**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Tawn, Michael, Boulter, Baker, Griffiths, Hall, Rone, Edwards, and Wilcox

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 3rd November 2015 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **APPENDIX ONE** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 22nd September 2015.
5. **SCHEDULE OF PAYMENTS APPENDIX TWO**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee

1. **BANK RECONCILIATIONS APPENDIX THREE**

To receive from the Finance Officer reconciliations completed since the last review by the Committee.

1. **QUARTERLY REVENUE BUDGET MONITORING REPORT APPENDIX FOUR**

To receive and consider the Finance Officer’s report on the revenue budget up to 30th September 2015.

1. **SUPPORT FOR BUS SERVICES TO SHELTERED HOUSING APPENDIX FIVE** To receive and note a report regarding levels of use by residents of sheltered housing units of the Dial-a-Ride service supported by the Council.
2. **DONATION TO ST JOHN’S AMBULANCE IN RESPECT OF FIRST AID COVER FOR REMEMBRANCE DAY APPENDIX SIX**

To consider the Town Clerk’s report.

1. **INTERNAL AUDIT REPORT APPENDIX SEVEN**

To consider the interim report of the Internal Auditor for 2015-2016.

1. **BUDGET STRATEGY UPDATE – FURTHER INFORMATION APPENDIX EIGHT**

To consider the report of the Town Clerk regarding Hereford in Bloom, the Council decision in principle regarding a Tourist Information Centre and Herefordshire Council’s position regarding the Council Tax Support Grant from the Department of Communities and Local Government.

1. **DATE OF NEXT MEETING** To confirm the date of the next meeting of the Committee – 15th December 2015 at 6 pm