

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF  
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 25 JUNE 2013 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry

Town Clerk

# **HEREFORD CITY COUNCIL**

## **MEETING OF THE COUNCIL**

**The Council Chamber, Town Hall, Hereford  
TUESDAY 25 JUNE 2013 at 6.00pm**

### **PRAYERS**

Prayers to be said by the Mayor's Chaplain, Rev Preb Paul Towner

## **A G E N D A**

- 1. APOLOGIES FOR ABSENCE**  
To receive apologies for absence submitted by Members of the City Council.
- 2. DECLARATIONS OF INTEREST**  
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**  
To receive any questions that may be put to the meeting by members of the public present
- 4. MINUTES** **APPENDIX 1 & 1a**  
To approve and sign the draft minutes of the Meeting of the City Council held on 30 April 2013 and the Annual Meeting of the Council 20 May 2013.

**5. MAYOR'S COMMUNICATIONS**

To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.

**6. HEREFORD CITY COUNCIL BRANDING****APPENDIX 2**

To receive a presentation from Nick Winwood, Design and Brand Manager, and consider and approve a new branding concept for Hereford City Council.

**7. ANNUAL RETURN AND STATEMENT OF ACCOUNTS 2012-2013** **APPENDIX 3**

To receive and consider the Annual Return and Statement of Accounts 2012-2013

**8. STREET PASTORS – Large Grant****APPENDIX 4**

To receive and consider recommendations from the Community Development Committee 03 June 2013.

**9. HEREFORD SOCIETY FOR AIDING THE INDUSTRIOUS – Large Grant****APPENDIX 5**

To receive and consider recommendations from the Community Development Committee 03 June 2013

**10. LOCAL/NEIGHBORHOOD PLAN****APPENDIX 6**

To receive and consider a report from the Town Clerk.

**11. REQUEST TO CHALLENGE THE CORE STRATEGY 2011 - 2031  
CONSULTATION****APPENDIX 7**

To receive and consider recommendations from the Planning Committee, 5 June 2013.

**12. HEREFORD CITY COMMUNITY GROUP ACHIEVEMENT AWARDS AND  
ANNUAL PARISH MEETING****APPENDIX 8**

To receive and consider a report and recommendations from the Town Clerk

**13. COMMITTEE MEMBERSHIP****APPENDIX 9**

To receive and consider a report and recommendations from the Town Clerk

**14. REPRESENTATIVES OF OUTSIDE BODIES****APPENDIX 10**

To nominate Members to represent the Council to the attached outside bodies.

**15. CIVIC EVENTS**

To receive an oral report from the Town Clerk following a meeting of the Governance and Procedures Committee, 4 June 2013 highlighting the importance of Members attending Civic Events and charges for food that will be incurred by Cllrs should they or their guest not attend at short notice an event at which food is to be served.

**16. START TIME FOR FUTURE MEETINGS**

To receive and consider an oral report from the Town Clerk in relation to changing the start time of meetings to 6.15 pm instead of 6 pm to avoid car parking charges.

**Standing Order 1 paragraph 3**

Meetings for the transaction of general business shall be held at six o'clock in the afternoon. The Mayor in special circumstances vary the hour at which any such meeting shall be convened.

**17. DRAFT MINUTES**

To note the draft minutes of the Meeting of the Planning Committee held on the 15 May and the 5 June 2013. **APPENDIX 11 & 11a**

To note the draft minutes of the Meeting of the Annual Parish Meeting held on the 22 May 2013 **APPENDIX 12**

To note the draft minutes of the Meeting of the Community Development Committee held on the 03 June (considering grants) & 18 June (routine meeting) 2013  
(13a to follow) **APPENDIX 13 & 13a**

To note the draft minutes of the Meeting of the Governance and Procedures Committee held on the 4 June 2013 **APPENDIX 14**

To note the draft minutes of the Meeting of the Finance and Policy Committee held on the 11 June 2013 **APPENDIX 15**

**18. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES**

To receive reports from members who have attended meetings of Outside Bodies.  
(*Reports from outside bodies included with your agenda*)

- a) **Municipal Charities (Cllrs Polly Andrews, Sharon Michael, Aubrey Oliver and Anna Toon)**
- b) **Here for the City (Cllrs Alex Hempton-Smith & Anna Toon)**
- c) **Herefordshire Market Towns Forum (Cllrs Polly Andrews & Charles Nicholls)**
- d) **HALC Executive Committee (Cllrs Alex Hempton-Smith & Anna Toon)**
- e) **SAM (Cllrs Alex Hempton-Smith & Anna Toon)**
- f) **The Enterprise Zone Stakeholder Group (Cllr Tawn)**
- g) **Three Choirs Festival (Cllrs Liz Chave & Jason Kay)**
- h) **Hereford Twinning Association (Cllr Jim Kenyon)**
- i) **Hereford City Tourism Group (Cllr Chave with Cllr Tawn as reserve)**
- j) **Hereford in Bloom (Cllr Kenyon)**

**19. TOWN CLERK'S COMMUNICATIONS**

To receive such communications as the Town Clerk provides for the information of Members of the Council.

**20. DATE OF NEXT MEETING**

30 JULY 2013

## DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry  
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,  
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford HR1 2PJ  
Tel: 01432 260454 Fax: 01432 344063**