Hereford City Council

(Compiled 7th January 2019)

Budget Summary — **Year Ended 31st March 2020**

EXPENDITURE	2018-19 Projected	2018-19 Budgeted (revised)		2019-20 Proposed	Budget Incr/Decr	
10 Adminstration	174358	*172495*		**202060**	*29565*	17.14%
11 Election	3000	*3000*		**3000**	*0*	0.00%
20 Allotments	27038	*26705*		**27055**	*350*	1.31%
21 City Costs	403670	*383860*		**421714**	*37854*	9.86%
22 Management Offices & Buildings	104198	*99320*	**	**105650**	*6330*	6.37%
23 Special Hereford Projects	44400	*43500*		**45800**	*2300*	5.29%
24 Public Conveniences	175	*14700*		**0**	*-14700*	-100.00%
25 Tourist Information Centre	0	*0*		**0**	*0*	#DIV/0!
30 Civic & Ceremonial	14598	*10720*	**	**14670**	*3950*	36.85%
31 Democratic Representation	68647	*86870*	**	**66825**	*-20045*	-23.07%
32 Civic Transport	6370	*6375*		**6375**	*0*	0.00%
40 Planning	11550	*11540*		**11750**	*210*	1.82%
TOTAL EXPENDITURE	858004	859085		**904899**	45814	5.33%
INCOME						
10 Administration	2020	*0*		**0**	*0*	#DIV/0!
12 GF Finance	13250	*6000*		**17050**	*11050*	184.17%
20 Allotments	100	*100*		**0**	*-100*	-100.00%
21 City Costs	55	*0*		**0**	*0*	
23 Special Hereford Projects	0	*0*		**0**	*0*	
24 Public Conveniences	67	*0*		**0**	*0*	
25 Tourist Information Centre	0	*0*		**0**	*0*	#DIV/0!
31 Democratic Representation	0	*160*		**0**	*-160*	
32 Civic Transport	0	*0*		**0**	*0*	
TOTAL INCOME	15492	*6260*		**17050**	10790	172.36%
NET REVENUE EXPENDITURE	842512	*852825*		**887849**	35024	
PROJECTS						
General Capital/EMR	8000	*8000*				
Devolved Services		*0*				
Loan Charges		*0*				
CAPITAL & PROJECT EXPENDITURE	8000	*8000*		**0**	*-8000*	-100.00%
TOTAL NET EXPENDITURE	**850512**	***860825***		**887849**	**27024**	3.14%
Financed as follows						
General Reserve at 1st April	403558	*423312*		**413871**		
General Reserve at 31st March	413871	423312		**393851**	**	
Funded from/(added to) General Reserve	-10313	*0*		**20020**		
Precept Support Grant	0	*0*		**0** }	0	
Precept Required	860825	*860825*		**867829** }	7004	0.81%
TOTAL TAXATION FUNDING REQUIRED	860825	*860825*		**867829**	7004	0.81%
	850512	***860825***		**887849**		

ADJUSTED BASIS

Band D Equivalents	***15774***	**16269.79**	
Precept per Band D Equivalent (£/annum)	***£ 54.57***	**53.34**	-£1.23 -2.25%
Precept per Band D Equivalent (p/week)	***104.65***	**102.3**	

Note:** Recommended **minimum** reserve equal to
3 months net revenue expenditure — 210628 | *213206* | **221962**

Note:*** 2016/17 Projected costs (£50,800) funded from Devolved Services Reserve

Earmarked Reserves	31/03/2018 (Actual)	31/03/2019 (Projected)	31/03/2020 (Available)
Council - Revenue	**33984**	**24984**	**24984**
Council - Capital/Buildings	**186779**	**192779**	**192779**
Devolved Services	**144012**	**115078**	**115078**
Elections	**6613**	**0**	**5000**
CCTV	**16176**	**16285**	**15599**
	387564	**349126**	**353440**
General Reserve	**141810**	**413871**	**393851**
	529374	**762997**	**747291**
		Reserve Movement check--->	**-38438**	**4314**

