

Madam Mayor, Cllr Hey and Cllrs Boulter, Foxton, Hornsey, Kenyon, Oliver, Powell, Stevens, Tillett, Tyler and Wilcox.

You are hereby summoned to a Meeting of the Community Development Committee to be held at the Town Hall, Hereford at 6 pm on **TUESDAY 04 FEBRUARY 2020** at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

*AT THE START OF THE MEETING THE CHAIR WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE.*

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**The Hereford City Council Committee Room, Town Hall, Hereford  
TUESDAY 04 FEBRUARY 2020 at 6 pm**

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **APPOINTMENT OF SUBSTITUTES**  
To note the appointment of substitute members.
3. **DECLARATIONS OF INTEREST**  
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
4. **MINUTES OF PREVIOUS MEETINGS** **APPENDIX ONE & TWO**  
To receive and confirm the minutes of the meeting of the Community Development Grants Committee held on the 18 November 2019 and the meeting of the Community Development Committee held on the 19 November 2019.
5. **HEREFORD IN BLOOM** **(to follow) APPENDIX THREE**  
To receive and consider a report from the working party and a presentation from Rob Taylor of HIB regarding their projects for the first year of their Service Level Agreement with the Council.
6. **CITY EVENTS 2020-21** **APPENDIX FOUR**  
To receive and consider a report from the Committees, Events and Contracts Officer regarding the strategy and programme of events for the first six months of the next financial year.

- 7. DESTINATION BID & TOWNS BOARD UPDATE**  
To receive an oral update from the Deputy Town Clerk on the progress of the Destination BID and an update on the Towns Board.
- 8. WEBSITE TENDER EVALUATIONS** **(to follow) APPENDIX FIVE**  
To receive a report from the Deputy Town Clerk on behalf of the working party to make a recommendation to Council of a suitable supplier based on the results of the tendering process (deferred from the November meeting).
- 9. OPEN DAY** **APPENDIX SIX**  
To receive and consider a report from the Mayor's Officer regarding holding an open day in 2020 to celebrate the 830<sup>th</sup> anniversary of the City of Hereford.
- 10. INFORMATION ITEMS**  
To receive updates from working parties, including Parks and Open Spaces.
- 11. ITEMS FOR FUTURE MEETINGS**  
To identify those items that Members wish to discuss at future meetings.  
**31 March Meeting**
- **King George's Playing Fields** – To investigate options identified by the Parks and Open Spaces Working Party in line with priority five from the Business Plan.
  - **Grants Working Party** – To receive a report from the Grants Working Party.
- 12. DATE OF NEXT MEETINGS:**  
MONDAY 10 FEBRUARY 2020 – Grants Meeting – 10 am  
TUESDAY 31 MARCH 2020 – Routine Meeting – 6 pm

## DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk, Hereford City Council,  
Town Clerk's Office, St. Owen Street, Hereford HR1 2PJ. Tel: 01432 260429**