**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Stevens, Tawn, Boulter, Bushkes, Dykes, Edwards, Griffiths, Michael, Rone, Wilcox

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 22nd November 2016 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **Appendix One** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 18th October 2016.
5. **SCHEDULE OF PAYMENTS Appendix Two**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee

1. **BANK RECONCILIATION Appendix Three**

To receive from the Finance Officer reconciliations for each account held by the Council for May and June 2016.

1. **INITIAL REVENUE BUDGET REPORT 2016/2017 Appendix Four**

To receive the report of the Temporary Finance Officer and to determine the decisions required to shape next year’s budget strategy.

1. **TOWN HALL OPTIONS PAPER Appendix Five**

To note the research done by Elaine Edwards of Herefordshire Council into the legal implications of various management models and to determine the Council’s preferred solution(s).

1. **TRANSFER OF ASSETS AND SERVICES – KING GEORGE’S PARK**

To receive an oral report from the Town Clerk following the HALC Annual Conference regarding a possible source of professional support in developing a comprehensive plan of the park.

1. **ITEMS FOR FUTURE MEETINGS** To finalise the budget and precept for recommendation to Council on 24th January.
2. **DATE OF NEXT MEETING** To confirm the date of the next meeting of the Committee – 17th January 2017 at 6 pm