

## **To all members of the Finance and Policy Committee**

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry  
Town Clerk

Members of the Finance and Policy Committee are the Right Worshipful the Mayor and Councillors Boulter, Dykes, Edwards, Hey, Lloyd-Hayes, Rone, Stevens, Tawn and Wilcox.

### **HEREFORD CITY COUNCIL**

#### **MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Committee Room, City Council Offices, Town Hall Hereford**

**Tuesday 5<sup>th</sup> June**

### **AGENDA**

**1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

To elect a Chairman and Vice Chairman for the Committee for the year.

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. APPOINTMENT OF SUBSTITUTES**

To note the appointment of any substitute members.

**4. DECLARATIONS OF INTEREST**

To receive declarations of interest under the City Council's code of conduct pursuant to the Localism Act 2011.

**5. MINUTES**

**Appendix One**

To approve and confirm the minutes of the meeting of the **Finance and Policy Committee** held on **17th April 2018**.

**6. SCHEDULE OF PAYMENTS**

**Appendix Two**

To receive the schedules of payments made since the last meeting.

**7. BANK RECONCILIATION**

**Appendix Three**

To receive reconciliations of the Council's bank accounts up to 28/02/18. (To follow, if available, otherwise held over until the next meeting.)

**8. ANNUAL ACCOUNTS AND FINANCIAL REPORTS AT YEAR END**

**Appendix Four**

To receive the financial reports and draft accounts, to recommend adoption of the accounts to full Council.

**9. INVESTMENT STRATEGY**

**Appendix Five**

To receive a further report of the Town Clerk and consider a new recommendation following advice from the Council's accountants.

**10. RISK ANALYSIS**

**Appendix Six**

To receive and note the report of the Town Clerk.

**11. KEY PROJECTS UPDATE**

**Appendix Seven**

To receive the report of the Town Clerk.

**12. ITEMS FOR FUTURE MEETINGS**

To identify items to be discussed at future meetings of the Committee.

Tourism Strategy and BID

Facilities and building management issues arising from the Town Hall

First quarter financial reports for 2018-2019

**13. DATE OF NEXT MEETING**

To confirm the date of the next meeting of the Committee – Tuesday 17th July 2018 at 6 pm