**HEREFORD CITY COUNCIL**

**MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**TUESDAY 10 MARCH 2015**

**PRESENT:** Cllr Kenyon, Chairman and Cllrs Boulter, Edwards, Michael, Nicholls, Oliver and Toon.

**NOT PRESENT:** Cllrs Carwardine and Kay.

**CD2014/15.88 APOLOGIES FOR ABSENCE**

Members received apologies for absence from Cllrs Nenadich, North and Tawn.

**CD2014/15.89 APPOINTMENT OF SUBSTITUTES**

There were no appointments of substitute members.

**CD2014/15.90 DECLARATIONS OF INTEREST**

There were no declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**CD2014/15.91 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE**

Members received the minutes of the meeting of the Community Development Committee held on the 20 January 2015 and the Community Grants meeting on the 2 March 2015.

Cllr Toon had been missed off the list of Cllrs present and to be added to those present on the minutes of 20 January 2015.

That amendment being made Cllr Toon proposed both sets of minutes as a true and accurate account of each meeting. This was seconded by Cllr Edwards and it was unanimously

**RESOLVED:**

**The minutes of the meeting of the Community Development Committee held on the 20 January 2015 and the 2 March 2015 are a true and accurate account of the meetings and be duly initialled, signed and dated by the Chairman.**

**CD2014/15.92 HVOSS GRANT**

Members considered a report and recommendations from the Town Clerk in relation to the above item.

The Town Clerk gave a brief over view of his report and recommendations.

Cllr Toon proposed the Town Clerk’s recommendation, seconded by Cllr Edwards and it was unanimously

**RESOLVED:**

**That the Committee agree that unspent grant monies totalling £9,925 may be retained by HVOSS, and that the purpose of the allocation of funds be amended in order to fund the ongoing employment of community development worker(s) to maintain and enhance support to the voluntary sector.**

**CD2014/15.93 CCTV ON THE GREAT WESTERN WAY**

Members received a report and recommendations from the Town Clerk in relation to the above item.

The Town Clerk gave brief over view of his report and recommendations.

Cllr Toon asked if CCTV along the Great Western Way was in the city plan?

Members acknowledged there had been a number of cases on the Western Way and felt the installation of CCTV was a good proposal.

Cllr Edwards asked for confirmation on where the camera would be positioned.

Cllr Edwards proposed the City Council awards the funding requested to support the identified camera with a key statement that it is positioned for optimum view.

The ensuing discussions covered the following:

* The City Council already put a lot of money in to CCTV
* Questioning as to whether City Council gets value for money.
* Why are the City Council still putting in loads of money in to CCTV when the operators do not change the way they work and work in partnership with other organisations in Hereford to pool resources and provide a better service for less cost.
* Importance of getting the camera installed now.
* The City Council can re-assess the situation when considering the annual grant to CCTV and how the organisation works to deliver best value for money.
* The organisation will lose the 106 money if this camera is not supported by Hereford City Council and installed in the immediate future.
* CCTV is important. It is not the Police’s priority though.
* CCTV does help with convictions but is not key to the priorities of the Police

Cllr Toon seconded Cllr Edwards proposal.

Much discussion continued.

The Town Clerk informed Members that funding support for CCTV and other large annual funding contributions the City Council makes will be an item for future consideration by the Finance & Policy Committee.

Cllr Kenyon proposed to support the CCTV camera for £1,000 for the next financial year with the proviso that the camera is positioned for optimum view and that the City Council’s annual funding support for CCTV for the subsequent financial years is addressed. This was seconded by Cllr Michael.

Cllr Kenyon’s proposal was put to the vote and unanimously agreed.

It was then unanimously

**RESOLVED:**

**To support the CCTV camera on the Western Way to the sum of £1,000 for the next financial year with the proviso** **that the camera is positioned for optimum view and that the City Council’s annual funding support for the subsequent financial years is addressed.**

Cllr Edwards asked the Town Clerk for a date in the calendar for when the City Council would review the CCTV funding award.

Members asked for a diary of when the City Council reviews each of its annual funding awards.

The Civic and Community Development Officer was asked to ensure information about the Council’s annual funding awards be included in the new Councillor training syllabus.

**CD2014/15.94 CHRISTMAS LIGHTS UPDATE**

Members received a report and recommendations from the Town Clerk in relation to the above item.

The Town Clerk gave a brief overview of his report and recommendations to the committee.

The Town Clerk spoke in favour of the current Christmas lights provider and the offer received in providing the lights for a further year.

