

Madam Mayor and Cllrs Bushkes, Butler, Edwards, Griffiths, Hey, Kenyon, Lloyd-Hayes, Rone, Stevens and Tillett.

You are hereby summoned to a Meeting of the Community Development Committee to be held at the Town Hall, Hereford at 6 pm on TUESDAY 18th SEPTEMBER 2018 at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

AT THE START OF THE MEETING THE CHAIRMAN WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE

HEREFORD CITY COUNCIL

MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

**The Hereford City Council Committee Room, Town Hall, Hereford
TUESDAY 18 SEPTEMBER 2018 at 6 pm**

AGENDA

1. **Apologies for Absence**
To receive apologies for absence.
2. **Appointment of Substitutes**
To note the appointment of substitute members.
3. **Declarations of Interest**
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
4. **Minutes of Previous Meetings** **APPENDIX ONE**
To receive and confirm the minutes of the meetings of the Community Development Committee held on the **4th June 2018 (Grants), 12th June 2018 (routine meeting) and 23rd July 2018 (Grants).**
5. **Gazebos** **APPENDIX TWO**
To receive a report from the Town Clerk and consider the recommendation.
6. **SLA - Country Park Supporters (CPS)** **APPENDIX THREE**
To approve the Service Level Agreement in respect of Belmont and Haywood Country Park, following the Committee's resolution at the Grants meeting of 23rd July 2018.
7. **Shipping Containers for Community Use** **APPENDIX FOUR**
To receive a report from the Deputy Town Clerk and consider the recommendation.

- 8. High Town Street Scene** **APPENDIX FIVE**
To receive a report and update from the Deputy Town Clerk following the High Town Street Scene meeting of 7th September 2018.
- 9. Replacement Benches in Churchill Gardens** **APPENDIX SIX**
To receive a report from the Town Clerk and consider the recommendations.
- 10. Dog Control Signs** **APPENDIX SEVEN**
To consider a request to display dog fouling signs in respect of Herefordshire Council's Public Spaces Protection Order for Dog Control.
- 11. Street Wardens** **also APPENDIX SEVEN**
Following the recent meeting of the Town Clerk and Herefordshire Council's Highway Maintenance Manager, to consider a proposal put forward with regard to gritting of pavements by local Street Wardens.
- 12. Skate Park Plinths Update** **APPENDIX EIGHT**
To receive a report and update from the Deputy Town Clerk.
- 13. Hereford Sculpture Trail Update**
To receive an oral report from the Deputy Town Clerk.
- 14. Exclusion of the Press and Public**
To consider excluding the press and public on the grounds that the following item on the agenda will cause the disclosure of confidential information in accordance with the Public Bodies (Access to Meetings) Act 1960 s1 (2).
- 15. Geo App Development for Hereford City Sculpture Trail** **APPENDIX NINE**
To receive an update from the Deputy Town Clerk and consider the submitted quotations.
- 16. Readmission of the Press and Public**
To readmit the press and public on the conclusion of the confidential item listed above.
- 17. Hereford Town Hall** **APPENDIX TEN**
To receive an oral report from the Town Clerk with regard to registering the Town Hall building as an asset of community value.
- 18. Items for Future Meetings**
To identify those items members wish to discuss at future meetings.

Items previously identified:

- CCTV - Update on Control Room visit
- Park Equipment Installation (Cllr Hey, Holywell Gutter Lane park) - Update
- Cycle Track - Update

19. Date of Next Meetings:

MONDAY 8 October 2018 – Grants Meeting – 10 am

TUESDAY 6 November 2018 – Routine Meeting – 6 pm

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk, Hereford City Council,
Town Clerk's Office, St. Owen Street, Hereford HR1 2PJ. Tel: 01432 260429**