**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Stevens, Tawn, Boulter, Bushkes, Dykes, Edwards, Griffiths, Michael, Rone, Wilcox

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 6th September 2016 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **Appendix One** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 26th July 2016.
5. **SCHEDULE OF PAYMENTS Appendix Two**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee

1. **BANK RECONCILIATION Appendix Three**

To receive from the Finance Officer reconciliations for each account held by the Council for May and June 2016.

1. **TOWN HALL AND TOURIST INFOMRATION CENTRE UPDATE Appendix Four**

To receive from the Town Clerk and account of discussions regarding these developments.

1. **COVER FOR THE POST OF FINANCE OFFICER Appendix Five**

To receive from the Town Clerk a report on the provision of cover.

1. **FUNDING FOR CITY OF CULTURE**

There is insufficient information upon which to base a repot for decision by this Committee at present, discussions are continuing.

1. **ITEMS FOR FUTURE MEETINGS** To identify those items to be scheduled of future meetings.
2. **DATE OF NEXT MEETING** To confirm the date of the next meeting of the Committee – 18th October 2016 at 6 pm