

Madam Mayor and Members of the Community Development Committee, Cllrs Boulter, Foxton, Hornsey, Kenyon, Oliver, Powell, Stevens, Tillett, Tyler and Wilcox.

You are hereby summoned to a Meeting of the Community Development Committee to be held in the **Hereford City Council Committee Room**, Town Hall, Hereford at **10.00am** on **MONDAY 18 NOVEMBER 2019** at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

*If you are unable to attend the meeting please ensure you send your apologies to the Deputy Town Clerk advising her as to whom your substitute Member will be.*

**AT THE START OF THE MEETING THE CHAIRMAN WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE**

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE: COMMUNITY GRANT APPLICATIONS**

**HEREFORD CITY COUNCIL COMMITTEE ROOM, Town Hall, Hereford  
MONDAY 18 NOVEMBER 2019 at 10.00am**

## **A G E N D A**

- 1. APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 2. SUBSTITUTES**  
To receive the name of any Councillor who is attending as a substitute for a member of the Committee.
- 3. DECLARATIONS OF INTEREST**  
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 4. GRANT COMPLETION FORMS**  
*(Completion forms should be inspected by Members of the committee during the week running up to the meeting of grants).*

- **BORDERLINES FILM FESTIVAL CIC – FILM FESTIVAL 2019** – Grant awarded November 2018, £3,000.00.
- **HEREFORD MAKE – DIGITAL SUPPORT IT EQUIPMENT** – Grant awarded January 2018, £3,000.00.
- **HEREFORD MUSEUMS SERVICE SUPPORT GROUP – LEGO BRICK HISTORY** – Grant awarded February 2019, £3,000.00.
- **HEREFORD YOGA CIC – ACCESSIBLE TOILETS** – Grant awarded November 2015, £3,000.00.
- **REACH OUT – REACH RADIO** – Grant awarded July 2018, £10,000.00.

## 5. ANNUAL REPORT/ ANNUAL FUNDING AWARD

- (10:05 am)    **HEREFORD IN BLOOM (HIB)**    **APPENDIX ONE**  
 (£10,000 grant award for 2019)  
 To receive a report and presentation from Kevin Knipe in respect of Hereford in Bloom's activities in Hereford during 2019 and consider a request to release the annual grant award.
- (10:25 am)    **CITIZENS' ADVICE BUREAU (CAB)**    **APPENDIX TWO**  
 (£10,000 grant award for 2019)  
 To receive a report and presentation from Sonya Gregory in respect of Citizens' Advice activities in Hereford during 2018/19, future plans for 2019/20 and consider a request to release the annual grant award.
- (10:45 am)    **CLOSE HOUSE**    **APPENDIX THREE**  
 (£15,000 grant award for 2019)  
 To receive a report and presentation from Ben Lea in respect of Close House's activities in Hereford during 2019 and consider a request to release the annual grant award.

## 6. SMALL GRANT APPLICATIONS

To receive a presentation in consideration of the following submitted small grant applications:

- (11:05 am)    **BORDERLINES FILM FESTIVAL 2020 – ADVERTISING & PROMOTION**    **APPENDIX FOUR**  
 Request for £1,000.00
- (11:25 am)    **HEREFORD YOGA CIC – FOLEY COMMUNITY GARDEN**    **APPENDIX FIVE**  
 Request for £3,000.00

## 7. LARGE GRANT APPLICATIONS

To receive a presentation in consideration of the following submitted large grant applications:

- (11:45 am)    **UNITED IN THE COMMUNITY – FACILITY REFURBISHMENT**    **APPENDIX SIX**  
 Request for £10,000.00

(12:05 am) **HEREFORD RIVER CARNIVAL – RIVER CARNIVAL 2020 & WINTER LANTERN PARADE 2021**  
Request for £10,000.00  
**APPENDIX SEVEN**

**8. RESOLUTION ON ANNUAL GRANTS & SMALL GRANTS**

To consider and agree a resolution on the following annual grant awards and small grant applications:

- a) **HEREFORD IN BLOOM (HIB) – ANNUAL GRANT AWARD**  
Request for £10,000.00 for 2020
- b) **CITIZENS’ ADVICE BUREAU (CAB) – ANNUAL GRANT AWARD**  
Request for £10,000.00 for 2020
- c) **CLOSE HOUSE – ANNUAL GRANT AWARD**  
Request for £15,000.00 for 2020
- d) **BORDERLINES FILM FESTIVAL 2020 – ADVERTISING & PROMOTION**  
Request for £1,000.00
- e) **HEREFORD YOGA CIC – FOLEY COMMUNITY GARDEN**  
Request for £3,000.00

**9. RESOLUTION ON LARGE GRANTS TO RECOMMEND TO COUNCIL**

To consider and agree a resolution and recommendation to Council on the following large grant applications:

- a) **UNITED IN THE COMMUNITY – FACILITY REFURBISHMENT**  
Request for £10,000.00
- b) **HEREFORD RIVER CARNIVAL – CARNIVAL 2020 & WINTER LANTERN PARADE 2021**  
Request for £10,000.00

**10. DATES OF FUTURE MEETINGS**

<u>Routine meeting:</u>	TUESDAY 19 NOVEMBER 2019, 6 PM	COMMITTEE ROOM
<u>Grants meeting:</u>	MONDAY 10 FEBRUARY 2020, 10 AM	COMMITTEE ROOM

## DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry  
Town Clerk

**All enquiries concerning this agenda should be addressed to the Civic and Community Development Officer, Hereford City Council, Town Clerk’s Office, Town Hall, St. Owen Street, Hereford HR1 2PJ. Tel: 01432 260456**