**HEREFORD CITY COUNCIL**

**MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**TUESDAY 29 SEPTEMBER 2015**

**PRESENT:** Cllrs Baker, Boulter, Bushkes (Vice Chairman), Edwards, Hey, Kenyon (Chairman), Lloyd-Hayes, Michael, Nicholls, Rone and Stevens.

**Not present:** Cllr Rone

**CD1015/16.41 APOLOGIES FOR ABSENCE**

Members received apologies for absence from Cllr Hall.

**CD1015/16.42 APPOINTMENT OF SUBSTITUTES**

There were no appointments of substitute members

**CD1015/16.43 DECLARATIONS OF INTEREST**

Members received no declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**CD1015/16.44 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE**

Member received and confirmed the minutes of the meeting of the Community Development Committee held on the 21 JULY 2015.

Cllr Edwards proposed, seconded by Cllr Nicholls and unanimously

**RESOLVED:**

**The minutes of the meeting of the Community Development Committee held on the 21 July are a true and accurate account of the meetings and be duly initialled, signed and dated by the Chairman**

**CD1015/16.45 HEREFORD MAKE – Approval for the release of second £5,000 as approved and agreed by full Council in March 2012.**

Members received a presentation and request for the release of the second £5,000 of the approved grant award from James Baker and Nick Sherwood, 2 of the directors of Hereford Make. (First £5,000 of the £10,000 grant award was released in February 2013)

Mr Sherwood gave a brief overview of the application and requested the release of the second tranche of their £10,000 grant award.

Mr Sherwood gave a brief explanation of how the first tranche of money was spent in accordance with the application.

He explained that the Big Issue has now awarded its brand to the organisation and have been discussing ideas with them for moving Hereford make forward.

Hereford Make are now at a level of 72% capacity.

Credit was given to James for his determination, the number of volunteer man hours and dedication that he has put in to bring this project to where it is today.

Members questions and comment covered the following points:

* Concerns over loans and personal commitments and how the organisation will be self-supporting and sustainable with such debts hanging over their heads.
* Loans repayments do not start for another three years and are interest free. Business model are supported by big companies such as Barclays etc who are also assisting people to sell their products and get the name outside of the county.
* The budget forecasts they are working to.
* How the business plan compares to the income coming in.

* 72% capacity is based on time not the number of people.
* The project has now expanded in to the adjoining property meaning the capacity will increase far beyond their original application.
* Money will be used for revenue costs as laid out in the original application.
* This project allows people to start up careers in a profession that otherwise would be extremely expensive to set up in.
* Number of female users:- two out of four directors and close to half the capacity now using the project are female.
* Hereford Make have been asked by HArt to provide exhibition space for their final event which will bring artists in from all over the country.
* The river carnival may wish to use this space to support their workshops.
* Total number of users from Hereford City itself that use the facility.
* It's a great project and those involved have worked very hard to get to where they are today.
* If an organisation can get the Big Issue to back them and put their brand to your project that really is a big complement and a support of faith for the project.

Cllr Bushkes proposed the release of the second tranche of the award. This was seconded by Cllr Boulter. Cllr Nicholls echoed his support for the project and the proposal.

The proposal was put to the vote and unanimously

**RESOLVED:**

**To release the second and final tranche of the £10,000 award.**

**CD1015/16.46 COMMUNITY START UP GRANT – THREE ELMS COMMUNITY ASSOCIATION** (Request for £250)

Members received and considered an application for funding to start up the above community group.

Cllr Nichols proposed the award which was seconded by Cllr Bushkes and unanimously

 **RESOLVED:**

 **To award funding to the sum of £250 towards the start-up of the Three Elms Community Association as laid out in the application form.**

**CD1015/16.47 HEREFORD CITY COMMUNITY LED PLAN SURVEY 2015**

Members received and considered the approval of the attached survey for the refreshment of the Hereford City Community Led Plan.

Member’s comments were as follows:

* Many people do not understand that the City Council is a parish council and that Herefordshire Council is the unitary Authority and delivers most of their services. This needs to be clear in the introduction.
* Change age bracket of the 14 – 25 year olds to 14 – 21 run to coincide with the age group for the youth council.
* Member want a map of the City and/or maps showing the ward boundaries to be attached to the survey for people to be able to reference the area in which they live. The Town Clerk confirmed he would source the maps.
* Paper surveys will be available as well as online surveys.
* Would be useful to drop off and collect paper surveys in person.
* Survey has been created in three different formats to facilitate dissemination.

Cllr Edwards proposed, seconded by Cllr Michael including the noted amendments and it was unanimously

**RESOLVED:**

**To agree and adopt the survey as lay before them including the agreed amendments in relation to the parish council, including map/s and the first age range to co-inside with the age range for the Hereford City Youth Council.**

**CD1015/16.48 SERVICING OF THE PUBLIC TOILETS**

Members received a report and recommendations from the Town Clerk

* The Town Clerk gave a brief overview of his report and recommendations. He informed the Members he felt the BID quote ridiculously high and asked committee for a mandate to negotiate a better price with BID team and/or to approach other companies for quotes.

