**HEREFORD CITY COUNCIL**

**PLANNING & HIGHWAYS COMMITTEE**

**MINUTES**

**OF THE MEETING OF THE PLANNING & HIGHWAYS COMMITTEE**

**HELD AT THE TOWN HALL, HEREFORD**

**on Thursday 1st November 2018**

**Present: Cllr** Mark Dykes, Chris Chappell, Kevin Tillett

**OFFICERS ATTENDING:** Connor Powell, Administration Finance and Information Officer; Steve Kerry, Town Clerk

**P127 APOLOGIES FOR ABSENCE:**

Cllr David Griffiths, Clive Butler

**P128 APPOINTMENT OF SUBSTITUTES:**

Cllr Dykes to Chair.

**P129 DECLARATIONS OF INTEREST:**

Cllr Mark Dykes raised a declaration of interest regarding Planning Application 183492. Councillors agreed to give Cllr Dykes a dispensation for this application, as his interest was not likely to interfere with judgement of the application, and the Committee would otherwise be unable to discuss the application as only 3 members were present (3 being needed to remain quorate).

**P130 MINUTES OF PREVIOUS MEETING OF THE COMMITTEE:**

The minutes of the meeting of 11th October 2018 were agreed as an accurate record.

**P131 DISTRICT COUNCIL MEMBERS:**

**It was Resolved that the participation of those City Councillors who are also members of the County of Herefordshire District Council in both the debate and any subsequent vote on matters contained in this agenda is on the basis that the views expressed are preliminary views taking account of the information currently available to the City Council and that District Councillors reserve their final views on all applications until they are in full possession of all relevant information both for and against.**

**P132 POLICY ISSUES**

132.1 The Town Clerk provided a HAP update for members, which can be found attached to these minutes. The Town Clerk informed members that The Sites & Options Plan had included areas for informal kick-abouts and recreational parks, and their importance to local communities. HMO’s were also discussed, and support for a proper and formal policy regarding these has been widely agreed upon. The Town Clerk informed members that the next HAP meeting will take place in December, but no date has been set yet.

**P133 APPLICATIONS FOR PLANNING PERMISSION**

It was **Resolved**

**That the applications noted in the attached table, and the licensing matters attached with the responses of the City Council be agreed and forwarded to the Planning Authority by the Clerk.**

**P134 CORRESPONDENCE**

None at this time.

**P135 DATE OF NEXT MEETING**

Thursday 22nd November 2018 at 6.00 pm.

There being no other business the Chairman declared the meeting closed at 7.10 pm.

Signed ……………………………………………………………………

Date ……………………………………………………………………....