

To all members of the Finance and Policy Committee

You are hereby summoned to attend the next meeting of the Committee on the date shown below, to discuss the item set out on the agenda.

Steve Kerry

Town Clerk

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford  
Tuesday 3<sup>rd</sup> June 2014 at 6.00 pm.**

#### **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive apologies for absence
- 2. APPOINTMENTS OF SUBSTITUTES**  
To note the appointment of substitute members
- 3. DECLARATIONS OF INTEREST**  
To receive declarations of interest under the City Council's adopted Code of Conduct pursuant to the Localism Act 2011
- 4. MINUTES** **Appendix 1**  
To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 8<sup>th</sup> April.
- 5. ANNUAL RETURN AND STATEMENT OF ACCOUNTS** **Appendix 2**  
To receive the annual return and statement of accounts and make recommendations to Council.

- 6. SCHEDULE OF PAYMENTS** **Appendix 3**  
To receive and consider a schedule of payments made since the last meeting of the Committee
- 7. AUTHORISATION OF PAYMENTS** **Appendix 4**  
To receive and consider the attached report regarding items over £500-00 and make recommendations to Council.
- 8. INTERIM ARRANGEMENTS AND OPTIONS FOR DEVOLUTION OF GRASS CUTTING SERVICES** **Appendix 5**  
To receive and consider the attached report permitting discussion of options for service delivery.
- 9. MANAGEMENT OF INCOME IN FINANCIAL REGULATIONS** **Appendix 6**  
To consider the attached report and make recommendations to Council.
- 10. OFFICE MOVES AND SIGNING OF A LEASE** **Appendix 7**  
To receive an update on progress towards acquiring usable offices and entering into a lease with Herefordshire Council.
- 11. NATIONAL ALLOTMENT SOCIETY – RENEWAL OF ANNUAL SUBSCRIPTION** **Appendix 8**  
To consider the attached report and resolve whether to renew the subscription.
- 12. ITEMS FOR FUTURE MEETINGS**  
To identify items to be discussed at future meetings of the Committee.
- 13. DATE OF NEXT MEETING**  
To confirm the date of the next meeting – 15<sup>th</sup> July 2014.