HEREFORD CITY COUNCIL

## MINUTES OF THE MEETING OF THE COUNCIL

## TUESDAY 25 OCTOBER 2016

**PRESENT:** The Right Worshipful the Mayor, Cllr Jim Kenyon and Cllrs Baker, Boulter, Edwards, Griffiths, Mansell, Nicholls, Stevens and Tawn.

**NOT PRESENT:** Cllr Rone

**C2016/2017.62 APOLOGIES FOR ABSENCE**

Members received apologies for absence from Cllrs Chappell, Bushkes, Dykes, Hall, Hey, Lloyd-Hayes, Michael and Wilcox.

**C2016/2017.63 DECLARATIONS OF INTEREST**

Members received no declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**C2016/2017.64 PUBLIC PARTICIPATION**

No members of the public were present.

##### C2016/2017.65 MINUTES

Cllr Stevens proposed, seconded by Cllr Mansell that Members approve the minutes of the Meeting of the City Council held on the 23 September 2016.

**RESOLVED:**

##### To approve the minutes as a true and accurate account of the meeting and the Chairman duly sign, initial and date the minutes of the Meeting of the City Council held on the 23 September 2016.

**C2016/2017.66 CAB HEREFORD**

Members received a presentation from Mark Calvin of the CAB and considered releasing grant funding for this year.

 Mr Calvin explained his role with the CAB and how he became involved. Following retirement he looked for volunteering opportunities and as a result became a trustee member of the board and is responsible for PR and communications.

 He explained that CAB no longer provide a drop in service due to funding cuts and now provide a much stricter appointment only service.

 The CAB are working with the market towns to provide a two weekly appointment only service in each area supported with funding from those town councils.

 The board is looking at various funding options going forward and is very proactive to ensure the continuation of the service.

 Mr Calvin covered the statistics as laid out in the report circulated to Members with the agenda

 A unique organization providing a unique service in the county.

 The Mayor asked Members for their questions which covered the following:

* Funding required to provide the service for one year: Mr Calvin explained that the £117,000 funding the CAB received from Herefordshire Council each year still left them with a deficit. Although if the service was ‘bought in’ the cost would be substantially more per year.
* Has CAB considered asking Herefordshire Council to provide funding to the value of the office rent instead of offices in lieu.
* Have the CAB considered downsizing the office space if they are now providing a lesser service. Yes and the CAB are looking at and considering various other facility options in the other market towns to reduce costs.

Cllr Edwards proposed the release of the £10,000 funding award and requests a six month review of the CAB situation. This was seconded by Cllr Stevens and unanimously

**RESOLVED:**

**That the Council agrees the release of the £10,000 annual funding award and requests a six month review of the situation.**

**C2016/2017.67 MAYOR’S COMMUNICATION**

Members received communications from The Right Worshipful the Mayor as follows:

* Twinning visit to Poland. Still progressing this.
* River meetings and options considered to date. No costs to the City Council at present. Investigations to progress this are continuing.
* Sacha Kindred welcome home party went very well. Huge success. Majority of the costs for the fireworks was funded by businesses in the City with a small cost to the City Council of £500 which will be coming from the Mayoral allowance.
* Update on the progress of the Closed Circuit Cycle Track

**C2016/2017.68 DRAFT MINUTES OF MEETINGS OF THE COMMITTEES**

Members noted the draft minutes of the meetings as laid out below:

 Community Development Committee 20th September

Planning Committee 28th September

Governance and Procedures 27th September

Governance and Procedures Confidential Minutes

Mayor informed Members there seemed to be a number of things omitted from the minutes which needed to be resolved and referred to page five of the minutes and staff appraisals.

The Mayor also referred to page three and asked if the JD’s had been sent to Hoople. The Clerk confirmed he had sent them and that Hoople had informed him they may have enough people on their books to enable the Council to make a shortlist of applicants in the immediate future.

The Mayor also highlighted that with reference to the Mayoral team it was agreed at committee this would come back for further discussion at the next meeting of the committee.

Planning Committee 19th October - The Town Clerk will forward these minutes to Members.

