

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL**

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 29<sup>TH</sup> OCTOBER 2019 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

# **HEREFORD CITY COUNCIL**

## **MEETING OF THE COUNCIL**

**The Council Chamber, Town Hall, Hereford  
TUESDAY 29<sup>TH</sup> OCTOBER 2019 at 6.00pm**

### **PRAYERS**

Prayers to be said by the Mayor's Chaplain.

*At the start of the meeting the Mayor will remind all present of the fire evacuation procedure.*

## **A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence submitted by Members of the City Council.

**2. DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**3. PUBLIC PARTICIPATION**

To receive any questions that may be put to the meeting by members of the public present.

**4. MINUTES**

To approve and sign the Confidential Minutes of the Meeting of the City Council held on 25<sup>th</sup> June 2019 and the Minutes of the Meeting of the City Council held on 17<sup>th</sup> September 2019.

**APPENDIX ONE & TWO**

**5. BUSINESS PLAN**

To receive and consider the draft Business Plan as a working document.

**APPENDIX THREE**

**6. NOTICE OF MOTION TO COUNCIL**

**APPENDIX FOUR**

To receive and consider the Notice of Motion to Council regarding supporting Herefordshire Council's motion to recognise the importance of mental health by recognising the third Monday in January as "Blue Monday" to be the launch of their new campaign "Let's Listen Herefordshire".

**7. MAYOR'S COMMUNICATIONS**

To receive any communications the Mayor may wish to place before the meeting.

**8. DRAFT MINUTES OF MEETINGS OF COMMITTEES**

Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

**Governance and Procedures Committee**

15<sup>th</sup> October 2019

**APPENDIX FIVE**

**5a&b**

**Finance and Policy Committee**

No Meetings

**Community Development Committee**

22<sup>nd</sup> July 2019 (Grants)

23<sup>rd</sup> September 2019 (Grants)

24<sup>th</sup> September 2019

**5c**

**5d**

**5e**

**Planning and Highways Committee**

12<sup>th</sup> September 2019

10<sup>th</sup> October 2019

**5f**

**5g**

**9. COMMITTEE MEMBERSHIP**

To receive Cllr Kenyon's resignation from Governance & Procedures Committee and to elect a member to fill the resulting vacancy.

**Current Governance and Procedures Committee Membership (excl Cllr Kenyon):**

Councillors Andrews, Boulter, Dykes, Hunt, Powell, Stevens, and Wilcox and Williams.

**10. ENFORCEMENT & STREET SCENE, CLEANING & MAINTENANCE WORKING PARTY**

To appoint two members of Council to the working party to work with the Clerk and Deputy Clerk on the issues of Enforcement and Street Scene, Cleaning and Maintenance which was omitted at the Community Development Committee held on Tuesday 24<sup>th</sup> September 2019.

**11. REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from members who represent the City Council on the following bodies:

**a) Municipal Charities (x 1 Member) Cllrs Boulter**

**b) Herefordshire Market Towns Forum (x 2 Members) Cllrs Andrews and Hunt  
(for ad hoc meetings)**

- c) **The Enterprise Zone Stakeholder Group (x 1 Member) Cllr Hornsey**
- d) **Three Choirs Festival (x 2 Members) Cllrs Foxton and Hornsey**
- e) **Hereford Twinning Association (x 1 Member)** who is always the Right Worshipful the Mayor of Hereford as President of the Twinning Association
- f) **Hereford City Tourism Group (x 1 Member) Cllr Hornsey**
- g) **Hereford in Bloom (x 1 Member) Cllr Boulter**
- h) **New Hereford University Working Group (x 2 Members) Cllrs Powell and Stevens**
- i) **Close House (x 1 Member) Cllr Boulter**
- j) **The BID Group (x 1 Member) Cllr Stevens**
- k) **Hereford Area Plan (x 2 Members) Cllrs Powell and Stevens**
- l) **Community Land Trust (x 1 Member) Cllr Milln**

**12. TOWN CLERK'S COMMUNICATIONS**

To receive such communications as the Town Clerk provides for the information of members of the Council.

**13. DATE OF NEXT MEETING**

Tuesday 21<sup>st</sup> January 2020, at 6 PM

## DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry  
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,  
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford HR1 2PJ  
Tel: 01432 260454 Fax: 01432 344063**