

# HEREFORD CITY COUNCIL

## MINUTES OF MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE: *COMMUNITY GRANT APPLICATIONS*

**MONDAY 18 FEBRUARY 2019**

**PRESENT:** Cllrs Bushkes (Chair), Edwards, Griffiths, Hey (Vice Chair), Stevens and Tillett.

**IN ATTENDANCE:** Tracy Morriss (Deputy Town Clerk)

**NOT PRESENT:** Cllrs Butler, Kenyon and Rone.

**CD2018/19.93 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Lloyd-Hayes.

**CD2018/19.94 SUBSTITUTES**

There were no substitute members.

**CD2018/19.95 DECLARATIONS OF INTEREST**

No declarations of interest were made under the Herefordshire Code of Conduct pursuant to the Localism Act 2011.

**CD2018/19.96 BUDGET SPEND AND BALANCE**

Cllr Edwards gave an update regarding the Country Park Supporters grant awarded for a pedestrian boardwalk.

Cllr Bushkes thanks the Deputy Town Clerk for the spreadsheet providing an excellent range of information including grant applications received, the projects and the funding awards agreed, ward areas and documenting when completion forms have been received.

**CD2018/19.97 GRANT COMPLETION FORMS**

- **THE COURTYARD TRUST** – Herefordshire Family Festival 2018 (Grant awarded 19.07.2016 - £3,000 per year for three years)

Members noted the completion form / evaluation report had been received and the grant had been spent in accordance with the grant award.

- **FRIENDS OF BLACKFRIARS ROSE GARDENS** – Reviving the Rose Gardens (Grant awarded 23.07.2018 - £1,726)

Members noted the completion form had been received and the grant had been spent in accordance with the grant award. Cllr Edwards congratulated the Friends of Blackfriars Rose Gardens on the successful revival.

- **FERAL PRODUCTIONS** – Riversong Trilogy (Grant awarded 12.04.2018 - £1,500)

Members noted the completion form had been received and the grant had been spent in accordance with the grant award.

- **HEREFORD FOOD BANK** – Operational Costs (Grant awarded 03.03.2014 - £1,000)

Members noted the completion form had been received nearly five years after the award of the grant, and that the form did not include detailed information – no receipts as proof of spend or examples of publicity showing HCC support were included.

**CD2018/19.98 GRANT APPLICATION FORMS AWAITING FURTHER INFORMATION WHICH HAD NOT BEEN RECEIVED IN TIME FOR THIS MEETING**

- i.Hinton FC £10,000
- ii.Hfs Sea Cadets £3,000
- iii.Hfd Veterans Support £3,000
- iv.Hfd Community Clean Up Group £2,000 (*This figure may change*)
- v.Real Birth Company £360

**TOTAL of £18,360**

Plus Feral Productions who have asked to have an application put on hold until they secured funding from other sources for the 7AIRS project. **£1,500**

Potentially there is **£19,860** of grant funding requests already identified for the new financial year.

Cllr Tillett questioned the grant application process and expressed that in his view he felt barriers had been put up in relation to the application for the Hereford City Community Clean Up Group. The Deputy Town Clerk explained the process and the support provided to groups who need assistance with completing grant applications. She also explained that she had supported the HCCCUG with the process, had had a meeting with the leader of the group and Cllr Rone to assist them to produce a comprehensive application. The original application was asking for funding that the City Council did not award funding for and it also was requesting

funding in relation to a piece of Herefordshire Council property which was no longer going ahead. Cllr Tillett did not accept the explanation and said he felt all applications should be put in front of the committee no matter what state they are in so members can decide for themselves. It was felt this would be a waste of Cllrs time.

The Chairman and Cllr Stevens supported the Deputy Town Clerk and the support she gives groups to ensure their applications are well presented to Members. The Chairman also informed the committee that having applied to a range of funding bodies for various projects HCC are one of the few that support applicants with their applications as other bodies will just send a reply saying the application is not valid and not even a reason why.

Members felt it would be useful in future to provide the following information in relation to applications waiting for completion: the date of original application and what information is missing.

**CD2018/19.99 HEREFORD RIVER CARNIVAL – ANNUAL REPORT AND REQUEST TO HOLD OVER THE FINAL TRANCHE OF THE FUNDING AWARD TO 2020**

The committee received a presentation from Rebecca, Stuart and Leo from Hereford River Carnival which covered:

**2018 Festival**

- The Friday night procession from the Cathedral to Bishop's Meadow
- The Saturday saw over 20,000 visitors to the event, including many new and young people.
- Both the annual Dog Show and Nozstock Music Stage on Castle Green and the Music Tent and Dance Tent and community village were a huge success, with so many people wanting to take part that some had to be turned away.
- Some fantastic Carnival Float entries which are increasing year on year.
- The Hereford Times produced and distributed the programme free of charge.

