**HEREFORD CITY COUNCIL**

**MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**TUESDAY 9 JUNE 2015**

**PRESENT:** Cllr Kenyon, (Chairman) and Cllrs Baker, Boulter, Bushkes, Edwards, Hay, Lloyd-Hayes, Michael, Rone and Stevens.

**CD2015/16.15 APOLOGIES FOR ABSENCE**

Members received apologies for absence from Cllrs Hall and Nicholls.

**CD2015/16.16 APPOINTMENT OF SUBSTITUTES**

There were no appointments of substitute members.

**CD2015/16.17 DECLARATIONS OF INTEREST**

There were no declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**CD2015/16.18 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE**

Members received and considered the minutes of the meeting of the Community Development Committee held on the 28 April and 01 June 2015.

Cllr Edwards proposed, seconded by Cllr Boulter and unanimously

**RESOLVED:**

**The minutes of the meeting of the Community Development Committee held on the 28 April and the 01 June 2015 are a true and accurate account of the meetings and be duly initialled, signed and dated by the Chairman.**

**CD2015/16.19 HEREFORD IN BLOOM – VETERAN POPPY MAN – Small grant application for £841.60**

Cllr Kenyon, as the representative for the City Council on Hereford in Bloom, gave a brief over view of the project, the structure, the annual installation of the structure in the future years and the aspirations to roll the project out in to the market towns in future years.

Cllr Edwards proposed to award the full £841.60 requested. This was seconded by Cllr Lloyd-Hayes and agreed.

Cllr Kenyon abstained from voting due to sitting as a representative of the City Council on the Hereford in Bloom Committee.

**RESOLVED:**

**To award £841.60 as laid out in the application.**

**CD2015/16.20 HEREFORD CITY COMMUNITY LED PLAN**

 The Civic and Community Development Officer gave a brief over view of the Hereford City Community Led Plan, the history behind it, how it is a powerful tool when in discussions with other service providers, how it is a living document, on-going consultations feeding in to it and refreshing the plan of it over the next six months as it was five years since the last large scale consultations and surveys were done, changes in services provided by Herefordshire Council and the City Council possibly taking on some of those services and changes to ward boundaries. The Civic and Community Development Officer referred new Members to the Hereford City Community Led Plan Survey Report included in their new Councillor packs for more information.

**CD2015/16.21 HEREFORD CITY COMMUNITY ROAD SHOW**

The Civic and Community Development Officer gave a brief over view of the road show, how it came about, its visits to the various community events, how it is used for on-going consultations and surveys, how, whilst there is a set theme for the road show how it is adapted and changed to suit each event or area it goes out to and the importance of filling in and completing the road show.

Cllr Edwards informed Members he felt that the delivery and collection of the road show was not to the standard and the quality of the road show its self and that transport and storage for the road show must be addressed. Cllr Edwards thanked Cllrs Kenyon and Nicholls for all they have done in the past in transporting the road show but felt it was imperative that a contractor or other options be considered for the future transportation, erection and dismantling of the road show.

Cllr Kenyon asked if the committee wished for transportation to be looked in to and the probability of hireling a contractor for transportation, erection, dismantling and possibly storage of the road show. Members felt this should be investigated and a report on the various options and cost be brought to the next meeting of the committee.

**The Town Clerk to investigate transportation, storage and insurance relating to the road show and to bring a report to the next meeting of the committee.**

**CD2015/16.22 HEREFORD CITY COMMUNITY GROUP ACHIEVEMENTS AWARDS**

 The Civic and Community Development Officer gave a brief overview of how the awards came about and how the awards process works.

Many of the new Members had attended the awards night and there was great praise for the idea and the delivery of awards night. Members expressed what an enjoyable and informative night it was and how groups benefitted from the evening and the networking with other groups.

 As a result of the benefit of the evening Cllr Bushkes asked about the possibility of a quarterly networking event for community groups. Members felt this was a very good idea.

 The Civic and Community Development Officer suggested it would be possible to look at options for piggy backing on to events already taking place during the year such as the Funding Fayre delivered by HVOSS as well as coming up with ideas for three other events.

**Members asked the Civic and Community Development Officer to investigate the various options.**

**CD2015/16.23 SERVICE INFORMATION**

The Town Clerk gave a brief over view of his report.

CCTV

Cllr Lloyd-Hayes asked about CCTV and how much it is used to the benefit of the community.

Cllr Kenyon spoke about drunken homelessness and how the CCTV is being used following these people around. The Council should be addressing where these people are going to be housed.

The Town Clerk informed Members of the process of arrest, court attendance and release and what he suggested for a more coordinated approach.

Members felt a presentation from Hereford Ventures and St Peters Church in relation to the Homeless/street drinkers issues would be of benefit to Members in understanding the current situation.

Cllr Rone informed Members that this was not an issue related to Hereford only. This issue is everywhere. He gave a very considered explanation of the issue and dealing with it and explained that Hereford does not have a major issue and how you cannot concentrate these people in one area.

Cllr Lloyd-Hayes spoke of her sister running the night shelter for many years and spoke of the volunteers supporting this service having to pay for parking and how many time the volunteers have been issued parking tickets when they have been unable to get away on time.