Prepared by:
DCK Accounting Solutions Ltd

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17/04/2019

Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
10	**Administration**									
950	Miscellaneous Income	0	338	0	160	2,020	0	0	0	0
	Total Income	0	338	0	160	2,020	0	0	0	0
100	Salaries	79,787	85,724	90,000	94,702	90,000	0	116,400	0	0
105	Employers National Insurance	8,378	7,574	7,500	8,197	7,555	0	9,000	0	0
110	Employers Superannuation	19,548	23,611	24,500	26,205	24,600	0	32,250	0	0
115	Training	750	705	1,000	1,832	1,008	0	1,000	0	0
120	Recruitment Costs	0	0	0	0	500	0	0	0	0
125	Other Employee Expenses	150	116	150	247	150	0	150	0	0
130	Agency Workers	0	5,499	5,000	0	0	0	0	0	0
305	Car Allowances	75	0	100	51	75	0	100	0	0
331	Car Parking	0	468	0	1,143	1,000	0	1,000	0	0
400	Advertising	110	900	1,000	150	300	0	1,000	0	0
405	Bank Charges	60	0	100	171	100	0	100	0	0
417	Data Protection	35	35	50	35	50	0	50	0	0
425	Floral Decorations	50	0	75	0	0	0	0	0	0
435	Health & Safety	0	2	0	158	200	0	200	0	0
441	Insurance	4,753	4,753	6,500	12,171	6,226	0	6,500	0	0
445	Licence (Website)	340	0	400	0	0	0	400	0	0
456	Postages	3,800	2,572	3,800	3,098	3,800	0	3,800	0	0
457	Printing & Stationery	3,100	3,940	4,000	4,348	4,000	0	4,000	0	0
460	Purchase Equipment & Software	3,000	5,020	3,500	7,884	10,000	0	5,000	0	0
466	Refreshments	1,000	432	1,000	403	500	0	500	0	0

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Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
467	Room Hire	900	1,171	1,200	1,044	1,200	0	1,200	0	0
470	Software Maintenance Contracts	915	6,553	7,000	5,507	3,000	0	3,000	0	0
471	Subscriptions	4,035	4,422	4,200	6,791	7,000	0	3,000	0	0
472	Subsistence & Conference Exps.	500	125	600	536	600	0	600	0	0
475	Telephones/Internet/Email	800	1,487	900	2,019	1,600	0	1,600	0	0
476	Accounting Support	10,000	8,838	5,000	3,169	3,500	0	3,500	0	0
500	Audit & Inspection Fee (Ext)	1,600	1,950	2,000	407	2,000	0	2,000	0	0
507	PC - H.R. Consultancy	500	0	500	23	500	0	2,500	0	0
508	PC - Internal Audit	850	840	850	430	860	0	860	0	0
511	PC - Website	500	0	500	2,787	3,200	0	1,500	0	0
512	PC - Payroll Services	1,070	834	1,070	834	834	0	850	0	0
	Overhead Expenditure	146,606	167,570	172,495	184,344	174,358	0	202,060	0	0
	Movement to/(from) Gen Reserve	(146,606)	(167,232)	(172,495)	(184,183)	(172,338)		(202,060)		
11	**Elections**									
420	Election Fees & Expenses	3,000	3,707	3,000	3,888	3,000	0	3,000	0	0
	Overhead Expenditure	3,000	3,707	3,000	3,888	3,000	0	3,000	0	0
	Movement to/(from) Gen Reserve	(3,000)	(3,707)	(3,000)	(3,888)	(3,000)		(3,000)		
12	**GF Finance**									
900	Precept	796,917	796,917	860,825	860,825	860,825	0	867,829	0	0
911	Interest - 32 Day Notice Lloyd	800	846	750	1,415	1,200	0	1,000	0	0
912	Interest Received - 6mth Depos	1,500	130	1,410	0	0	0	0	0	0
913	Interest - 12mth Deposit	4,000	0	3,750	0	0	0	0	0	0

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		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
914	Interest - Instant Access A/C	100	18	90	43	50	0	50	0	0
915	Property Fund Interest	0	2,148	0	8,259	12,000	0	16,000	0	0
	Total Income	803,317	800,058	866,825	870,542	874,075	0	884,879	0	0
	Movement to/(from) Gen Reserve	803,317	800,058	866,825	870,542	874,075		884,879		
20	**Allotments**									
935	Allotment Licences	35	100	100	0	100	0	0	0	0
	Total Income	35	100	100	0	100	0	0	0	0
206	Repairs & Mtce of Grounds	15,000	15,385	20,000	22,517	20,000	0	20,000	0	0
471	Subscriptions	55	0	55	0	55	0	55	0	0
600	Grant - Hereford Allotment Soc	6,650	6,650	6,650	6,983	6,983	0	7,000	0	0
	Overhead Expenditure	21,705	22,035	26,705	29,500	27,038	0	27,055	0	0
	Movement to/(from) Gen Reserve	(21,670)	(21,935)	(26,605)	(29,500)	(26,938)		(27,055)		
21	**City Costs**									
920	Contributions - Hereford Cncl	0	2,139	0	0	0	0	0	0	0
940	Recoveries	0	281	0	75	55	0	0	0	0
950	Miscellaneous Income	0	0	0	1,680	0	0	0	0	0
	Total Income	0	2,420	0	1,755	55	0	0	0	0
100	Salaries	19,382	18,041	18,250	16,123	18,050	0	9,750	0	0
105	Employers National Insurance	2,035	1,082	1,500	1,012	1,050	0	1,050	0	0
110	Employers Superannuation	4,749	4,829	5,000	4,992	5,000	0	2,700	0	0