**Future Festivals**

- Continue to encourage more float entries and support groups in producing their floats.
- Wish to build on the Coricle event.
- There are lots of new sponsors and media working with them and business sponsorship and support has been good - they believe this is because it is a such a great community event.
- They are building more partnerships, including with the Cathedral.
- More community engagement is needed for future years.
- The organisers feel they have become victims of their own success, with the festival becoming so big now that they need to be able to ensure they can deliver to the next level.
- It is almost a full-time job to organise the festival with 6 months of the year not paid for – all are volunteers and do this in their spare time.
- The decision has been taken therefore they have a fallow year in 2019, to build the brand and obtain more sponsorship. They are also working closely with bid writers and the Arts Council to achieve extra funding.
- The planned day of the 2019 festival will still be marked with community

engagement events.

Cllr Stevens offered his thanks for what the organisers have achieved and thinks the Festival is fantastic for the City. He highlighted that Hunderton is probably the only true riverside community in the City.

Cllr Tillett echoed Cllr Stevens' remarks and added that crossing Victoria Bridge at the end of the Carnival is a challenge. He advised that Villa Street are already planning their activities for the 4<sup>th</sup> May to mark the day of the originally planned 2019 Festival but gave a word of caution that the message needs to make it clear as to why the Carnival is not happening this year.

The organisers thanked the City Council as their biggest supporter and informed Members they would be using the Hereford Times and Reach Radio to inform the community about the event this year.

Cllr Stevens proposed that as HCC has already budgeted for the £5,000 spend for the year 2018/2019, that Hereford River Carnival are awarded the grant anyway to go towards their small community events for this year.

It was seconded by Cllr Hey and unanimously

**RESOLVED:**

**To award the £5,000 identified for the 2019 Hereford River Carnival, that is no longer taking place, and to leave the details of the spend open to Hereford River Carnival's judgement.**

**Cllr Edwards noted however that proof of spend will still need to be provided.**

**CD2018/19.100 SMALL GRANT APPLICATIONS**

Members received a presentation on the following:

**1<sup>st</sup> HEREFORD YMCA SCOUT GROUP – 2018/2019**

Request for £2,197.70 – (Camping Equipment)

Members received a presentation from the representative of this group, Elizabeth Laughland who was accompanied by two Scouts from the 1<sup>st</sup> Hereford Scout Group with regards to the application:

- The group go on a lot of camping trips and they have a very experienced leader who has been involved for 40 years.
- 2019 will be the 110<sup>th</sup> anniversary for the 1<sup>st</sup> Hereford YMCA Scouts.
- In 2018, the main tent started leaking and they would also like two smaller tents for the Scouts to have their own area.
- Funds are usually raised through activities such as the Gang show, Scout Post and bingo, but unfortunately these activities did not raise as many funds in 2018 as in previous years. The Scouts themselves have been tasked with 'Bob-a-job' to help raise more funds.

At the conclusion to the presentation the Chair asked Members for questions:

Cllr Bushkes asked if the Scouts pay to attend the camping trips. Ms Laughland advised the trips cost approximately £50 for the basic camp and up to approximately £100 to include additional activities.

At the conclusion of the questions the Chair thanked the representative for their time and they left the room.

### **FERAL PRODUCTIONS – 2018/2019**

Request for £1,500.00 – (Hush Now)

Members received a presentation from the representative of this group, Penny Allan with regards to the application:

- Brief overview of the project and what a Magdalene Home was (homes set up by the Catholic Church) and how they worked.
- The large development stage of the project has been completed and many stories from across Herefordshire and the Archive Centre have been collected.
- Stage 1 – UNSEEN – ‘Soft’ performances, 9 poems delivered across sites where laundries were located, but performers are hidden so the audience don’t know the location.
- Stage 2 – SEEN – Performed in High Town and Cathedral Close with women visible but their voices transmitted through speakers in empty old-fashioned prams.
- Stage 3 – SEEN & HEARD – The final element will be a theatrical performance in the Powell theatre on Church Street.
- iPhones have gone a long way to making films accessible in the present day.

At the conclusion to the presentation the Chair asked Members for questions:

Cllr Edwards asked how they intend to ensure that this piece of work continues to be viewed and not just go into the archives. Ms Allan advised it is part of the Hidden Gems project.

Cllr Stevens asked whether anything has been done previously to expose these homes, to which Ms Allan stated that it has nationally but not in Herefordshire, and that they are hoping to tie into the national networks.

Cllr Bushkes asked who Ms Allan thought the audiences might be, to which Ms Allan answered that they are hoping to reach 1,000 people – 300 at the final performance and the High Town performances will be held at the busiest times of the day.

At the conclusion of the questions the Chair thanked the representative for their time and they left the room.

## **HEREFORD CIDER MUSEUM TRUST – 2018/2019**

Request for £500.00 – (Pomona's Children)

Members received a presentation from the representative of this group, Elizabeth Pimblett with regards to the application:

- Hoping to build on work already being done to counteract people walking past the museum despite it having a wonderful site.
- They can't be seen to be promoting alcohol but need to develop this key building.
- Achieved a grant from Great Places already.
- The Trust would like to run multi-sensory workshops to access real life stories from Bulmer pensioners and local families, then drawing the results together into a theatrical song which will be performed at the Cider Museum and recorded.
- The film will be shown at the international conference taking place at the Cider Museum later in the year.