In terms of the Christmas Lights Switch On and the report Members requested in relation to the feedback from the retailers following the event the Town Clerk explained to Members that he had not had the time or the resources to survey the traders.

The Town Clerk informed Members that on the basis that no shops stayed open on the first Wednesday of late night shopping and the Christmas Light Switch On event and the ease of delivering the event on a Sunday he suggests the event should revert back to a Sunday with the proposed switch on event for this year being Sunday 22 November for the Xmas light switch on and continues for another year with the current lights provider.

A considerable amount of discussion took place covering the day the event should be delivered on, the time of the event, the benefit to the retailers, free car parking and the number of weeks prior to Christmas when the lights should be switched on.

Members all swayed in favour of the event returning to a Sunday afternoon.

Cllr Edwards enforced one of the key elements must be that the City Council works in partnership with the Old Market site in 2015 to provide a uniformed event across the two sites.

Cllr Kenyon proposed to continue with the current Christmas light supplier for 2015 but was resolute that the Christmas light switch on event should continue in the future on the first Wednesday of late night shopping.

Members around the table continued to discuss Sunday as the preferred day for the Christmas light switch on and the reasons for the preference.

Cllr Kenyon proposed 4.2 and 4.3 of the Town Clerk’s recommendations. This was seconded by Cllr Toon and unanimously

**RESOLVED:**

**That the services of Festive Lighting are retained and their contract is extended for one year at the discounted prices offered.**

**That the Finance and Policy Committee be advised of the projected saving as part of our regular financial reporting for them to determine how to re-allocate the funds.**

Members continued discussions on the timeframe in the run up to Christmas with a majority preference to six weeks prior to Christmas.

Cllr Toon proposed setting a policy that the switch on is always the Sunday following the Remembrance Day Service and Parade; this years’ event would thus take place on Sunday 15 November 2015. This was seconded by Cllr Nicholls.

Cllr Kenyon informed Members he felt that a Wednesday evening was a much better option.

The discussion continued over which day was preferable for the switch on event, the complications with clearing away the Wednesday market in time for the set up of the Christmas Light Switch on event, the acceptance that a majority of the shops had shut on what should have been their first late night shopping evening running up to Christmas and should the market resources be reduced further then it may be a case that it may be impossible in the future to remove all the market stalls in time for the set up of the Christmas Light Switch On event .

Cllr Edwards raised Members awareness that the Christmas Light Switch On last year was not as busy as previous years when it was held on a Sunday.

Cllr Edwards proposed the event reverts back to a Sunday, with this years’ event taking place on the 15 November 2015 and requested the Town Clerk contacts the Old Market site immediately to inform them of the City Council’s intentions and to work on a cohesive delivery plan. This was seconded by Cllr Nicholls and put to the vote.

7 Members voted in favour; 1 Member voted against.

**RESOLVED:**

**The Christmas Light Switch On event reverts back to a Sunday, with this years’ event taking place on Sunday 15 November 2015 and requested the Town Clerk contacts the Old Market site immediately to inform them of the City Council’s intentions and to work on a cohesive delivery plan.**

**CD2014/15.95 BLUE PLAQUE PROPOSAL**

Members received a report and recommendations from the Town Clerk in relation to the above item.

The Town Clerkgave a brief over view of his report and recommendations.

Cllr Edwards proposed the Town Clerk’s recommendations; seconded by Cllr Nicholls and unanimously

**RESOLVED:**

**That the Council approves in principal the proposal to commemorate Mr Lovesey’s contribution to aeronautical history and the war effort in the Second World War with a suitably worded blue plaque on or near 3 Greenfield Villas.**

**That the Committee approves the allocation of funds from within the street scene budget to commission and install a plaque.**

**CD2014/15.96 FRIENDS OF CASTLE GREEN UPDATE**

Members received a report and recommendations from the Town Clerk in relation to the above item.

The Town Clerk gave a brief over view of his report and recommendations.

Cllr Toon raised a matter under 3.1 in relation to funding for caterers to attend the event. The Friends of Castle Green should not be paying caterers to attend the event, caterers should be charged for a pitch at the event. The Town Clerk explained that 3.1 was actually with reference to vouchers for volunteers who were supporting the delivery of the event on the day for refreshments.

Some discussion took place over how the funds would be used to support the events.

