**HEREFORD CITY COUNCIL**

**PLANNING & HIGHWAYS COMMITTEE**

**MINUTES**

**OF THE MEETING OF THE PLANNING & HIGHWAYS COMMITTEE**

**HELD AT THE TOWN HALL, HEREFORD**

**on Thursday 30th August 2018**

**Present:** Chris Chappell, David Griffiths, Kath Hey, Sue Boulter, Kevin Tillett, Mark Dykes, John Faulkner from The Civic Society

**OFFICERS ATTENDING:** Connor Powell, Administration Finance and Information Officer; Steve Kerry, Town Clerk

**P100 APOLOGIES FOR ABSENCE:**

Cllr Marcelle Lloyd-Hayes, Clive Butler

**P101 APPOINTMENT OF SUBSTITUTES:**

Kath Hey for Marcelle Lloyd-Hayes

**P102 DECLARATIONS OF INTEREST:**

None at this time.

**P103 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE:**

The minutes of the meeting of 9th August 2018 were agreed as an accurate record.

**P104 DISTRICT COUNCIL MEMBERS:**

**It was Resolved that the participation of those City Councillors who are also members of the County of Herefordshire District Council in both the debate and any subsequent vote on matters contained in this agenda is on the basis that the views expressed are preliminary views taking account of the information currently available to the City Council and that District Councillors reserve their final views on all applications until they are in full possession of all relevant information both for and against.**

**P105 POLICY ISSUES**

105.1 The Sites and Options Plan was presented thoroughly by the Town Clerk, with members commenting on what position they think the City Council should take on each section of the report. The Town Clerk presented each section and Councillors made their comments clear to both the Town Clerk and the Administration, Finance and Information Officer, who will in turn communicate these comments to Herefordshire Council.

**P106 APPLICATIONS FOR PLANNING PERMISSION**

It was **Resolved**

**That the applications noted in the attached table, and the licensing matters attached with the responses of the City Council be agreed and forwarded to the Planning Authority by the Clerk.**

**P107 CORRESPONDENCE**

The Town Clerk provided an update on number 25 Commercial Street, a bedsit conversion which had previously been looked at by the Committee. The Town Clerk had noticed that the application had been approved with conditions, and once those conditions are available online he will present these to the Committee.

**P108 DATE OF NEXT MEETING**

Thursday 20th September 2018 at 6.00 pm.

There being no other business the Chairman declared the meeting closed at 8.05 pm.

Signed ……………………………………………………………………

Date ……………………………………………………………………....