**C2016/2017.69 REPRESENTATIVES OF OUTSIDE BODIES**

Members received reports fromMembers who represent the City Council on the following bodies as follows:

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| 1. **Municipal Charities (x 4 Members)** Cllrs Boulter, Baker, Hey and Lloyd-Hayes
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| No meetings since the last one |
| 1. **Herefordshire Market Towns Forum (x 3 Members)** Cllrs Nicholls and Wilcox. (plus 1 outstanding vacancy)
 |
| Nothing to report. |
| 1. **HALC Executive Committee (x 3 Members)** Cllrs Nicholls and Griffiths (plus 1 outstanding vacancy)
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| Cllr Nicholls reported the last meeting covered general housekeeping of the committee and that he had been elected as a member of the finance committee. |
| 1. **SAM (x 2 Members)** Cllrs Nicholls and Griffiths
 |
| Nothing to report |
| 1. **The Enterprise Zone Stakeholder Group (X 1 Member)** Cllr Griffiths
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| Cllr Griffiths was not present to give a report. |
| 1. **Three Choirs Festival (x 2 Members)** Cllrs Lloyd-Hayes and Nicholls
 |
| Nothing to report. |
| 1. **Hereford Twinning Association** (x 1 Member who is always the Right Worshipful the Mayor of Hereford as President of the Twinning Association) **-** Cllr Michael as Deputy Mayor
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| Cllr Michael was not present to give a report. |
| 1. **Hereford City Tourism Group (x 1 Member) -** Cllr Lloyd-Hayes

Mayor informed Members that he had attended the last meeting. He is trying to push a regiment through the ages exhibition with the aim to open up the museum with a splash.1. **Hereford in Bloom (x 1 Member)** Cllr Michael
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| Cllr Michael was not present to give a report.The Town Clerk gave a report on the savings he had made as a result of the incompetence of the countrywide contractor. He also outlined his proposal for the underspend to be used for a ‘green project’ reserve.Cllr Edwards spoke of the move towards planting more shrubs as opposed to the annual flower displays. |
| 1. **New Hereford University Working Group (x 2 Members)** Cllrs Lloyd-Hayes

Cllr Lloyd-Hayes was not present to give a report.1. **Close House (x 1 Member)** Cllr Tawn

Nothing to report1. **City of Culture Board (x 1 Member)** Cllr Hall

Cllr Stevens reported he had attended a meeting with Cllr Hall and the vice principle at the art college. Has requested that the vice principal contacts the Civic and Community Development Officer to assist with developing the project and for support to move things forward.1. **The BID group (x 1 Member)** Cllr Len Tawn
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No meetings to report. The city wide wi-fi will be officially launched on Tuesday 15 November 2016. The wi-fi will also be used to provide tracking information to show key areas of the City visited by those using the City Centre.

**C2016/2017.70 TOWN CLERK’S COMMUNICATIONS**

Members received communication from the Town Clerk as Follows:

* NALC Larger Councils Committee – deadline extended. He will be attending the next larger councils conference.
* Cheques for signing.
* Junior Mayor Making 4 November 2016.
* Remembrance Day Service and Parade 13 November 2016.
* Christmas Light Switch on 20 November 2016.
* Christmas Tree supplier can supply the Christmas Tree for High Town but the contractor who is normally used to install the tree is no longer available to do so. The Town Clerk informed Members he was in search of a new contractor for the installation.

**C2016/2017.71 EXCLUSION OF PRESS AND PUBLIC**

Cllr Edwards proposed, seconded by Cllr Mansell excluding the press and public under the Public Bodies (Admission to Meetings) Act 1960 s.1(2)

 **RESOLVED:**

**Excluding the press and public under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the item includes disclosure of personal information.**

**C2016/2017.72 FREEDOM OF THE CITY**

Members considered recommendations from the Governance and Procedures Committee to award the Freedom of the City.

The Town Clerk gave a brief overview of the recommendations from the G & P committee.

Cllr Edwards proposed the recommendations as set out in the report.

Cllr Edwards asked what costs would be incurred other than the cost of the scroll to the Council. The Town Clerk reported there were no additional costs following the installation to the Council.

Cllr Stevens seconded Cllr Edwards proposal and echoed the words of Cllr Edwards and highlighted the inspiration the said person is to the young people of this City.

It was unanimously

**RESOLVED:**

**That the committee considers said person a suitable recipient of the award of Freeman of the City and recommends accordingly to Council.**

**C2016/2017.73 DATE OF NEXT MEETING**

 Members noted the date of the next meeting is Tuesday 6th December 2016

 There being no further business the Mayor closed the meeting at 6.55 pm

 Signed…………………………………………………………………………………….

 Dated………………………………………………………………………………………