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Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
200	Rents	5	5	5	5	5	0	5	0	0
331	Car Parking	0	0	5	0	5	0	5	0	0
457	Printing & Stationery	450	0	500	6	500	0	500	0	0
460	Purchase Equipment & Software	50	0	50	45	50	0	50	0	0
467	Room Hire	300	178	300	420	300	0	300	0	0
471	Subscriptions	50	0	50	0	50	0	50	0	0
503	Other City Projects	5,000	2,129	5,000	1,626	5,000	0	5,000	0	0
505	PC - Christmas Lights	57,500	40,261	60,000	41,166	60,000	0	60,000	0	0
513	PC - City Events	5,000	89	5,000	3,200	5,000	0	0	0	0
514	Streetscene - Ward Budgets	18,000	8,237	0	750	18,000	0	0	0	0
515	Street Scene	38,350	14,424	56,350	12,635	56,350	3,416	74,500	0	0
518	PC - HHD City Event	10,000	10,000	10,000	10,370	10,000	0	10,000	0	0
525	PC - May Half Term City Event	0	0	0	111	110	0	0	0	0
530	Seagull Contract	7,700	7,000	7,700	7,700	7,700	0	7,700	0	0
601	Community Grants	72,360	49,881	75,000	69,205	75,000	0	93,000	0	0
602	CCTV	50,150	48,186	50,150	59,128	52,500	0	53,104	0	0
603	Parks & Open Spaces	9,565	22,481	38,000	44,194	61,846	0	38,000	0	0
604	Floral Features	15,000	19,500	5,000	0	5,000	0	5,000	0	0
605	Parks & Open Spaces - Ward	28,000	8,900	0	0	0	40	0	0	0
607	S142 - CAB	10,000	20,000	10,000	10,000	10,000	0	10,000	0	0
618	The Plynlimon Trust	6,000	6,500	6,000	5,500	6,000	0	6,000	0	0
619	TIC SLA Grant	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0
620	Grant Hereford in Bloom	0	0	10,000	10,000	10,000	0	10,000	0	0
621	Courtyard Theatre Grant	0	0	0	0	0	0	10,000	0	0

Continued on next page

Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
622	River Carnival Grant	0	0	0	0	0	0	5,000	0	0
9997	Transfer from Earmarked Res.	0	-4,500	0	-23,846	-23,846	0	0	0	0
	Overhead Expenditure	379,646	297,222	383,860	294,341	403,670	3,456	421,714	0	0
	Movement to/(from) Gen Reserve	(379,646)	(294,802)	(383,860)	(292,587)	(403,615)		(421,714)		
22	**Management Offices & Buildings**									
100	Salaries	6,330	6,330	6,750	6,836	6,850	0	7,350	0	0
105	Employers National Insurance	665	0	0	0	0	0	0	0	0
200	Rents	24,048	24,927	25,000	30,634	24,508	0	25,000	0	0
205	Repairs & Mtce of Buildings	1,500	6,333	1,500	1,032	1,500	0	1,500	0	0
210	Security Alarms	2,250	7,209	2,250	2,245	2,250	0	2,250	0	0
215	Service Charges	6,600	10,574	8,500	14,813	14,000	0	14,000	0	0
225	Town Hall Running Costs	0	0	40,000	0	40,000	0	40,000	0	0
240	Non-Domestic Rates	16,000	14,959	14,970	29,616	14,640	0	15,100	0	0
411	Cleaning & Domestic Equipment	100	187	100	74	200	0	200	0	0
460	Purchase Equipment & Software	50	325	250	169	250	0	250	0	0
	Overhead Expenditure	57,543	70,843	99,320	85,418	104,198	0	105,650	0	0
	Movement to/(from) Gen Reserve	(57,543)	(70,843)	(99,320)	(85,418)	(104,198)		(105,650)		
23	**Special Hereford Projects**									
920	Contributions - Hereford Cncl	0	30	0	0	0	0	0	0	0
	Total Income	0	30	0	0	0	0	0	0	0
100	Salaries	18,390	20,830	20,500	20,409	20,500	0	21,500	0	0

