**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Tawn (Chairman), Baker, Boulter, Dykes, Edwards, Griffiths, Rone, and Wilcox

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 19th April 2016 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **APPENDIX ONE** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 8th March 2016.
5. **SCHEDULE OF PAYMENTS APPENDIX TWO**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee

1. **BANK RECONCILIATIONS APPENDIX THREE**

To receive from the Finance Officer reconciliations completed since the last review by the Committee.

1. **TOURIST INFORMATION CENTRE UPDATE APPENDIX FOUR**

To receive the report of the Town Clerk.

1. **FREEDOM CEREMONY APPENDIX FIVE**

To receive the attached report and approve the use of the Freedom Reserve to cover costs.

1. **ITEMS FOR FUTURE MEETING**

To confirm those items to be discussed at future meetings of the committee.

End of Year Financial Report and Accounts 7th June

1. **DATE OF NEXT MEETING**

To confirm the date of the next meeting – 7th June T