Members comments and questions followed the following:

* Using recycled water to reduce costs. The Town Clerk explained that it costs £2,500 per annum for water rates. To be able to use recycled water it would need a large area to install a tank. On top of that the cleaning costs of the tank and of installing the tank would take many years to recover. Also in times of low or no rainfall the City Council would need to use mains water still.
* The rain water idea would not be practical for the City.
* Cllr Kenyon and Nicholls were thanked for their work and dedication in keeping the toilets clean.
* Herefordshire Council still has toilets open in the City could the City Council not piggy back on to the service company they are using.

Cllr Edwards proposed Members award delegated powers to the Town Clerk to agree a contract for servicing the toilets up to a sum of to £5,000. Cllr Michael seconded the recommendation and it was unanimously

**RESOLVED:**

**To award delegated powers to the Town Clerk to agree a contract for servicing the toilets up to a sum of to £5,000.**

**CD1015/16.49 GLUTTON MACHINE**

Members considered a report and recommendations from the Town Clerk in relation to proposals from the Hereford BID team requesting the City Council considers match funding the costs for the purchase of a Glutton Machine.

The Town Clerk gave a brief over view of his report and an explanation/description of what a glutton machine is.

Cllr Edwards informed Members he had seen the machine in action that morning and asked the technician using it about the machine. It is a refurbished machine. Cllr Edwards continued explaining how impressed he was with the machine and the user’s knowledge of the machine. Cllr Edwards expressed his concerns as to productive the machine will be if people follow along behind dropping their rubbish and cigarette butts.

Cllr Edwards asked that a letter is written by the Town Clerk to Herefordshire council to enforce fines for dropping rubbish.

Cllr Edwards also raised the issue of where the full bin from the glutton machine are left, which is by the telephone box in High Town and that this needs to be addressed.

Discussions covered the following points which Members felt should be part of the conditions for the award:

* Need to ensure that the machine is satisfactory insured.
* Discretionary use in ward areas. Possibility of spot hire.
* Paramount the City Council logo to be included on the machine alongside the BID’s
* Addressing the issue of the rubbish from the glutton machine being left by the telephone box in High Town. The Town Clerk to use his negotiating skills to discuss the rubbish dumping issue.

Cllr Edwards proposed the recommendations in the Town Clerk’s report including the above points. This was seconded by Cllr Michael and unanimously

**RESOLVED:**

**That the Committee supports the acquisition by the BID management team of a glutton machine to assist in street cleaning on condition that the machine is delayed regularly to the underpass.**

**That the Committee authorises the expenditure of half of the purchase price including servicing contract, a sum of £4,100, from the street scene budget to assist in acquiring this machine.**

**That the Town Clerk ensures the situation of leaving the rubbish by the telephone box is addressed, the City Council logo is included on the machine alongside the BID and that the machine is available for discretionary use in other ward areas within the City.**

**CD1015/16.50 COMMEMORATION OF THE GHOST RUNNER**

Members considered a proposal requesting the City Council supports a statue of the Ghost Runner to be erected in the Old Market site.

The Town Clerk gave a brief explanation of an item received at the planning committee meeting and the replication of a bull in the new market site as well as the one in High Town. The Town Clerk informed Members that the City Council do not have any powers in this matter but it can promote the idea and make it a policy decision to push the idea forward.

Cllr Kenyon proposed the idea.

Cllr Edwards mentioned the councils support already through past Councillor, Nick Nenadich and seconded supporting something to commemorate the ghost runner.

It was unanimously

**RESOLVED:**

**To support the idea of a statue to commemorate the Ghost Runner at the Old Market site.**

**CD1015/16.51 LABYRINTH PROJECT**

Members considered a proposal requesting the City Council considers supporting a proposal for the installation of a labyrinth on the Bishops Meadows.

Cllr Bushkes informed Members that in his view this is an excellent project. His only question with regard to the project was whether there a CCTV camera in the vicinity.

Cllr Bushkes Proposed to support the idea, which was seconded and unanimously

**RESOLVED:**

**That the City Council supports in principal the project idea.**

**CD1015/16.52 HEREFORD CITY COMMUNITY ROAD SHOW**

Members noted forthcoming date for future events and that the Civic and Community Development Officer is awaiting the required booking information form and risk assessment form for the Eign Hill Ward event onThursday 5 November at the Tupsley Quarry Community Fireworks Night.

**CD1015/16.53 ITEMS FOR FUTURE MEETINGS**

* CCTV
* Transportation, erection, dismantling and storage of the Community Road Show
* Rolling information from f and p in relation to devolved surfaces powers
* Community networking event
* European festival

**CD1015/16.54 DATE OF NEXT MEETING**

Members noted the dates of the next meetings as follows:

Tuesday 10 November 2015 – routine meeting – 6pm

Next meeting considering grants -Monday 02 November 2015 – 10am

There being no further business the chairman called the meeting to a close at 7.45 pm.

Signed……………………………………………………………………………………………………………………………………………….

Dated …………………………………………………………………………………………………………………………………………………