Cllr Kenyon suggested to Members that if the City Council is going to award funding to support the three events as laid out in the Town Clerk’s report then the Friends of castle Green should be allowed to manage the funds and the City Council should not micro manage the funds

Cllr Edwards proposed removing the words “such as caterers” from 3.1 for clarity; with this amendment included in the report Cllr Edwards proposed the Town Clerk’s recommendations, seconded by Cllr Kenyon and unanimously

**RESOLVED:**

**That the Committee endorses the approach taken by the Friends of the Castle Green to bring the focus of Historical Hereford Day back to local people celebrating and learning more about the local history.**

**That the Committee approves the release of £5,000 from the allocated £10,000 at the start of the financial year to create working capital for the Friends as they provide the event.**

**CD2014/15.97 HEREFORD CITY COMMUNITY ROAD SHOW**

Members noted events since the last meeting of the Community Development Committee and the forthcoming dates for future events.

**Past Outings:**

**FEBRUARY**

* **CENTRAL WARD –** THURSDAY 19 FEBRUARY 2015 – Central Park

**Future Outings:**

* **CENTRAL WARD –** SATURDAY 21 MARCH 2015 – Central Park
* **EIGN HILL WARD –** SATURDAY 18 JULY 2015 – The Tupsley Quarry – Picnic in the Park
* **BOBBLESTOCK WARD** – SATURDAY 11 JULY – Grandstand Road Park – Community Games
* **EIGN HILL WARD –** THURSDAY 5 NOVEMBER - The Tupsley Quarry – Community Fireworks Night.

**CD2014/15.98 HEREFORD CITY CALENDAR OF COMMUNITY EVENTS**

Members noted the dates of future community events.

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| --- | --- | --- |
| **MARCH 2015** |  |  |
| MONDAY 9 | Central Tupsley Community Group AGM | Hampton Dene School |
| **APRIL 2015** |  |  |
| SUNDAY 5 | 5 K run and Easter Egg Hunt | The Tupsley Quarry |
| **MAY 2015** |  |  |
| SATURDAY 2 | Hereford River Carnival | King Georges Playing Fields and Castle Green |
| **JUNE 2015** |  |  |
| SATURDAY 13 | Community Dog Show | Grandstand Road Park |
| **JULY 2015** |  |  |
| SATURDAY 11 | Community Games | Grandstand Road Park |
| SATURDAY 11 | Historical Hereford Day | Castle Green |
| SATURDAY 18 | Picnic in the Park | The Tupsley Quarry |
| **SEPTEMBER 2015** |  |  |
| SATURDAY 19 &  SUNDAY 20 | Festival of Sport 2015 | King Georges Playing Fields |
| **NOVEMBER 2015** |  |  |
| THURSDAY 5 | Community Fireworks Display | The Tupsley Quarry |

**CD2014/15.99 WARD REPORTS**

1. **Aylestone**
2. **Belmont**
3. **Central**
4. **St Martin’s and Hinton**
5. **St Nicholas**
6. **Three Elms**
7. **Tupsley**

Unfortunately Cllr Edwards was the only Member who had submitted a ward report; as a result the Chairman of the Committee proposed this item be deferred to the next meeting of the committee and suggested Members produce a collaborative end of term report for each ward area covering all the ward objectives that have been delivered on/achieved on over the past four years. This was agreed by Members.

**RESOLVED:**

**This item is deferred to the next meeting of the committee.**

**Members to produce a collaborative end of term report for each ward area covering all the ward objectives that have been delivered on/achieved over the past four years.**

**CD2014/15.100 EXCLUSION OF PRESS AND PUBLIC**

It was proposed, seconded and unanimously

**RESOLVED:**

**To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 section 1(2) as the next two items of business involve the disclosure of personal details concerning members of staff.**

**CD2014/15.101 PEST CONTROL ON ALLOTMENTS**

Members considered a report and recommendations from the Town Clerk in relation to the above item.

The Town Clerk gave a brief over view of his report and his recommendations.

£3,697 is the actual cost per annum

Cllr Kenyon proposed the Town Clerk’s recommendations as laid out in the report.

Cllr Toon questioned the cost of the bait boxes and the potential cost should these need to be replaced.

Some discussion took place.

Cllr Boulter seconded Cllr Kenyon’s proposal. 6 voted in favour with one abstention.

**RESOLVED:**

**2.1 and 2.2 of the Town Clerk’s report.**

At the conclusion of this item the press and public were invited to re-enter the room.

**CD2014/15.102 ITEMS FOR FUTURE MEETINGS**

Cllr Toon felt the committee should be thinking about sustainable communities.

Cllr Toon was informed this was an item for the consideration of the planning committee.

**CD2014/15.103 DATE OF NEXT MEETING**

Members noted the date of the next meeting is TUESDAY 28 APRIL 2015.

There being no further business the Chairman called the meeting to a close at 18.58 pm.

Signed.......................................................................................................................................

Dated..........................................................................................................................................