To all members of the Finance and Policy Committee

You are hereby summoned to attend the next meeting of the Committee on the date shown below, to discuss the item set out on the agenda.

Steve Kerry

Town Clerk

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Council Chamber, Town Hall, Hereford Tuesday 11th November 2014 at 6.00 pm.**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence

**2. APPOINTMENTS OF SUBSTITUTES**

To note the appointment of substitute members

**3. DECLARATIONS OF INTEREST**

To receive declarations of interest under the City Council’s adopted Code of Conduct pursuant to the Localism Act 2011

**4. MINUTES APPENDIX 1** To approve and confirm the minutes of the meeting of the Finance and Policy Committee held on 23rd September 2014

**5. ACCOUNTS PAID APPENDIX 2**

To receive from the Finance Officer the current completed payment schedule and to consider approval.

**6. BANK RECONCILIATION APPENDIX 3**

To receive from the Finance Officer the monthly reconciliations for September and October.

**7. BUDGET MONITORING TO 31ST OCTOBER 2014 APPENDIX 4**

To receive the report of the Finance Officer

**8**. **BUDGET STRATEGY**  **APPENDIX 5**

 To receive the report of the Finance Officer

**9. LEASING OF OFFICES** To receive an oral update on progress with discussion with Herefordshire Council from the Town Clerk

**10. ITEMS FOR FUTURE MEETINGS**

To identify those items to be scheduled for future meetings.

**11. DATE OF NEXT MEETING**

17thDecember 2014 – To approve a recommendation for the budget for 2015/16, and consequent precept and council tax levels, to Council.