**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

Members of the Finance Committee are the Right Worshipful the Mayor and Councillors Stevens, Tawn, Boulter, Bushkes, Dykes, Edwards, Griffiths, Michael, Rone, Wilcox

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 17th January 2017 2016 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **Appendix One** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 22nd November 2016.
5. **SCHEDULE OF PAYMENTS Appendix Two**

To receive from the Finance Officer a schedule of items paid since the last meeting of the Committee. (If members have any queries they are asked to notify the Clerk so answers can be given immediately or details researched for presentation at the meeting.

1. **BANK RECONCILIATION Appendix Three**

To receive from the Finance Officer reconciliations for each account held by the Council for November and December 2016. (As Cllr Wilcox is away at present these have not be signed but need to be included in this agenda to be dealt with at the appropriate meeting.)

1. **REVENUE BUDGET REPORT 2016/2017 Appendix Four**

To receive the report of the Temporary Finance Officer and to recommend a precept and council tax level to Council for decision.

1. **REVENUE BUDGET MONITORING REPORT UP TO 31st DECEMBER 2016 Appendix Five**

To receive the report of the Temporary Finance Officer and determine any action to be taken in respect of any over or under spends.

1. **TRANSFER OF ASSETS AND SERVICES – KING GEORGE’S PARK**

To receive an oral update from the Town Clerk following the HALC Annual Conference regarding a possible source of professional support in developing a comprehensive plan of the park.

1. **ITEMS FOR FUTURE MEETINGS**

Updates on King George’s Park and Town Hall proposals if there have been significant developments.

1. **DATE OF NEXT MEETING** To confirm the date of the next meeting of the Committee – 21st February 2017 at 6 pm