

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on **Tuesday 4th December 2018** at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 4th December 2018 at 6.00pm**

PRAYERS

Prayers to be said by the Mayor's Chaplain.

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence submitted by Members of the City Council.

2. DECLARATIONS OF INTEREST

To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

3. INSTALLATION OF THE JUNIOR MAYOR

To consider a proposal that Katie Devey be installed as Junior Mayor for 2019

4. PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public present.

5. MINUTES

To approve and sign the **Minutes of the Meeting of the City Council held on the 23rd October 2018.**

APPENDIX ONE

6. RISK MANAGEMENT POLICY

To receive the risk management policy recommended by Governance and Procedures Committee and consider approving it.

APPENDIX TWO

7. EQUALITIES POLICY

APPENDIX THREE

To receive the equalities policy recommended by Governance and Procedures Committee and consider approving it.

8. MAYOR'S COMMUNICATION

To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.

9. DRAFT MINUTES OF MEETINGS OF THE COMMITTEES:

To note the draft minutes of the meetings, as laid out below:

Community Development Committee:

6th November 2018

26th November (Grants) **(to follow)**

APPENDIX FOUR

Finance & Policy Committee:

16th October 2018

20th November 2018

APPENDIX FIVE

APPENDIX SIX

Governance & Procedures Committee:

25th September 2018

30th October 2018

27th November 2018 **(to follow)**

APPENDIX SEVEN

APPENDIX EIGHT

Planning & Highways Committee:

11th October 2018

1st November 2018

22nd November 2018 **(to follow)**

APPENDIX NINE

APPENDIX TEN

10. REPRESENTATIVES OF OUTSIDE BODIES

To receive reports from members who represent the City Council on the following bodies:

- a) **Municipal Charities (x 2 Members) Cllrs Boulter and Hey**
- b) **Herefordshire Market Towns Forum (x 1 Member - Cllr Wilcox to attend ad hoc meetings)**
- c) **HALC Executive Committee (x 3 Members) Cllr Griffiths** (plus two outstanding vacancies)
- d) **HALC Southern Area Meeting (x 2 Members) Cllr Griffiths** (plus one outstanding vacancy)
- e) **The Enterprise Zone Stakeholder Group (x 1 Member) Cllr Griffiths**
- f) **Three Choirs Festival (x 3 Members) Cllrs Bushkes, Chappell and Lloyd-Hayes**
- g) **Hereford Twinning Association** (x 1 Member who is always the Right Worshipful the Mayor of Hereford as President of the Twinning Association).
- h) **Hereford City Tourism Group (x 1 Member) Cllr Lloyd-Hayes**

- i) Hereford in Bloom (x 1 Member) Cllr Boulter**
- j) New Hereford University Working Group (x 2 Members) Cllrs Lloyd-Hayes and Stevens**
- k) Close House (x 1 Member) Cllr Kenyon**
- l) The BID group (x 1 Member) Cllr Stevens**
- m) Magna Carta Committee (x 1 Member) Cllr Lloyd-Hayes**
- n) Hereford Area Plan (x 2 Members) Cllrs Griffiths and Lloyd-Hayes**
- o) Community Land Trust (x 1 Member) Cllr Michael**

11. TOWN CLERK'S COMMUNICATIONS

To receive such communications as the Town Clerk provides for the information of members of the Council.

12. DATE OF NEXT MEETING

Tuesday 29th JANUARY 2018, at 6 PM

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford HR1 2PJ
Tel: 01432 260454 Fax: 01432 344063**