

**To all members of the Finance and Policy Committee:**

The Right Worshipful the Mayor and Councillors Butler, Dykes, Edwards, Lloyd-Hayes, Michael, Rone, Stevens, Tawn and Wilcox.

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry  
Town Clerk

*AT THE START OF THE MEETING THE CHAIRMAN WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE*

**HEREFORD CITY COUNCIL**

**MEETING OF THE FINANCE AND POLICY COMMITTEE**

**The Committee Room, City Council Offices, Town Hall Hereford**

**Tuesday 15<sup>th</sup> January 2019 at 6 pm**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. APPOINTMENT OF SUBSTITUTES**

To note the appointment of any substitute members.

**3. DECLARATIONS OF INTEREST**

To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.

**4. MINUTES**

**Appendix One**

To approve and confirm the Minutes of the meeting of the **Finance and Policy Committee** held on 20<sup>th</sup> November 2018.

**5. SCHEDULE OF PAYMENTS**

**Appendix Two**

To receive the schedules of payments made since the October meeting.

- 6. BANK RECONCILIATION** **Appendix Three**  
To receive reconciliations of the Council’s bank accounts up to 31/12/18.
- 7. QUARTERLY FINANCIAL SUMMARY** **Appendix Four**  
To receive a summary of expenditure to 31<sup>st</sup> December 2018.
- 8. BUDGET** **Appendix Five**  
To receive a draft budget for 2019/2020 and consider referring it to full Council for approval and the setting of the Council Tax and precept.
- 9. KEY PROJECTS UPDATE** **Appendix Six**  
To receive the report and update from of the Town Clerk.
- 10. ITEMS FOR FUTURE MEETINGS**  
To identify items for consideration at the next meeting of the Committee.
- 11. BRIEFING ON EXTERNAL MEETINGS** **Appendix Seven**  
To receive the information report of the Town Clerk.
- 12. DATE OF NEXT MEETING**  
To confirm the date of the next meeting as Tuesday 19<sup>th</sup> February 2019