**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Tawn, Michael, Boulter, Baker, Hall, Rone, Edwards, Wilcox (one vacancy)

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 14th July 2015 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **APPENDIX ONE** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 2nd June 2015.
5. **INTERNAL AUDIT FINAL REPORT APPENDIX TWO**

To receive the final report of the Internal Auditor for the financial year 2014-2015, noting the contents and responding to any recommendations therein.

1. **SCHEDULE OF PAYMENTS APPENDIX THREE**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee

1. **BANK RECONCILIATION APPENDIX FOUR**

To receive from the Finance Officer reconciliations for each account held by the Council for May and June 2015.

1. **QUARTERLY REVENUE BUDGET MONITORING REPORT APPENDIX FIVE**

To receive from the Finance Officer the quarterly report up to 30th June 2015 and consider any recommendations therein.

1. **SERVICE TRANSFER UPDATE. APPENDIX SIX**

To receive the report of the Town Clerk and to determine the future direction of travel for the Council.

1. **ITEMS FOR FUTURE MEETINGS** To identify those items to be scheduled of future meetings, including transfer of services from Herefordshire Council and CCTV.
2. **DATE OF NEXT MEETING** To confirm the date of the next meeting of the Committee – 22nd September 2015 at 6 pm