

Madam Mayor Cllr Hey and Members of the Governance and Procedures Committee; Cllrs Andrews, Boulter, Dykes, Hunt, Kenyon, Powell, Stevens, Wilcox and Williams.

You are hereby summoned to attend a meeting of the Committee as set out below and at which the matters for discussion are on this agenda.

Steve Kerry

Town Clerk

At the start of the meeting the Chair will remind all present of the fire evacuation procedure.

HEREFORD CITY COUNCIL
GOVERNANCE AND PROCEDURES COMMITTEE
The Hereford City Council Committee Room, Town Hall,
Hereford
Tuesday 11TH JUNE 2019 at 6 pm

AGENDA

- 1. ELECTION OF CHAIR AND VICE-CHAIR**
To elect a Chair and Vice-Chair of the committee for municipal year 2019/20.
- 2. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 3. SUBSTITUTIONS**
To note the appointment of any substitute members.
- 4. DECLARATIONS OF INTEREST**
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 5. MINUTES OF PREVIOUS MEETINGS** **APPENDIX ONE**
To receive and approve the **Minutes of the meeting of 30th April 2019.**

- 6. YOUTH COUNCIL** **APPENDIX TWO**
To consider a report from the Town Clerk regarding the Council's relationship with the Youth Council.
- 7. FREQUENCY OF MEETINGS** **APPENDIX THREE**
To consider a report from the Town Clerk regarding the frequency of Council meetings which was considered at the April meeting but deferred until after new members had joined the committee.
- 8. TRAINING FOR STAFF AND COUNCILLORS** **APPENDIX FOUR**
To consider a report from the Town Clerk regarding the Training Statement of Intent which was considered at the February meeting but deferred until after new members had joined the committee.
- 9. CITY COUNCIL EMAIL ADDRESSES** **APPENDIX FIVE**
To consider a report from the Deputy Town Clerk on Hereford City Council email addresses for Councillors.
- 10. EXCLUSION OF PRESS AND PUBLIC**
To consider excluding the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2), to enable a confidential matter to be discussed.
- 11. PROPOSAL TO AWARD FREEDOM OF THE CITY**
To consider a proposal to offer an individual the honour of Freeman of the City.
- 12. READMISSION OF THE PRESS AND PUBLIC**
- 13. ITEMS FOR FUTURE MEETINGS**
To identify matters to be discussed at future meetings.

Relationship with HALC/NALC
- 14. DATE OF NEXT MEETING**
Tuesday 23rd July 2019 at 6 pm.