**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Tawn, Michael, Boulter, Baker, Griffiths, Hall, Rone, Edwards, and Wilcox

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 15th December 2015 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **APPENDIX ONE** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 3rd November 2015.
5. **SCHEDULE OF PAYMENTS APPENDIX TWO**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee

1. **BANK RECONCILIATIONS APPENDIX THREE**

To receive from the Finance Officer reconciliations completed since the last review by the Committee.

1. **REVENUE BUDGET REQUIREMENT AND COUNCIL TAX 2016-2017 APPENDIX FOUR**

To receive and consider the Finance Officer’s proposed budget and council tax for 2016-2017.

1. **REQUEST FOR FINANCIAL SUPPORT FOR 39a BUS SERVICE APPENDIX FIVE** To consider a report from the Town Clerk.
2. **RENEWAL OF SUPPORT FOR BUS SERVICE TO SHELTERED HOUSING APPENDIX SIX**

To consider the Town Clerk’s report.

1. **GOVERNANCE AND FINANCIAL RISK REGISTER APPENDIX SEVEN**

To consider the report of the Finance Officer.

1. **LOCAL COUNCIL TAX SUPPORT GRANT UPDATE APPENDIX EIGHT**

To consider the report of the Town Clerk and the policy of the Council regarding a national survey.

1. **EXCLUSION OF THE PRESS AND PUBLIC**

To consider under the Public Bodies (Admission to Meetings) Act 1960 s1(2),excluding the press and public on the grounds that the following item will require the disclosure of personal information about individuals.

1. **PAYROLL BUDGET APPENDIX NINE**

To consider the report of the Finance Officer regarding the salaries of staff in the budget for 2016-2017.

1. **RE-ADMISSION OF THE PRESS AND PUBLIC**

To resolve that the press and public be re-admitted.

1. **ITEMS FOR FUTURE MEETING**

To confirm those items to be discussed at future meetings of the committee.

1. **DATE OF NEXT MEETING**

To confirm the date of the next meeting – 26th January 2016 at 6.00 pm T