

To all members of the Finance and Policy Committee:

The Right Worshipful the Mayor and Councillors Butler, Dykes, Edwards, Lloyd-Hayes, Michael, Rone, Stevens, Tawn and Wilcox.

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry
Town Clerk

AT THE START OF THE MEETING THE CHAIRMAN WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE

HEREFORD CITY COUNCIL

MEETING OF THE FINANCE AND POLICY COMMITTEE

The Committee Room, City Council Offices, Town Hall Hereford

Tuesday 4th September 2018 at 6 pm

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. APPOINTMENT OF SUBSTITUTES

To note the appointment of any substitute members.

3. DECLARATIONS OF INTEREST

To receive declarations of interest under the City Council's code of conduct pursuant to the Localism Act 2011.

4. MINUTES

Appendix One

To approve and confirm the Minutes of the meeting of the **Finance and Policy Committee** held on **17th July 2018**.

5. SCHEDULE OF PAYMENTS

Appendix Two

To receive the schedules of payments made since the last meeting.

6. BANK RECONCILIATION

Appendix Three

To receive reconciliations of the Council's bank accounts up to 31/07/18.

Appendix Four

7. KEY PROJECTS UPDATE

To receive the report and recommendation of the Town Clerk in consideration of facilities management issues from proposed take over of the Town Hall.

8. ITEMS FOR FUTURE MEETINGS

- Half yearly report (up to 30th September 2018)
- Budget setting programme

9. DATE OF NEXT MEETING

Tuesday 16th October 2018