

To all members of the Finance and Policy Committee:

The Right Worshipful the Mayor Cllr Kath Hey and Councillors Boulter, Butler, Dykes, Hornsey, Oliver, Stevens, Toynbee and Wilcox.

You are hereby summoned to attend the next meeting of the Finance and Policy Committee on the date shown below to discuss items set out on the agenda.

Steve Kerry
Town Clerk

AT THE START OF THE MEETING THE CHAIRMAN WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE

HEREFORD CITY COUNCIL
MEETING OF THE FINANCE AND POLICY COMMITTEE
The Committee Room, City Council Offices, Town Hall Hereford
TUESDAY 14TH JANUARY 2020 at 6 pm

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. APPOINTMENT OF SUBSTITUTES**
To note the appointment of any substitute members.
- 3. DECLARATIONS OF INTEREST**
To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.
- 4. MINUTES** **APPENDIX ONE**
To approve and confirm the Minutes of the meeting of the **Finance and Policy Committee** held on Tuesday 12th November 2019.
- 5. SCHEDULE OF PAYMENTS** **APPENDIX TWO & TWO (A)**
To receive the schedules of payments made in October and November 2019.
- 6. BANK RECONCILIATION** **APPENDIX THREE & THREE (A)**
To receive reconciliations of the Council's bank accounts up to 30th November 2019.

- 7. QUARTERLY FINANCIAL SUMMARY** **APPENDIX FOUR**
To receive a summary of expenditure up to 31st December 2019.
- 8. BUDGET, PRECEPT AND COUNCIL TAX** **APPENDIX FIVE**
To receive a draft budget for 2020/21 and consider referring it to full Council for approval on 21st January 2020 and the setting of the Council Tax and precept.
- 9. FINANCIAL RISK ASSESSMENT** **APPENDIX SIX**
To receive the annual financial risk assessment from the Town Clerk and consider referring it to full Council for approval on 21st January 2020.
- 10. ITEMS FOR FUTURE MEETINGS**
To identify items for consideration at the next meeting of the Committee.
- 11. DATE OF NEXT MEETING**
To confirm the date of the next meeting as Tuesday 10th March 2020.