

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 19TH JUNE 2018 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 19th JUNE 2018 at 6.00pm**

PRAYERS

Prayers to be said by the Mayor's Chaplain.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence submitted by Members of the City Council.

- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- 3. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present.

- 4. REACH OUT – THE HEART OF OUR COMMUNITY PROJECT**
To receive a presentation from representatives of the Reach Out project and consider a request for a large grant to support the project – Report to follow.

- 5. MINUTES**
To approve and sign the **Minutes of the Meeting of the City Council held on the 24th April 2018.**

APPENDIX ONE

6. **MAYOR'S COMMUNICATION**
To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.
7. **ANNUAL ACCOUNTS 2017/2018 and FINANCIAL REPORT** **APPENDIX TWO**
To consider, approve and adopt the Annual Accounts and Financial Report as laid before members.
8. **2018 MODEL STANDING ORDERS** **APPENDIX THREE**
To consider, approve and adopt the standing orders, as laid before members.
9. **CODE OF CONDUCT and DECLARATIONS OF INTERESTS** **APPENDIX FOUR**
To consider, approve and adopt the Code of Conduct and Declaration of Interests, as laid before members.
10. **BROADBAND IMPROVEMENTS** **APPENDIX FIVE**
To receive the report of the Town Clerk and consider the recommendation.
11. **LARGE GRANT APPLICATION – Courtyard Centre for the Arts** **APPENDIX SIX**
To receive the report and recommendation referred from the Community Development Committee.
12. **TWO MOTIONS FOR FULL COUNCIL** **APPENDIX SEVEN**
To receive and consider two motions, as submitted by the named members.
13. **COMMUNITY DEFIBRILLATOR – Saxon Hall** **APPENDIX EIGHT**
To receive the report and consider a member's request for City Council to provide funding towards the cost of a community defibrillator.
14. **DRAFT MINUTES OF MEETINGS OF THE COMMITTEES:**
To note the draft minutes of the meetings, as laid out below:
- Community Development Committee:**
1st May **APPENDIX NINE**
4th June (Grants) – To follow
12th June – To follow
- Finance & Policy Committee:**
5th June **APPENDIX TEN**
- Governance & Procedures Committee:**
15th May – To follow
- Planning & Highways Committee:**
5th April **APPENDIX ELEVEN**
26th April **APPENDIX TWELVE**
17th May **APPENDIX THIRTEEN**
7th June - To follow

14. COMMITTEE MEMBERSHIP

To elect members to sit on the following Committees:

(The Mayor is an ex officio member of all Committees.)

Community Development Committee – 11 Members (two vacancies)

Current Committee Members:

Cllrs Boulter, Bushkes, Edwards, Griffiths, Hey, Kenyon, Lloyd-Hayes, Rone and Stevens.

Finance and Policy Committee – 10 Members (one vacancy)

Current Committee Members:

Cllrs Boulter, Dykes, Edwards, Hey, Lloyd-Hayes, Rone, Stevens, Tawn and Wilcox.

Governance and Procedures Committee – 9 Members (two vacancies)

Current committee Members:

Cllrs Boulter, Chappell, Hey, Lloyd-Hayes, Stevens, Tawn and Wilcox.

Planning and Highways Committee – 9 Members (two vacancies)

Current committee Members:

Cllrs Boulter, Chappell, Dykes, Griffiths, Hey, Lloyd-Hayes and Mansell.

15. REPRESENTATIVES OF OUTSIDE BODIES

To appoint members to represent the City Council on the following bodies:

Current members as laid out below:

- a) **Municipal Charities (x 4 Members)** Cllrs Boulter and Hey (plus two outstanding vacancies).
- b) **Herefordshire Market Towns Forum (x 1 Member)** Cllrs Griffiths and Wilcox (plus one outstanding vacancy) – *As this group's meetings are much less frequent, it was suggested at last Council meeting to have one City Council member instead of three.*
- c) **HALC Executive Committee (x 3 Members)** Cllr Griffiths (plus two outstanding vacancies).
- d) **SAM (x 2 Members)** Cllr Griffiths (plus one outstanding vacancy).
- e) **The Enterprise Zone Stakeholder Group (x 1 Member)** Cllr Griffiths.
- f) **Three Choirs Festival (x 2 Members)** Cllr Bushkes (plus one outstanding vacancy).
- g) **Hereford Twinning Association** (x 1 Member who is always the Right Worshipful the Mayor of Hereford as President of the Twinning Association).
- h) **Hereford City Tourism Group (x 1 Member)** Cllr Lloyd-Hayes.
- i) **Hereford in Bloom (x 1 Member)** Cllr Boulter.
- j) **New Hereford University Working Group (x 2 Members)** Cllrs Lloyd-Hayes and Stevens.

- k) **Close House (x 1 Member)** Cllr Kenyon.
- l) **The BID group (x 1 Member)** Cllr Tawn.
- m) **Magna Carta Committee (x 1 Member)** Cllr Lloyd-Hayes.
- n) **Hereford Area Plan (x 2 Members)** Cllrs Griffiths and Lloyd-Hayes.

16. TOWN CLERK'S COMMUNICATIONS

To receive such communications as the Town Clerk provides for the information of members of the Council.

17. DATE OF NEXT MEETING

Tuesday 31st JULY 2018, at 6 PM

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford HR1 2PJ
Tel: 01432 260454 Fax: 01432 344063**