**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL**

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 13TH MARCH 2018 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry

Town Clerk

HEREFORD CITY COUNCIL

## MEETING OF THE COUNCIL

**The Council Chamber, Town Hall, Hereford**

## TUESDAY 13TH MARCH 2018 at 6.00pm

**PRAYERS**

Prayers to be said by the Mayor’s Chaplain.

**A G E N D A**

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence submitted by Members of the City Council.

**2. DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**3. PUBLIC PARTICIPATION**

To receive any questions that may be put to the meeting by members of the public present.

##### 4. MINUTES APPENDIX ONE

To approve and sign the **Minutes of the Meeting of the City Council held on the 30th January 2018.**

**5. TOURIST INFORMATION CENTRE**

To receive a six-monthly report (to follow) and update from Liz Hill of Rural Concierge.

**6. MAYOR’S COMMUNICATION**

To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.

**7. HERITAGE LOTTERY – Town Hall Restoration Grant APPENDIX TWO**

To receive an amended Heritage Lottery project plan for Council’s approval.

**8. COMMUNITY LED PLAN – Objectives Update 2018**

To receive information and an update referred by Community Development Committee for full Council adoption and approval.

**9. CLOSED CIRCUIT TELEVISION CONTRIBUTION APPENDIX THREE**

To receive and consider the report and recommendation of the Town Clerk.

**10. WARD BUDGETS APPENDIX FOUR**

To receive and consider the report and recommendations of the Town Clerk.

**11. HALC SUBSCRIPTION RENEWAL APPENDIX FIVE**

To receive and consider the report and recommendation of the Town Clerk.

**12. CODE OF CONDUCT COMPLAINT REPORT APPENDIX SIX**

To receive and consider the report and recommendations of the Town Clerk.

**13. HEREFORDSHIRE COUNCIL’S ‘STOP THE DROP’ LITTER PLEDGE**

**APPENDIX SEVEN**

To receive and consider a request from Herefordshire Council for City Council to sign up to the ‘Stop the Drop’ litter pledge.

**14. OUTSIDE BODIES - HEREFORD ALLOTMENTS AND LEISURE GARDENS SOCIETY.**

To elect a Member to be a representative of HALGS under Representatives of Outside Bodies.

##### 15. DRAFT MINUTES OF MEETINGS OF THE COMMITTEES:

To note the draft minutes of the meetings, as laid out below:

**Community Development Committee:**

19 February 2018 (Grants) **APPENDIX EIGHT**

06 March 2018 (To follow)

**Finance & Policy Committee: APPENDIX EIGHT a**

20 February 2018

**Governance & Procedures Committee: APPENDIX EIGHT b**

06 February 2018

**Planning & Highways Committee:**

01 February 2018 **APPENDIX NINE**

22 February 2018 (To follow)

**16. REPRESENTATIVES OF OUTSIDE BODIES**

To receive reports from members who represent the City Council on the following bodies:

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| 1. **Municipal Charities (x 4 Members)** Cllrs Boulter and Hey (plus two outstanding vacancies). |
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| 1. **Herefordshire Market Towns Forum (x 3 Members)** Cllrs Griffiths and Wilcox (plus one outstanding vacancy). |
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| 1. **HALC Executive Committee (x 3 Members)** Cllr Griffiths (plus two outstanding vacancies). |
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| 1. **SAM (x 2 Members)** Cllr Griffiths (plus one outstanding vacancy). |
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| 1. **The Enterprise Zone Stakeholder Group (x 1 Member)** Cllr Griffiths. |
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| 1. **Three Choirs Festival (x 2 Members)** Cllr Bushkes (plus one outstanding vacancy). |
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| 1. **Hereford Twinning Association** (x 1 Member who is always the Right Worshipful the Mayor of Hereford as President of the Twinning Association). |
|  |
| 1. **Hereford City Tourism Group (x 1 Member)** Cllr Lloyd-Hayes. 2. **Hereford in Bloom (x 1 Member)** Cllr Boulter. |
|  |
| 1. **New Hereford University Working Group (x 2 Members)** Cllrs Lloyd-Hayes and Stevens. 2. **Close House (x 1 Member)** Cllr Kenyon. 3. **The BID group (x 1 Member)** Cllr Tawn. 4. **Magna Carta Committee (x 1 Member)** (One outstanding vacancy). 5. **Hereford Area Plan (x 2 Members)** Cllrs Griffiths and Lloyd-Hayes. |

**17. TOWN CLERK’S COMMUNICATIONS APPENDICES TEN & ELEVEN**  To receive such communications as the Town Clerk provides for the information of Members of the Council:

**18. EXCLUSION OF PRESS AND PUBLIC**

In accordance with the Public Bodies (Admission to Meetings) Cat 1960 s1(2) to consider excluding the press and public to allow a confidential item to be reported.

**19. MINUTES OF MEETING (Confidential) APPENDIX TWELVE**

To receive the confidential minutes of the Governance and Procedures Committee meeting of 6th February 2018.

**20. READMISSION OF PRESS AND PUBLIC**

To readmit the press and public on the conclusion of the confidential matter listed above.

**21. DATE OF NEXT MEETING**

TUESDAY 24th APRIL 2018

**DECLARATIONS OF INTEREST**

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,**

**Hereford City Council, Town Clerk’s Office, Town Hall, St Owen Street, Hereford HR1 2PJ**

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