

Madam Mayor, Cllr Hey and Cllrs Boulter, Foxton, Hornsey, Kenyon, Oliver, Powell, Stevens, Tillett, Tyler and Wilcox.

You are hereby summoned to a Meeting of the Community Development Committee to be held at the Town Hall, Hereford at 6 pm on **TUESDAY 24 SEPTEMBER 2019** at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

***AT THE START OF THE MEETING THE CHAIR WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE.***

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**The Hereford City Council Committee Room, Town Hall, Hereford  
TUESDAY 24 SEPTEMBER 2019 at 6 pm**

#### **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 2. APPOINTMENT OF SUBSTITUTES**  
To note the appointment of substitute members.
- 3. DECLARATIONS OF INTEREST**  
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 4. MINUTES OF PREVIOUS MEETINGS** **APPENDIX ONE & TWO**  
To receive and confirm the minutes of the meeting of the Community Development Committee held on the 04 June 2019 and minutes of the Community Development Grants Committee held on the 22 July 2019.
- 5. KING GEORGE V PLAYING FIELDS** **APPENDIX THREE**  
To receive a presentation from Spencer Grogan of Herefordshire Council about possible future arrangements for the management of the park.
- 6. BUSINESS PLAN** **APPENDIX FOUR**  
To receive and consider a report from the Town Clerk regarding a future Business Plan for the Council.

7. **STREET SCENE, CLEANING & MAINTENANCE** **APPENDIX FIVE**  
To receive and consider a report from the Deputy Town Clerk regarding the possibilities for future arrangements.
8. **TOURIST INFORMATION CENTRE** **APPENDIX SIX**  
To receive and consider a report from the Deputy Town Clerk regarding the possibilities of ensuring a TIC presence within the City.
9. **HEREFORD IN BLOOM** **APPENDIX SEVEN**  
To receive and consider a report from the Deputy Town Clerk regarding options to improve the look and feel of the city.
10. **HCC WEBSITE** **APPENDIX EIGHT**  
To receive and consider a report from the Deputy Town Clerk regarding a review of the current website and website provider and future options.
11. **CHRISTMAS LIGHTS** **APPENDIX NINE**  
To receive and consider a report from the Town Clerk regarding options for the future of the provision of Christmas lights in the City, now that 2019 is the last year in contract with the current supplier.
12. **CHRISTMAS PROJECTORS** **APPENDIX TEN**  
To receive and consider a report from the Finance Officer regarding an offer from the current Christmas lights supplier to provide projectors.
13. **LOVE EXPLORING** **APPENDIX ELEVEN**  
To receive and consider a report from the Deputy Town Clerk regarding the launch of the Love Exploring app and possible expansions of the areas it covers.
14. **TRAINING & NETWORKING FOR VOLUNTARY ORGANISATIONS** **APPENDIX TWELVE**  
To receive and consider a report from the Deputy Town Clerk regarding the continuation of provision of training and networking events for the City's volunteers.
15. **ITEMS FOR FUTURE MEETINGS**  
To identify those items members wish to discuss at future meetings.  
**5 November Meeting**
- **Ward Asset Register** – To receive a report following an inspection of assets managed by the Committee to be carried out by the Chair, Vice Chair and Clerk.
  - **Cycle Track Update** – To receive a report from Cllr Kenyon/Halo Leisure on the progress of gaining funding for the cycle track.
  - **Service Level Agreements** – To receive a report from the Finance Officer and Deputy Town Clerk on the existing and required SLAs.
16. **DATE OF NEXT MEETINGS:**  
TUESDAY 5 NOVEMBER 2019 – Routine Meeting – 6 pm  
MONDAY 18 NOVEMBER 2019 – Grants Meeting – 10 am

## DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk, Hereford City Council,  
Town Clerk's Office, St. Owen Street, Hereford HR1 2PJ. Tel: 01432 260429**