At the conclusion to the presentation the Chair asked Members for questions and some made comments:

- Cllr Hey felt that the building is almost hidden away and not enough is done to promote it – she will arrange for the delegation from Poland to attend during their visit.
- Cllr Stevens commented that cider is not being celebrated enough and that maybe people have an issue with Heineken taking over Bulmers – local people don't know how cider is made.
- Cllr Edwards commented that this should be used as an opportunity to work with other cider producers from across Herefordshire to promote the museum.
- Cllr Tillett stated that the project needs strong promotion within the City to combat local people feeling that once they have been, they have seen all there is to see so there is no need to go again.

At the conclusion of the questions the Chair thanked the representative for their time and they left the room.

## **HEREFORD MUSEUMS SERVICE SUPPORT GROUP – 2018/2019**

Request for £3,000.00 – (Lego© Brick History)

Members received a presentation from the representative of this group, Annabelle Elletson with regards to the application:

- Warren Elmore put the exhibition together.
- The exhibition is not relevant to Hereford.
- The exhibition is very static, and HMSSG believe making it more fluid and interactive through the addition of the graffiti wall and soft play area will make it more relevant to Hereford.
- Various other events will be taking place across the City and schools are involved as well as NMiTE students.
- Herefordshire Council are delivering the marketing.
- Shrewsbury is the nearest city that has had the exhibition.

At the conclusion to the presentation the Chair asked Members for questions and some made comments:

- Cllr Hey commented that the project is fantastic and that she already has a ticket for her son.
- Cllr Edwards suggested trail from the city to the exhibition. It was reported that there would be a kind of a Lego© trail in shop windows leading to the exhibition.
- Cllr Bushkes commented that Herefordshire Council are covering the marketing costs plus £10,000 of the exhibition costs and that this will be the Museum Service's first ever paid exhibition.

At the conclusion of the questions the Chair thanked the representative for their time and they left the room.

### **CD2018/19.101 RESOLUTION ON GRANTS**

Members considered and agreed the following resolutions:

#### **1<sup>st</sup> HEREFORD YMCA SCOUT GROUP – 2018/2019**

Request for £2,197.70 – (Camping Equipment)

It was proposed by Cllr Edwards, seconded by Cllr Stevens and unanimously

#### **RESOLVED:**

**To award £2,197.70 grant funding towards the costs as identified in the grant application for camping equipment.**

#### **FERAL PRODUCTIONS – 2018/2019**

Request for £1,500.00 – (Hush Now)

There was some discussion around the request for an iPhone:

- Cllr Hey stated that it is an expensive item of equipment and that HCC would struggle to explain using funding for the purchase of an iPhone for the project to tax payers.
- Cllr Edwards agreed with Cllr Hey's concerns but also felt that it is an excellent project and he would support the proposed award but with a framework of advice and with a strongly worded letter advising Feral Productions that HCC have concerns over the future use of the iPhone.
- Cllr Tillett felt the iPhone would be used over and over again but questioned the future use of the costumes and prams following the delivery of this project.
- Cllrs Stevens, Bushkes and Griffiths all commented that they had concerns about using a mobile phone as a camera – any phone can be used to record and stream if they want to use a phone specifically, what about a sim card for it to work, would each Bluetooth speaker need an individual phone?
- Two Cllrs who are experienced in digital photography, expressed to Members they felt it was the wrong type of equipment for what they wished to use it for.

It was proposed by Cllr Stevens, seconded by Cllr Edwards and unanimously

**RESOLVED:**

**To award £351.00 grant funding towards the costs of props and costumes as identified in the grant application but not to award the cost of the iPhone.**

**HEREFORD CIDER MUSEUM TRUST – 2018/2019**

Request for £500.00 – (Pomona’s Children)

It was proposed by Cllr Hey, seconded by Cllr Griffiths and unanimously

**RESOLVED:**

**To award £500.00 grant funding towards the costs as identified in the grant application for multi-sensory stimulus materials and lighting.**

**HEREFORD MUSEUMS SERVICE SUPPORT GROUP – 2018/2019**

Request for £3000.00 – (Lego© Brick History)

It was proposed by Cllr Tillett, seconded by Cllr Stevens and unanimously

**RESOLVED:**

**To award £3000.00 grant funding towards the costs as identified in the grant application for the final instalment of the exhibition plus the hire of the graffiti wall and soft play.**

**CD2018/19.102 DATES OF FUTURE MEETINGS:**

Routine meeting: Tuesday 05 MARCH 2019, 6 PM                      COMMITTEE ROOM

Grants meeting: Monday 8 APRIL 2019, 10 AM                      COMMITTEE ROOM

Members noted the above dates.

There being no further business, the Chairman closed the meeting at 12 noon.

Signed .....

Dated .....