

Madam Mayor and Cllrs Bushkes, Butler, Edwards, Griffiths, Hey, Kenyon, Lloyd-Hayes, Rone, Stevens and Tillett.

You are hereby summoned to a Meeting of the Community Development Committee to be held at the Town Hall, Hereford at 6 pm on **TUESDAY 02 APRIL 2019** at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

AT THE START OF THE MEETING THE CHAIR WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE.

HEREFORD CITY COUNCIL

MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

**The Hereford City Council Committee Room, Town Hall, Hereford
TUESDAY 02 APRIL 2019 at 6 pm**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence.

- 2. APPOINTMENT OF SUBSTITUTES**
To note the appointment of substitute members.

- 3. DECLARATIONS OF INTEREST**
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- 4. MINUTES OF PREVIOUS MEETINGS** **APPENDIX ONE**
To receive and confirm the minutes of the meeting of the Community Development Committee held on the 05 March 2019.

- 5. GRANT APPLICATION** **APPENDIX ONE (A)**

CUP CERAMICS COMMUNITY CIC – WHEELCHAIR ACCESS
Request for £3,000.00

To receive a presentation in consideration of a grant application from the above organisation and consider a resolution.

6. GRANT COMPLETION FORM

HEREFORDSHIRE TREE WARDEN NETWORK – CITY BRANCH

Grant awarded December 2016, £2,820. Cheque for underspend of £48.32 received 04/03/19. *Form available for Members to inspect in the office.*

7. ROAD SAFETY & SPEED CONTROL

APPENDIX TWO

To receive a report from the Town Clerk regarding current road safety and speed control responsibilities and possible developments the City Council could consider.

8. BLUE PLAQUE – FLIGHT LIEUTENANT JACK GRISMAN

APPENDIX THREE

To receive and consider a report from the Town Clerk regarding the proposal to commemorate Flt Lt Jack Grisman with a blue plaque.

9. SPRYTAR APP – LAUNCH & DEVELOPMENT

APPENDIX FOUR

To receive and consider a report from the Deputy Town Clerk regarding the launch, marketing and promotion of the Sprytar app as well as the criteria for inclusion. The report includes proposals for future development of trails and quizzes.

10. CHARTER FOR TREES, WOODS AND PEOPLE

APPENDIX FIVE

To receive and consider adopting the ten principles of the Tree Charter; a joint initiative between the National Association of Local Councils, Woodland Trust, National Union of Students and Tree Council.

11. THREE CHOIRS FESTIVAL – ANNUAL REPORT

APPENDIX SIX

To receive and note the Annual Report and Financial Statements for the Year Ended 30 September 2018. Members have already received the Grant Completion Form.

12. ITEMS FOR FUTURE MEETINGS

To identify those items members wish to discuss at future meetings.

04 June Meeting

- **Ward Asset Register** – To receive and note the report from the Town Clerk (postponed from 22 January meeting)

Any other items for future meetings:

- Progress reports from item 6 on the agenda from 11 December 2018 (Community Led Plan key objectives)

13. DATE OF NEXT MEETINGS:

MONDAY 08 APRIL 2019 – Grants Meeting – 10 am

TUESDAY 04 JUNE 2019 – Routine Meeting – 6 pm

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk, Hereford City Council,
Town Clerk's Office, St. Owen Street, Hereford HR1 2PJ. Tel: 01432 260429**