

# HEREFORD CITY COUNCIL

## MINUTES OF MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE: *COMMUNITY GRANT APPLICATIONS*

HEREFORD CITY COUNCIL COMMITTEE ROOM, Town Hall, Hereford  
MONDAY 04 JUNE 2018 at 10.00am

**PRESENT:** The Right Worshipful the Mayor, Cllr Boulter and Cllrs Bushkes (Chair), Edwards, Hey (Vice Chair), Kenyon and Stevens.

**IN ATTENDANCE:** Tracy Morriss – Deputy Town Clerk, Lesley Robinson – Administration, Finance & Information Officer.

### **CD2018/2019.18      ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

It was proposed by Cllr Stevens, seconded by Cllr Kenyon and unanimously

**RESOLVED:** That Cllr Bushkes be elected as Chairman of the Committee for the year 2018/2019.

It was proposed by Cllr Stevens, seconded by Cllr Bushkes and unanimously

**RESOLVED:** That Cllr Hey be elected as Vice Chairman of the Committee for the year 2018/2019.

### **CD2018/2019.19      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Lloyd-Hayes and Rone.

### **CD2018/2019.20      SUBSTITUTES**

There were no substitute members.

### **CD2018/2019.21      DECLARATIONS OF INTEREST**

There were no declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

### **CD2018/2019.22      GRANT COMPLETION FORMS**

- **THE PUTSON COMMUNITY ASSOCIATION LTD** – Improvements to Saxon Hall Catering Kitchen and Facilities

Cllr Edwards commented that he had read the completion form which was an excellent report and it was great to see Putson Community Centre thriving even more following installation of

the new catering facilities.

Members noted the completion form.

### **CD2018/2019.23      SMALL GRANT APPLICATIONS**

Members were due to receive a presentation on the following:

**ASPIRE LIVING – 2017/2018** – Request for £1,980.00 – (Aspire United F.C. (Pan Ability Football))

There being no representatives present from Aspire Living to present their grant application and also a gap before the next group's presentation, the Chairman asked and members agreed to bring forward agenda item 9 for discussion - **Refer to item CD2018/2019.26 - Hereford Skate Park Plinths**

**THE MUSIC POOL (HEREFORD ARTS IN ACTION LTD) – 2018/2019** – Request for £1,700.00 – (The Gathering Wave 2018)

Mr Dennis Schiavon handed out some flyers, being past examples of Gathering Wave programmes and then presented the application to members, which covered the following:

- Overview of the Music Pool - Been in existence since 1988.
- Past grant support – Provided by Hereford City Council and a variety of donations.
- History of the Gathering Wave (GW) – Started over 16 years ago, requested as a community element to the Three Choirs Festival.
- GW is a collection of amateur choirs from around the County.
- GW performances – Taken part in about five festivals so far.
- Audiences usually reach around 1000.
- Reasons for Music Pool parting company with Three Choirs Festival in 2015 and how moving on positively from that.
- This year's GW event coincides with the commemoration of Armistice and marks the start of the Centenary of Remembrance.
- GW to kick-off with weekend event booked at the Shirehall.
- Performance material – Reflects Remembrance and also Hereford's own heritage.
- Performance aims – To respectfully show, represent and reflect various people's points of view.
- Features – Canary Girls tribute, including a song they used to sing in the factory. Also, a new piece written by Jon Watson about how soldiers felt at the end of the war.
- Other features – Readings, including extracts from letters of the Canary Girls – Also alluding to the local Garrick Theatre tragedy of the 1960's.
- Jon Watson using Canary Girls' poems to put into his song composition.
- Use of professional sound recordings for concert.
- A concert of two halves, each of 45 minutes duration.

At the end of the presentation, members' comments and questions covered the following:

- Thanks conveyed to Dennis for his presentation.
- Huge disappointment expressed that Three Choirs Festival discontinued Gathering

- Wave community choir – Members felt this was TCF's loss.
- Committee very supportive of Gathering Wave project – A great and very popular event – Dennis Schiavon hoping event will go well and 'daring to dream' there may be enough demand for a repeat performance over that weekend.
  - A member felt very emotional after reading grant application, having recently visited the War Memorial Arboretum.

