

Madam Mayor and Members of the Governance and Procedures Committee; Cllrs Bushkes, Chappell, Hey, Kenyon, Lloyd-Hayes, Michael, Stevens, Tawn and Wilcox.

You are hereby summoned to attend a meeting of the Committee as set out below and at which the matters for discussion are on this agenda.

Steve Kerry  
Town Clerk

## **HEREFORD CITY COUNCIL**

### **GOVERNANCE AND PROCEDURES COMMITTEE**

**The Hereford City Council Committee Room, Town Hall, Hereford**

**TUESDAY 3<sup>rd</sup> JULY 2018 at 6 pm**

### **AGENDA**

**1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

To elect a Chairman and Vice Chairman of the Committee for the municipal year.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. SUBSTITUTIONS**

To note the appointment of any substitute members.

**4. DECLARATIONS OF INTEREST**

To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**5. MINUTES OF PREVIOUS MEETINGS**

**APPENDIX ONE**

To receive and approve the Minutes of the meeting of 15<sup>th</sup> May 2018.

**6. HIGH COURT JUDGEMENT**

**APPENDIX TWO**

To receive a report from the Town Clerk on the implications for the Council of the recent High Court judgement between Ledbury Town Council and Cllr Liz Harvey.

**7. VICTORIA CROSS EXHIBIT INSURANCE COSTS**

**APPENDIX THREE**

To receive a report from the Town Clerk about the insurance costs relating to the possible exhibition of a Victoria Cross in the Silver Museum.

**8. COUNCILLORS TRAINING PROGRAMME**

**APPENDIX FOUR**

To receive a report from the Town Clerk regarding the development of a training event for Councillors.

**9. ATTENDANCE AT CIVIC EVENTS**

**APPENDIX FIVE**

To receive a report from the Town Clerk and consider the recommendations.

**10. RISK ANALYSIS**

**APPENDIX SIX**

To receive the report of the Town Clerk on the non-financial risk faced by the Council for onward transmission to Council together with the financial risks report approved by Finance and Policy Committee.

**11. ITEMS FOR FUTURE MEETINGS**

Social media and website policy.

**12. DATE OF NEXT MEETING**

25<sup>th</sup> September 2018 at 6 pm