**To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry

Town Clerk

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 17th March 2015 at 6.00 pm**

**AGENDA**

1. **APOLOGIES FOR ABSENCE** To receive any apologies for absence
2. **APPOINTMENT OF SUBSTITUTES** To note the appointment of any substitute members
3. **DECLARATIONS OF INTEREST** To receive declarations of interest under the City Council’s code of conduct pursuant to the Localism Act 2011.
4. **MINUTES** **APPENDIX ONE** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 27th January 2015.
5. **ACCOUNTS PAID APPENDIX TWO**

To receive the current completed payment schedule from the Finance Officer and to consider approval.

1. **BANK RECONCILIATION APPENDIX THREE**

To receive from the Finance Officer the bank reconciliation for January 2015 and consider approval.

1. **UPDATE ON ITEMS REFERRED TO FUTURE MEETINGS**

To receive an oral report on matters referred to future meetings of the Committee.

1. **ITEMS FOR FUTURE MEETINGS** To identify those items to be scheduled for future meetings.
2. **DATE OF NEXT MEETING** To confirm the date of the next meeting of the Committee – 2nd June 2015 at 6 pm