A suggestion was put forward by Cllr Kenyon that, as a goodwill gesture, Hereford City Council could pay for tickets for the Canary Girls and/or their relatives to attend the Gathering Wave event. Dennis Schiavon advised that the ticket price would be around £6 each. The Deputy Town Clerk responded that the Canary Girls were not in the best of health and Nicola Goodwin was very protective of them. One of the ladies had attended the Remembrance Day event last year but, was 'wiped out' afterwards and although it would be very good to have their attendance, the possibility of the ladies being fit and well enough was likely to be slim.

Dennis Schiavon added that the event would be recorded (but not filmed due to costs being too prohibitive) and that part of the grant money would be used towards professional sound recordings.

Following members' input, the Chair thanked Dennis Schiavon for attending and he left the room.

Cllr Kenyon put forward a suggestion to change the format of future agendas so that resolutions on grants are dealt with immediately after the presentation by each individual applicant. Members briefly discussed the pros and cons of this and the Chairman responded that Cllr Kenyon's suggestion be put forward to a future meeting of the Committee for members' discussion and consideration.

#### **CD2018/2019.24 LARGE GRANT APPLICATION**

Members received a presentation on the following:

**(10.50 am) COURTYARD CENTRE FOR THE ARTS – 2018/2019 –**  
Request for £30,000.00 – (Three Year Funding 2018-2021, for three Courtyard community projects.)

Three representatives attended from the Courtyard, Melanie Denning, Penny Allen and David Durant, who each gave a short presentation to members on the three areas of activity for which the grant had been requested, as follows:

Year 1 funding – For Audio Description Service (ADS) and training for new staff/volunteers.

Melanie Denning presented the application for this project, which covered the following:

- Some staff had left - Training required for new staff and volunteers.
- CADA agreed to put in £1,000 funding towards Audio Description Service.
- Testimonials read out for the ADS – Courtyard wants this to remain a core service – Need grant money for bespoke training to make this available to audiences.

Year 2 funding - For Creative Community Champions Scheme.

Penny Allen presented the application for this project, which covered the following:

- Members shown mini example of kit box – Relevant materials for new recruit Champions working out in communities with older people.
- Block Printing kits, provided by the Courtyard, are very expensive.
- Champions receive monthly training with expert artists on how to use tool kits.
- Need £10,000 grant funding per year, across 3 years - To replace expensive tool kits when required.
- Volunteers receive full support training package – Includes confidence building and how to deliver workshops to community groups.

Year 3 funding - For Family Festival project events.

David Durant presented the application for this project, which covered the following:

- Handed out promotional materials for Family Festival Day workshops.
- Some attendances not as high for this part of project – Courtyard not able to financially subsidise.
- Just over £4,500 funding needed over three years.
- What the funding covers:
  - Workshops aimed at families and young people.
  - Lighting and sound workshops for arts provision.
  - Portable Dancefloor – To complement and be compatible with portable staging for dance groups.
- Benefits:
  - More opportunities for people to take part if have right equipment.
  - Funding for actual activities could be secured for 2 to 3 years.

At the end of the presentations, members' comments and questions covered the following:

- Year 1 project - Does the CY connect with Vision Links on this?
- Year 2 project - Explain more about the tool kits funding element - *Funding is required for replenishing tool kits and adding new ones over the duration to keep project fresh. Project is about high-quality equipment and training for art activities, e.g. Screen printing. CY recruiting new groups - Project would be sustainable once kits are bought and training put in place.*
- What is the cost of the workshops? - *First half hour is free, workshops are charged after that. Fees subsidised for members of Courtyard Club to bring cost down.*
- Who is going to benefit? - *Recipients of funding are city-based, lots of free sessions will be springing up which can be used all around the city.*
- If not many people are attending, is there a need for the project?
- Had CY checked with other centres in city to find out if they're doing similar projects, e.g. Kindle Centre, etc?
- Very little community provision in terms of the arts - CY has facilities to put on performances which other centres don't have.
- Finance – What are CY's intentions for year's 2 and 3 to make up any budget shortfalls once Lottery funding runs out? - *Monies coming in are restricted and only for use on specific projects. From recent discussions, Lottery Fund are keen to extend or continue funding to CY.*
- How would CY cope if grant is successful, say for year 1 project only with consideration for years 2 and 3? *CY could use year 1 grant with some match funding but, this grant*

