consequent precept level for the next Financial Year.

8. ELECTION OF MAYOR ELECT AND DEPUTY MAYOR ELECT FOR 2014 – 2015.

In accordance with the Standing Order 11, to consider nominating the Mayor Elect and the Deputy Mayor Elect for 2014 – 2015.

9. COUNCIL CHAMBER SOUND SYSTEM**APPENDIX 4**

To receive and consider a report and recommendations from the Town Clerk

10. CALENDAR OF MEETINGS AND CIVIC EVENTS FROM APRIL 2014 – JULY 2015**APPENDIX 5**

To receive and consider the dates of future meetings and Civic Events as laid before the committee, noting some changes to the meetings or events during April, May and June 2014.

11. IMPROVEMENTS TO HIGH TOWN PAVING**APPENDIX 6**

To receive and consider the report from the Town Clerk.

12. EXTENSION OF LAND AT DRYBRIDGE ALLOTMENTS**APPENDIX 7**

To receive and consider the report from the Town Clerk.

13. DRAFT MINUTES

To note the draft minutes of the Meetings of the Planning Committee held on the 17December 2013 and 15 January 2014.

APPENDIX 8 & 8a

To note the draft minutes of the Meeting of the Finance and Policy Committee held on the 14 January 2014.

APPENDIX 9

To note the draft minutes of the Meetings of the Community Development Committee held on the 21 January 2014

APPENDIX 10

To note the draft minutes of the Meetings of the Governance and Procedures Committee held on the 28 January 2014

APPENDIX 11

- 14. VACANCY ON THE COMMUNITY DEVELOPMENT COMMITTEE.**
To elect a Member of the Council to sit as a Member on the Community Development committee.
- 15. NOMINATION FOR A MEMBER TO BE ELECTED TO SIT ON THE MANAGEMENT BOARD OF TRUSTEES FOR THE BISHOP OF HEREFORD BLUECOAT SCHOOL CHARITY**
To consider nominating a Member of Hereford City Council who also sits as a Member on Herefordshire Council to sit on the management board of trustees for the Bishop of Hereford Bluecoat School Charity.
- 16. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES**
To receive reports from members who have attended meetings of Outside Bodies.
(Reports from outside bodies included with your agenda)
- a) **Municipal Charities (Cllrs Polly Andrews, Aubrey Oliver and Anna Toon)**
 - b) **Herefordshire Market Towns Forum (Cllrs Polly Andrews, Charles Nicholls & Brian Wilcox)**
 - c) **HALC Executive Committee (Cllrs Jim Kenyon & Anna Toon)**
 - d) **SAM (Cllr Anna Toon)**
 - e) **The Enterprise Zone Stakeholder Group (Cllr Tawn)**
 - f) **Three Choirs Festival (Cllrs Liz Chave & Jason Kay)**
 - g) **Hereford Twinning Association (The Mayor)**
 - h) **Hereford City Tourism Group (Cllr Chave with Cllr Tawn as reserve)**
 - i) **Hereford in Bloom (Cllr Kenyon)**
- 17. TOWN CLERK'S COMMUNICATIONS**
To receive such communications as the Town Clerk provides for the information of Members of the Council.
- 18. DATE OF NEXT MEETING**
18 MARCH 2014

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford HR1 2PJ
Tel: 01432 260454 Fax: 01432 344063**