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Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
105	Employers National Insurance	1,931	2,255	2,250	2,177	2,200	0	2,300	0	0
110	Employers Superannuation	4,506	5,400	5,750	5,653	5,700	0	6,000	0	0
457	Printing & Stationery	0	15	0	985	1,000	0	1,000	0	0
509	PC - Parish Plan	0	5,060	0	0	0	0	0	0	0
610	City General Projects	0	0	0	8,426	8,426	0	0	0	0
612	Close House- Youth Facility	15,000	10,000	15,000	15,000	15,000	0	15,000	0	0
9997	Transfer from Earmarked Res.	0	0	0	0	-8,426	0	0	0	0
	Overhead Expenditure	39,827	43,560	43,500	52,650	44,400	0	45,800	0	0
	Movement to/(from) Gen Reserve	(39,827)	(43,530)	(43,500)	(52,650)	(44,400)		(45,800)		
24	**Public Conveniences**									
940	Recoveries	0	0	0	67	67	0	0	0	0
	Total Income	0	0	0	67	67	0	0	0	0
205	Repairs & Mtce of Buildings	1,151	11	1,200	0	0	0	0	0	0
230	Water Rates	1,380	115	700	119	174	0	0	0	0
240	Non-Domestic Rates	5,475	0	2,800	0	0	0	0	0	0
411	Cleaning & Domestic Equipment	230	54	250	0	0	0	0	0	0
460	Purchase Equipment & Software	860	0	1,000	13	1	0	0	0	0
531	PC - Cleaning	8,530	2,590	8,750	0	0	0	0	0	0
	Overhead Expenditure	17,626	2,769	14,700	132	175	0	0	0	0
	Movement to/(from) Gen Reserve	(17,626)	(2,769)	(14,700)	(65)	(108)		0		
25	**Tourist Information Centre**									

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		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
950	Miscellaneous Income	500	0	0	0	0	0	0	0	0
	Total Income	500	0	0	0	0	0	0	0	0
100	Salaries	13,500	0	0	0	0	0	0	0	0
105	Employers National Insurance	3,518	0	0	0	0	0	0	0	0
110	Employers Superannuation	8,208	0	0	0	0	0	0	0	0
205	Repairs & Mtce of Buildings	100	0	0	0	0	0	0	0	0
331	Car Parking	400	0	0	0	0	0	0	0	0
457	Printing & Stationery	200	0	0	0	0	0	0	0	0
475	Telephones/Internet/Email	250	0	0	0	0	0	0	0	0
	Overhead Expenditure	26,176	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(25,676)	0	0	0	0		0		
30	**Civic & Ceremonial**									
100	Salaries	1,750	1,622	1,700	1,460	1,650	0	0	0	0
331	Car Parking	30	30	30	30	30	0	30	0	0
401	Apparel (Civic)	500	966	750	235	750	0	750	0	0
440	Insignia (Civic)	500	1,925	750	4,409	4,692	0	750	0	0
446	Laundry	50	20	50	54	54	0	50	0	0
457	Printing & Stationery	90	301	250	125	250	0	250	0	0
458	Protective Clothing/Uniforms	200	50	200	395	202	0	200	0	0
459	Public Ceremonies	3,500	5,026	3,750	3,421	3,750	0	8,000	0	0
461	Jaworzno Partnership	0	0	0	0	0	0	1,500	0	0
472	Subsistence & Conference Exps.	0	86	100	6	100	0	100	0	0

Continued on next page

Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
480	Three Choirs Festival	100	0	100	28,382	28,382	0	0	0	0
485	Twinning	3,000	643	3,000	2,258	3,000	0	3,000	0	0
504	Citizens Charter	40	0	40	120	120	0	40	0	0
9997	Transfer from Earmarked Res.	0	0	0	0	-28,382	0	0	0	0
	Overhead Expenditure	9,760	10,669	10,720	40,895	14,598	0	14,670	0	0
	Movement to/(from) Gen Reserve	(9,760)	(10,669)	(10,720)	(40,895)	(14,598)		(14,670)		
31	**Democratic Representation**									
940	Recoveries	160	0	160	7	0	0	0	0	0
950	Miscellaneous Income	0	0	0	50	0	0	0	0	0
	Total Income	160	0	160	57	0	0	0	0	0
100	Salaries	48,609	69,424	48,000	43,250	44,000	0	35,500	0	0
105	Employers National Insurance	5,104	5,660	4,500	3,330	3,750	0	2,650	0	0
110	Employers Superannuation	5,551	4,222	13,250	257	0	0	9,900	0	0
115	Training	300	0	300	14	300	30	300	0	0
305	Car Allowances	500	280	500	5	500	0	500	0	0
331	Car Parking	40	69	40	91	40	0	40	0	0
410	Christmas Cards (Civic)	180	117	200	213	200	0	200	0	0
415	Deputy Mayor's Expenses	870	121	870	126	870	0	500	0	0
446	Laundry	75	0	75	33	0	0	0	0	0
450	Mayor's Expenses	8,500	5,028	8,500	5,244	8,500	0	7,000	0	0
451	Previous Mayor's Expenses	0	430	0	137	137	0	0	0	0
452	Mayoral Installation	5,300	4,965	5,300	5,042	4,765	0	5,300	0	0