*request is to help expand existing facilities as they want to have more focussed support.*

- Very supportive of Audio Description service and Creative Champions project, especially for older age groups - Concern that year 3 Family Festival Days element doesn't include age group of mid-teenage (i.e. son is age 13) and this has not been addressed so far. *Very valid point which CY could look into as something they may want to do for future - The Arts should be for everyone, irrespective of age.*
- Supportive of projects and feels very positive about City Council working in partnership with the CY.
- If grant application successful, Committee would look forward to CY returning to give members an annual update on projects.

The Chairman thanked the representatives from the Courtyard Centre for giving an insight into their work through their individual presentations

## **CD2018/2019.25    RESOLUTION ON GRANTS**

Members considered and agreed the following resolutions:

### **a) ASPIRE LIVING – 2017/2018 –**

Request for £1,980.00 – (Aspire United F.C. (Pan Ability Football))

In the absence of representatives from Aspire Living, the Chairman informed members that, along with the Clerk and Deputy Clerk, he had recently visited Victoria Park and Aspire United F.C were playing football there. It was very uplifting to see those with various physical and mental disabilities taking part whilst having a wonderful time outdoors and they also play football indoors during the winter. The Deputy Clerk added that the participants were a range of ages with various disabilities, including brain injuries, and how great it was to see them all taking part and thoroughly enjoying themselves.

Members' comments and questions covered the following:

- Previously involved with Aspire - Fully supportive of project.
- Aspire is a large business - How many residents of Hereford would benefit from grant? (Aspire did not complete that part of grant application.)
- Aspire don't have a committee of volunteers but are a major charity.
- Questions some figures shown in application - Closing balance is £14,000, monthly salary bill of £462,000 doesn't seem right - Is amount accurate?
- The salary figure may be an annual amount, not monthly?
- Aspire run several outlets in Hereford - May correspond with their high salary bills due to a lot of employees - They also undertake other projects in addition to this one.
- Surprised they are bidding for less than £2,000 given size of charity and their vast sums of money - It doesn't appear to add up.

Cllr Kenyon stated he was satisfied that Aspire's application had adequately justified their need for the grant and proposed awarding the full amount, which was then seconded by Cllr Hey.

Cllr Stevens added he was in support with a proviso that Hereford City Council's logo is shown on the football team's bibs.

Cllr Bushkes agreed with Cllr Stevens but felt that City Council should cover the printing cost for our logo. He also suggested that we ask Aspire why they did not attend the Grants meeting and also that they provide an explanation of their salaries figure.

It was proposed by Cllr Kenyon, seconded by Cllr Hey and unanimously

**RESOLVED:**

**To release a grant for £1,980.00 for Aspire United F.C. Pan Ability Football project, on the proviso that Aspire includes Hereford City Council's logo on the team's football bibs, and that printing costs for the logo are to be covered by Hereford City Council.**

**b) THE MUSIC POOL (HERFORD ARTS IN ACTION LTD) – 2018/2019 –**  
Request for £1,700.00 – (The Gathering Wave 2018)

Members were in full support and echoed that this was a wonderful event for the City.

It was proposed by Cllr Boulter, seconded by Cllr Edwards and unanimously

**RESOLVED:**

**To release a grant for £1,700.00 towards The Gathering Wave 2018 event, as laid out in the grant application.**

**c) COURTYARD CENTRE FOR THE ARTS – 2018/2019 –**  
Request for £30,000.00 – (Three Year Funding 2018-2021 for three Courtyard community projects)

Members echoed the view that it was very important to fund the Arts so this would not disappear and that the Courtyard was vital to the city.

There was full support for the year 1 project, Audio Description service, however, some members expressed initial reservations about awarding the full grant in relation to years 2 and 3. Members wanted to ensure they were looking after the public purse and felt that the Courtyard should return after year 1 to give an extensive report on how the project had progressed which would help them decide whether to continue to support in years 2 and 3.

