

# HEREFORD CITY COUNCIL

## MINUTES OF THE MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE

**TUESDAY 07 JULY 2020 at 6 pm**

This meeting took place under the provisions of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 Sections Four and Five.

**CD2020/21.14**      **PRESENT:** Cllrs Kenyon (Chair), Boulter, Foxton, Hey, Hornsey, Oliver, Powell, Stevens, Tillett and Tyler.

**Not Present:** Cllr Wilcox

**CD2020/21.15**      **The Chairman confirmed that all members of the Committee were able to take part in this meeting unless they had sent their apologies in advance.**

**CD2020/21.16**      **The Chairman confirmed that the public were able to view and hear this meeting.**

**CD2020/21.17**      **APOLOGIES FOR ABSENCE**  
There were no apologies for absence.

**CD2020/21.18**      **APPOINTMENT OF SUBSTITUTES**  
There were no appointments of substitute members.

**CD2020/21.19**      **DECLARATIONS OF INTEREST**  
Declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda were received from Cllr Kenyon in relation to **Dixies Covid 19 SOS grant application** as he knew the person running the group personally and informed Members he would leave the meeting for this item and Cllr Tillett informed Members he had a non-pecuniary interest in the same item as he volunteered for the group delivering meals but did not benefit in any way.

**CD2020/21.20**      **MINUTES OF PREVIOUS MEETINGS**  
Cllr Hey confirmed and proposed the minutes of the meeting of the Community Development Committee held on the 9<sup>th</sup> June 2020 as a true and accurate account of the meeting. This was seconded by Cllr Tyler and it was unanimously

**RESOLVED:**

**That the minutes of the meeting of 9 June 2020 were agreed as an accurate record and be duly initialled, signed and dated by the Chair.**

CD2020/21.21

**COMMUNITY GRANTS**

**a. HEREFORD RIVER CARNIVAL 2020**

Members received a presentation from Hereford River Carnival in relation to the plans for the delivery of the postponed carnival from May 2020 to be delivered on the 4 and 5 September 2020 to ensure the safety of members of the public due to Covid 19.

Members to consider approval to re-purpose the use of the funding already awarded to support the adapted delivery of the River Carnival in September 2020.

Representatives of the River Carnival Group explained how the event will be delivered very differently to previous years and the plan will be flexible to enable it to be delivered dependant on the current position with regards to the Covid 19 situation and any possibility of Hereford having to go into local lockdown. They explained there will be a mix of virtual events as well as a rolling carnival convoy consisting of tractors with trailers going through a number of streets in Hereford. There will also be art pack activities sent out to people in the community.

Members' questions and comments covered the following:

- The plan that was circulated is full of ideas and so creative, well done and thank you.
- BBLP and the Police are very supportive of the idea of the convoy and have a detailed map. They are waiting for approval of the route.
- Wonderful ideas and wonderful you are taking it to the people.
- Ensuring any publicity that goes out will remind people not to follow the convoy or gather.
- Communications will be clear to ensure people are aware.
- Looking into a just giving button on the website for sponsorship and donations.

There being no further comments or questions it was proposed by Cllr Tyler that the River Carnival can repurpose the grant to enable the deliver of the event as per the draft plans in their various form. This was seconded by Cllr Stevens and unanimously

**RESOLVED:**

**That the River Carnival can repurpose the grant to enable the delivery of the event as per the draft plans in their various form.**

**b. DIXIES COVID 19 SOS – Community Lunches – request for £3,000**

To consider the attached grant application for the release of £3,000 for food and catering supplies and fuel for volunteer drivers.

The Chairman moved this item to the end of the agenda when he would leave the meeting due to his declared interest in the item.

**CD2020/21.22**

**CCTV – SERVICE LEVEL AGREEMENT**

Members received and considered the report from the Town Clerk.

Cllr Stevens spoke in favour of the CCTV which was also echoed by Cllr Tyler.

Cllr Kenyon referred to Herefordshire Council buying Maylord Orchards which has a separate CCTV system and to the Old Market which also has a separate CCTV system and the need for the three systems to join together.

Cllr Tyler proposed the Town Clerk be authorised to sign the SLA with CCTV. This was seconded by Cllr Powell and it was unanimously

**RESOLVED:**

**The Town Clerk be authorised to sign the SLA with CCTV.**

**CD2020/21.23**

**CYCLE TRACK PROJECT**

The Chair, Cllr Jim Kenyon informed Members he could not say anything at present but there would be a big announcement in the next two weeks. He would report further at future meetings of the committee.

**CD2020/21.24**

**TOWNS FUND BOARD AND GOVERNMENT HIGH STREET REGENERATION FUND**

The Mayor, Cllr Kath Hey informed Members she had attended the above meetings as Chair of the Council. The first meeting took place in June and was a mixture of private and public sector organisations and a mix of age and gender. She informed Members that in light of Covid the original plans were changing to effectively take on board the post Covid considerations.

**CD2020/21.25**

**ITEMS FOR FUTURE MEETINGS**

Members noted the items listed below to be discussed at future meetings:

- **Community Support and Future Community Resilience Project**
- **Cycle Track Project - Cllr Kenyon**
- **City centre refurbishment and attracting people back into the City**
- **Seagull Contract**
- **Towns Fund Board and Government High Street Regeneration Fund**

**CD2020/21.26**

**DATES OF NEXT MEETINGS:**

Members noted the dates of the next meetings:

MONDAY 20 JULY 2020 – Grants Meeting – 10 am

TUESDAY 22 SEPTEMBER 2020 – Routine Meeting – 6 pm

Cllr Kenyon left the meeting at 18.35 and the Vice Chair, Cllr Boulter took the

Chair for the Dixies Covid SOS item.

CD2020/21.27

**DIXIES COVID 19 SOS – Community Lunches – request for £3,000**

Members considered the attached grant application for a request of £3,000 from the Community Grants budget for food, catering supplies and fuel for volunteer drivers.

Cllr Tillett informed Members that he volunteers for the group but does not benefit or receive remuneration in any form from his volunteer role.

The representative from the group gave a brief background into how the group came to be, set up to deal with the Covid 19 crisis to support the elderly and the vulnerable. She explained that when the group started they were delivering up to 200 meals in a week and this had now decreased to about 120. The need for the service was dropping and so were volunteers as they were starting to return to work. She explained that due to the decreasing need and reducing number of volunteers the group will cease towards the end of this month. If they are not successful with a grant award then that may happen a lot sooner.

Members’ questions and comments covered the following:

- The bank account being in the name of the Church, why was it not in the name of the group? – it was explained that due to the group setting up so quickly there was not time to set up a bank account so the Church stepped in by utilising one of its accounts to manage the funds.
- Do you submit a copy of the accounts and the bank statement? – No but a copy could be provided.
- Well done on all you have achieved and done. Many Members echoed this view.
- This service has been a lifeline to some people during this pandemic.
- If it was not for the people who had been furloughed from their catering roles they would not have been able to achieve this.

It was proposed by Cllr Powell and seconded by Cllr Hornsey to award the £3,000 requested for the purpose identified within the grant application and it was unanimously

**RESOLVED:**

**To release the £3,000 grant award to cover the costs as identified in the grant application.**

There being no further business the Chair called the meeting to a close at 18.48.

**Signed**.....

**Dated**.....