Continued on next page

Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
453	Youth Council Expenses	0	1,079	3,000	1,474	3,000	0	3,000	0	0
455	Periodicals & Publications	55	33	55	0	55	0	55	0	0
457	Printing & Stationery	750	246	750	139	750	0	750	0	0
458	Protective Clothing/Uniforms	380	0	380	27	380	0	380	0	0
460	Purchase Equipment & Software	200	3	200	105	200	0	200	0	0
472	Subsistence & Conference Exps.	350	128	350	570	1,000	0	350	0	0
475	Telephones/Internet/Email	600	153	600	14	200	0	200	0	0
	Overhead Expenditure	77,364	91,958	86,870	60,070	68,647	30	66,825	0	0
	Movement to/(from) Gen Reserve	(77,204)	(91,958)	(86,710)	(60,013)	(68,647)		(66,825)		
32	**Civic Transport**									
300	Administration	35	0	50	22	50	0	50	0	0
310	Cleaning	230	22	250	43	250	0	250	0	0
315	Fuel	750	400	750	656	750	0	750	0	0
320	Hire	25	0	25	1	25	0	25	0	0
325	Vehicle Insurance	1,100	1,273	1,400	0	1,400	0	1,400	0	0
330	Licence	370	380	400	395	395	0	400	0	0
331	Car Parking	460	433	500	7	500	0	500	0	0
335	Repairs & Maintenance	2,000	502	2,000	1,674	2,000	0	2,000	0	0
340	Tyres	1,000	0	1,000	204	1,000	0	1,000	0	0
	Overhead Expenditure	5,970	3,011	6,375	3,000	6,370	0	6,375	0	0
	Movement to/(from) Gen Reserve	(5,970)	(3,011)	(6,375)	(3,000)	(6,370)		(6,375)		
40	**Planning**									

Continued on next page

Hereford City Council

Annual Budget - By Centre

Note: Preliminary Budget Estimate 2019/20

		Last Year 2017-18		Current Year 2018-19				Next Year 2019-20		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	Salaries	7,622	8,078	7,750	7,775	7,800	0	8,000	0	0
105	Employers National Insurance	800	946	1,000	899	900	0	950	0	0
110	Employers Superannuation	1,867	2,238	2,250	2,154	2,150	0	2,200	0	0
467	Room Hire	340	387	340	552	500	0	400	0	0
472	Subsistence & Conference Exps.	160	0	200	0	200	0	200	0	0
	Overhead Expenditure	10,789	11,649	11,540	11,379	11,550	0	11,750	0	0
	Movement to/(from) Gen Reserve	(10,789)	(11,649)	(11,540)	(11,379)	(11,550)		(11,750)		
90	**Earmarked Reserves**									
460	Purchase Equipment & Software	0	76,101	0	0	0	0	0	0	0
803	Special Hereford Projects Res.	0	15,000	0	0	0	0	0	0	0
807	Three Choirs Festival Reserve	8,000	0	8,000	0	8,000	0	0	0	0
810	Public Ceremonies/Recept.Reser	0	275	0	0	0	0	0	0	0
9997	Transfer from Earmarked Res.	0	-75,992	0	0	0	0	0	0	0
	Overhead Expenditure	8,000	15,384	8,000	0	8,000	0	0	0	0
	Movement to/(from) Gen Reserve	(8,000)	(15,384)	(8,000)	0	(8,000)		0		
	Total Budget Income	804,012	802,946	867,085	872,582	876,317	0	884,879	0	0
	Expenditure	804,012	740,377	867,085	765,617	866,004	3,486	904,899	0	0
	Movement to/(from) Gen Reserve	0	62,568	0	106,964	10,313		(20,020)		