The Deputy Town Clerk reminded members that with every single grant application over a number of years, City Council, as a condition, always ask applicants to return with an annual report and if Committee were not satisfied at that stage, they could decide to withdraw funding.

Cllr Kenyon proposed that City Council awards a reduced amount of £7,500 and that the Courtyard applies to other charities for funding, such as Blind Veterans. There was no seconder for this proposal.

The Deputy Town Clerk assured members that the Courtyard were very thorough with their applications and with tapping into every piece of funding out there. This funding

was not only to support areas they are very successful in but also to help them to continue, and to develop young people by upskilling them in activities they would not normally have the opportunity to take part in.

After further discussion, members emphasised that they wanted clear and extensive reporting on these projects from the Courtyard when they return annually to Committee.

Cllr Edwards confirmed that he was satisfied with the answers given by the representatives to his questions and he proposed to award the full grant subject to Committee receiving extensive annual reporting from the applicants. Cllr Stevens responded that he was happy to second this proposal.

The Chairman reminded members that, being a large grant application, their recommendation would be referred to full Council and he then asked members to vote:  
2 voted in favour, 1 against, 2 abstentions

With six members present the casting vote went to the Chairman, Cllr Bushkes, who voted in favour and the final result was:  
3 voted in favour, 1 against, 2 abstentions

It was therefore proposed by Cllr Edwards, seconded by Cllr Stevens and

**RESOLVED:**

**To release a grant for £30,000 towards three-year funding 2018-2021 for three community projects, as laid out in the grant application, subject to the applicants returning to Committee with extensive annual reporting on each project.**

**CD2018/2019.26    HEREFORD SKATE PARK PLINTHS**

The Deputy Town Clerk provided illustrations of a variance to approved artwork for the plinths and updated members, as follows:

- Plinths had been installed and awaiting artwork but, had already been ‘tagged.’
- New artwork variance – Triangles design, words to be stencilled on.
- Artist confirmed triangles-style ensures any tagging added would blend in, not damage or ruin artwork.
- Artist seeking Committees’ ideas – Asked members to come up with some flow words to use for artwork - Words could be relative to Hereford.

Members discussed the proposed variance to approved artwork and commented as follows:

- Design – Don’t want to seem negative but, think ovals and circles design flows better than pointed shapes and triangles.
- Design is abstract – What does it mean?
- Would like to see more painted murals in Hereford as in other cities.
- Is there any anti-graffiti spray we could use to help protect designs?
- Happy with triangular designs - Very urban, striking and appropriate for setting - All the different colours will disguise any tagging.
- Will the two plinths be same?

The Chairman explained that the suggested use of a protective spray for the artwork was not in-line with the artist's vision for the design, which was that it be left to fade away over time, due to wear from skateboard tracks and the natural weather elements etc. He also confirmed that the two plinths would be different, not the same.

Further discussion followed where several views were expressed relating to the artist's design using triangles, versus a circular design. The Chairman commented that there was a danger of City Council micro-managing the project, and although we are providing the funds, we should just allow the artist, who knows what he is doing, to get on it.

The Deputy Town Clerk reminded members that the information provided was to make them aware of the change to the original artwork and to ask members for their ideas for flow words.

Members' suggestions for flow words included: 'Wye', 'Aspire', 'Pride', 'Dares', 'Hope', 'Future', 'Strong Minds'.

The Chairman then asked members to vote on the recommendation: 4 members voted for, and 1 against.

It was proposed by Cllr Kenyon, seconded by Cllr Hey and

**RESOLVED:**

**That Committee agrees to the variance to approved artwork for the Skate Park plinths, per the example provided at the meeting, and to suggest flow words for the artist, Chris White, to incorporate into the artwork.**

**CD2018/2019.27 DATES OF FUTURE MEETINGS:**

<u>Routine meeting:</u>	Tuesday 12 JUNE 2018, 6 PM	COMMITTEE ROOM
<u>Grants meeting:</u>	Monday 23 JULY 2018, 10 AM	COMMITTEE ROOM

There was no further business and the Chairman closed the meeting at 11.55am

Signed .....

Dated .....