**HEREFORD CITY COUNCIL**

**PLANNING & HIGHWAYS COMMITTEE**

**MINUTES**

**OF THE MEETING OF THE PLANNING & HIGHWAYS COMMITTEE**

**HELD AT THE TOWN HALL, HEREFORD**

**on Thursday 9th August 2018**

**Present:** Cllrs David Griffiths, Kevin Tillett, Clive Butler, Sue Boulter, John Bothamley of the Civic

Society

**OFFICERS ATTENDING:** Connor Powell, Administration Finance and Information Officer; Steve Kerry, Town Clerk

**P091 APOLOGIES FOR ABSENCE:**

Cllr Chris Chappell, Marcelle Lloyd-Hayes, Mark Dykes

**P092 APPOINTMENT OF SUBSTITUTES:**

None at this time.

**P093 DECLARATIONS OF INTEREST:**

None at this time.

**P094 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE:**

The minutes of the meeting of 19th July 2018 were agreed as an accurate record.

**P095 DISTRICT COUNCIL MEMBERS:**

**It was Resolved that the participation of those City Councillors who are also members of the County of Herefordshire District Council in both the debate and any subsequent vote on matters contained in this agenda is on the basis that the views expressed are preliminary views taking account of the information currently available to the City Council and that District Councillors reserve their final views on all applications until they are in full possession of all relevant information both for and against.**

**P096 POLICY ISSUES**

96.1 The Town Clerk presented the Active Travel Measures. The Committee agreed that Hereford City Council should put pressure on the organisations involved for these proposals to be implemented. The Town Clerk then gave further details into each section of the Active Travel Measures, highlights which were selected for Councillors interest (these highlights can be found in the Planning folder on the City Council server).

 Councillors were impressed and pleased with additions to the City’s cycle routes and ‘green’ methods of travel and agreed that the City Council should outwardly express support for more green travel measures. The Town Clerk informed members that the engineers and Councillors who developed this plan will also be speaking to Hereford City Youth Council, which is encouraging on the standpoint of pressure to further implement better bus travel in the City.

 The Town Clerk also sent Councillors the Sites and Options Plan, which it was agreed should be thoroughly looked into when all Planning members are present. This was decided as the next Planning Meeting (30th August), where a crucial response from HCC will be formulated.

 **It was Resolved. Planning Committee members are encouraged to attend on the 30th August, so that a formal and thorough response to The Sites and Options Plan can be made.**

96.2 The Administration, Finance and Information Officer brought Councillors attention to the Planning Use Classes document, which shows what classification certain uses of property are. This will be used, going forward, so that Councillors know exactly what change of use is taking place in future applications.

**P097 APPLICATIONS FOR PLANNING PERMISSION**

It was **Resolved**

**That the applications noted in the attached table, and the licensing matters attached with the responses of the City Council be agreed and forwarded to the Planning Authority by the Clerk.**

**P098 CORRESPONDENCE**

 None at this time.

**P099 DATE OF NEXT MEETING**

Thursday 30th August 2018 at 6.00 pm.

There being no other business the Chairman declared the meeting closed at 7.30 pm.

Signed ……………………………………………………………………

Date ……………………………………………………………………....