Cllr Edwards felt the City Council needed to find out the current position in relation to CCTV.

The Town Clerk informed Members that he felt CCTV could be run for less money if some investment was put in to the current CCTV system.

CHRISTMAS LIGHTS

Cllr Kenyon gave a brief over view of the Christmas lights.

Cllr Stevens expressed that in his view the Christmas Light Switch On had become a total non-event in recent years.

Members’ expressed their opinions that very year, except last year, the event has been a great success and High Town is always heaving with people attending the event. Last year, the event having been changed from the usual Sunday slot to a Wednesday night, on a failed with a very low turnout and shops closed on the first late night shopping night because they were empty.

Issues were discussed in relation to the New Market site and their reluctance to work with the City Council and coordinate events.

Further discussion continued reflecting the above.

ALLOTMENTS

The Town Clerk gave a brief over view of the current allotment situation.

SEAGULL CONTROL

There were no questions in relation to the seagull contract. Cllrs supported the removal of seagull eggs and restricting the population to the bear minimum.

Cllr Edwards informed Members of how he attends the seagull control meetings and reducing the food sources available to sea gulls by addressing waste management issues to resolve some of the feeding sources by various waste management sources.

**Members asked the Town Clerk to write a letter to Herefordshire council requesting they address waste managers and request they keep waste sources covered.**

PUBLIC TOILETS

Cllr Kenyon gave a brief overview on the toilet situation and moving forward with consideration to taking on more toilets. He also covered issues relating to the toilets and getting the cleaning contracted out.

The Town Clerk informed members the City Council has enough in the budget and money coming in from the charges to cover the cleaning of the toilets.

Cllr Kenyon suggested a way forward may be to have someone contracted to clean the toilets twice a day and incorporated with picking up litter in High town the rest of the day.

**CD2015/16.24 WARD BUDGETS**

Members received a report and considered the recommendations from the Town Clerk.

The Town Clerk gave a brief explanation of how the ward budgets came about. He explained the current situation with the new ward areas and requested Members consider his recommendations as laid out in his report plus an additional recommendation which reads as follows:

The committee authorises the Town Clerk to order more expensive items such as notice boards from the street scene budget as requested by ward Members up to the value of £3,000 per order per ward area.

Cllr Kenyon expressed his concern that £3,000 was too high and expressed that in his view that if items came to the committee for approval it allows other Councilors’ to hear about what other areas are doing.

in answer to Cllr Kenyon’s enquiry the Finance Officer informed Members she felt £3,000 was not too large.

Cllr Edwards proposed the recommendations as laid out in the Town Clerk’s report and the additional recommendation as discussed. This was seconded by Cllr Lloyd-Hayes and unanimously

**RESOLVED:**

**That Committee approves the allocation of ward budgets as set out in section two above.**

**That Committee approves the process for ordering items to be funded from these budgets set out in section three above.**

**The committee authorises the Town Clerk to order more expensive items such as notice boards from the street scene budget as requested by ward Members up to the value of £3,000 per order per ward area.**

**CD2015/16.25 OPEN DISCUSSION ON THE HEREFORD CITY COMMUNITY LED PLAN AND LINKS TO THE HEREFORD LOCAL DEVELOPMENT PLAN.**

Cllr Kenyon gave a brief over view of the links between the Community Led Plan and the Local Neighborhood/Hereford plan.

The Town Clerk gave a brief background and over view of a Local Neighbourhood Development Plan, the reasons behind why the City Council considered different options for the delivery of a Hereford City Neighbourhood Plan and process the City Council has agreed for the delivery of the Hereford City Neighbourhood Plan, or the Local Hereford Area Plan as it is to be known.

Members spoke on how the plan creates an opportunity for the City Council to be more proactive in relation to planning.

Cllr Edwards informed Members that to date there are 98 parishes in the county involved with developing neighbourhood plans but all are having to wait to take them to the next stage until the core strategy has been approved. Cllr Edwards gave a brief over view of the process in relation to Belmont Rural Parish. Cllr Edwards asked the Town Clerk when it is aimed that the City Council will have a local plan in place.

The Town Clerk explained that the timescale previously published had slipped due to the issues with the core strategy. It will take approximately a year from the approval of the core strategy to complete the Hereford Local Area Plan.

Cllr Lloyd-Hayes asked the Town Clerk for copy of the City Council’s response to the Core Strategy consultations.

**CD2015/16.26 COMMUNITY EVENTS UPDATES**

Members noted the information in relation to this item.

**CD2015/16.27 ITEMS FOR FUTURE MEETINGS**

* CCTV
* Homeless Issues
* Transportation, erection and dismantling and storage of the Community Road Show.
* A quarterly programme of Community Group Networking Events.

**CD2015/16.28 DATE OF NEXT MEETING –**

Members noted the dates of the next meetings as follows:

TUESDAY 21 JULY 2015 – Routine Meeting – 6pm

NEXT MEETING CONSIDERING GRANTS -MONDAY 02 NOVEMBER 2015 - 10am

There being no further business the Chairman closed the meeting at 7.35 pm

Signed……………………………………………………………………………………………………..

Dated………………………………………………………………………………………………………